

Approved Minutes

**ELKINS COMMON COUNCIL
REGULAR COUNCIL MEETING
MINUTES**

***401 Davis Avenue
Council Chamber, 2nd Floor
November 15, 2012
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall at 7:00 p.m. Thursday, November 15, 2012. Present were Mayor Duke Talbott; Councilpersons: J. S. Bibey, N. E. Bross-Fregonara, V. T. Broughton, M. D. Cuonzo, T. Z. Hensil, C. G. Kinnison, C. L. Metheny, J. J. Sabatino, M. D. Scott, and R. A. Woolwine; Treasurer L. D. Daniels-Smith; Police Chief Captain H. R. White, Jr.; Fire Chief T. W. Meader; City Clerk S.R. Stokes (acting as recorder); City Attorney G. S. Roberts; and Inter-Mountain Reporter Anthony Gaynor. Absent was Operations Manager R.P. Pingley.

PUBLIC COMMENT

There was none.

CONSENT CALENDAR

Cm. Metheny, seconded by Cm. Broughton, **MOVED THAT COUNCIL APPROVE THE MINUTES OF THE RESCHEDULED MEETING OF NOVEMBER 5, 2012. The motion carried.**

UNFINISHED BUSINESS

Cm. Woolwine, seconded by Cw. Cuonzo, **MOVED THAT COUNCIL APPROVE ORDINANCE 161, AUTHORIZING ISSUANCE OF SEWERAGE SYSTEM BOND ANTICIPATION NOTES, SERIES 2012 A, IN AN AMOUNT NOT TO EXCEED \$600,000, ON THE SECOND OF THREE READINGS. The motion carried.**

NEW BUSINESS

There was none.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Sabatino, seconded by Cm. Bibey, **MOVED THAT COUNCIL APPROVE THE INVOICES PRESENTED. The motion carried.**

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The Building Committee has approved the following building permits since the previous regular council meeting. Cm. Sabatino announced that the committee would now regularly meet on the Monday before the first council meeting of each month.

APPROVED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
1154	Harless, Mark	102 Fifteenth St.	Re-shingle roof	\$8,400
1155	Shocky, Katherine	200 Graham St.	New metal roof	\$9,884
1156 DENIED FOR SETBACK	Elkins Fire Dept.	3 River Street	Build 40' x 60' building	\$39,900
1157	Randolph Co. Housing Authority	Apt. 123 Fourth Street	Rewire	\$8,558
1158	Bodkins, Tommie	1918 Taylor Ave	New metal roof	\$4,500
1159	Kelly, Joe	207 Alexander Ave.	Replacing front door	\$6,000
1060	Hackman, Becky (Smith Apartments)	214 Third St.	Replacing water line	\$4,000
1061	Judy Kramer / Colleen Dugan	202 S Randolph Ave	Build roof over sidewalks	\$4,500
1062	Fox, James and Nancy	37 Pleasant Ave.	Install GFIC receptacles, install fan and fix light on fan	\$350
1063	USDA Forest Svc.	731 Yokum St.	Standing seam metal roof overlay	\$31,000
1063	The Inter-Mountain	520 Railroad Ave	New garage door	\$850

Sanitation and Landfill Committee

No report.

Water Committee

No report.

Parks Committee

Cm. Broughton reported that the Elkins Parks and Recreation Commission met yesterday. Block laying for the restrooms project in Glendale Park is 80 percent complete, and the project's completion is projected for next spring. Concerning the effects of Hurricane Sandy, Cm. Broughton said that about 50 trees had sustained damage, most in the city park.

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Finance Committee

No report.

Street Committee

Cm. Kinnison reported that the committee had heard an update concerning 911 addressing from City Clerk Stokes.

Rules and Ordinances Committee

Cm. Scott reported that the committee had heard a presentation concerning options for remediating dilapidated vacant structures from Dave Clark, Executive Director of Woodlands Development Group. He announced that the committee's December meeting would be moved to December 4 at 4 p.m.

Municipal Property Committee

Cw. Bross-Fregonara said that, for the committee's next meeting, she would be requesting Robbie Morris of the RCDA to provide updates on the feasibility study for possible development of the lot behind city hall and the process of obtaining brown-field remediation for the city's Eleventh Street garage property.

Personnel Committee

No report.

Public Safety Committee

No report.

ADMINISTRATIVE OFFICER REPORTS

Operations Manager

Operations Manager Pingley was absent.

Treasurer

No report.

Police Chief

Captain White reported that Macy, the city's new search dog, worked her first shift with her handler, Corporal Cross, on Monday and detected illegal drugs in the course of the first traffic stop Corporal Cross performed that evening. The department has also received a AAA award for traffic safety in Elkins. Captain White commended the support his officers received from city residents during their response to Hurricane Sandy, in particular Liz Bowers, proprietor of Scotty's, who remained open during the power outage and provided free meals to police and firefighters, power company workers, and other responders.

Fire Chief

Chief Meader seconded Captain White's praise for Ms. Bowers and also expressed his appreciation for Dr. Farukh Khan and his wife, who brought hot meals to the fire department. Chief Meader also spoke highly of his department's civil service employees and volunteers,

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whose adaptability was demonstrated by, among other things, transitioning to dispatch by cell phone upon the loss of the station’s repeater tower.

MAYOR’S COMMENTS

Discussion of Closing City Hall on the Friday after Thanksgiving

Through discussion, council reached consensus that the mayor should close city hall on the Friday after Thanksgiving. City employees who wished to work can report; those who wished to have the day off can use a vacation day.

Emergency Power Generation for City Hall

Mayor Talbott informed council that the Management Team had, at its last meeting, discussed the possibility of obtaining generator power for city hall. Next, analysis will be performed to see what areas of city hall we should prioritize powering. Operations Manager Pingley will gather information and forward it to the Municipal Property Committee and the Finance Committee as appropriate.

OTHER BUSINESS

The city clerk announced that the West Virginia State Auditor’s Office will be offering a free class on Robert’s Rules of Parliamentary Procedure next Tuesday, November 27, 2012, at 7 p.m. in council chambers.

The clerk also pointed out that the vote on the first reading of Ordinance 161 was a roll-call vote and asked if council should vote again on the second reading, this time by roll call, for consistency. City Attorney Roberts confirmed that a roll-call vote was not required by law for this sort of ordinance, and the consensus was not to revisit the vote.

The meeting adjourned at 7:47 p.m.

Duke Talbott, Mayor

Date

Attest:

Sutton R. Stokes, City Clerk

Date