

**Approved Minutes**

**ELKINS COMMON COUNCIL  
REGULAR COUNCIL MEETING  
MINUTES**

**401 Davis Avenue  
Council Chamber, 2nd Floor  
February 21, 2013  
7:00 p.m.**

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Duke Talbott; Councilpersons: J. S. Bibey, N. E. Bross-Fregonara, V. T. Broughton, M. D. Cuonzo, T. Z. Hensil, C. G. Kinnison, C. L. Metheny, J. J. Sabatino, M. D. Scott, and R. A. Woolwine; Operations Manager R.P. Pingley; Treasurer L. D. Daniels-Smith; Police Chief Captain H. R. White, Jr.; Fire Chief T. W. Meader; City Clerk S.R. Stokes (acting as recorder); City Attorney G. S. Roberts; and Inter-Mountain Reporter Brad Johnson.

**AGENDA ADJUSTMENTS**

Purchase of a steam cleaner for Street Department.

*Resolution 432:* Budget Revision 19, a transfer within the Street Department for replacement of an overhead door.

**PUBLIC COMMENT**

There was none.

**CONSENT CALENDAR**

Cm. Broughton, seconded by Cm. Sabatino, **MOVED THAT COUNCIL APPROVE THE MINUTES OF THE MEETING OF FEBRUARY 7, 2013.** The motion carried.

**NEW BUSINESS**

Cm. Woolwine, seconded by Cm. Broughton, **MOVED THAT COUNCIL APPROVE ORDINANCE 164, AMENDING ELKINS CITY CODE TO ESTABLISH PAYMENTS FOR VARIOUS CLASSES OF ELECTION OFFICIALS, ON SECOND AND FINAL READING.** The motion carried.

Cm. Broughton, seconded by Cm. Sabatino, **MOVED THAT COUNCIL REAPPOINT JACK TRIBBLE TO THE ELKINS BOARD OF PARK AND RECREATION COMMISSIONERS.** The motion carried.

Cm. Sabatino, seconded by Cw. Bross-Fregonara, **MOVED THAT COUNCIL ADOPT RESOLUTION 431, APPROVING ELKINS POLICE CIVIL SERVICE COMMISSION RULE CHANGES.** The motion carried.

Cw. Cuonzo, seconded by Cm. Metheny, **MOVED THAT COUNCIL APPROVE A REQUEST FOR AUTHORIZATION TO SEND TWO EMPLOYEES TO A WATER DISTRIBUTION SYSTEM OPERATOR COURSE IN PARKERSBURG, MARCH 11-15.** The motion carried.

Cw. Cuonzo, seconded by Cm. Kinnison, **MOVED THAT COUNCIL APPROVE A REQUEST FROM THE STREET DEPARTMENT TO PURCHASE A HOTSY STEAM CLEANER.** The motion carried.

Cm. Metheny, seconded by Cm. Broughton, **MOVED THAT COUNCIL ADOPT RESOLUTION 432 (BUDGET REVISION 19), A TRANSFER WITHIN THE STREET DEPARTMENT FOR REPLACEMENT OF AN OVERHEAD DOOR.** The motion carried.

**APPROVAL OF VENDOR INVOICE PAYMENTS**

Cm. Scott, seconded by Cm. Sabatino, **MOVED THAT COUNCIL APPROVE THE INVOICES PRESENTED.** The list of said invoices is attached and made part of this record. The motion carried.

**Approved Minutes****COMMITTEE REPORTS****Building Committee**

The following building permits have been issued since the previous regular council meeting.

<b>ISSUED BUILDING PERMITS</b>				
<b>Permit</b>	<b>Applicant</b>	<b>Location</b>	<b>Description</b>	<b>Value</b>
1208	Elkins Lodge #108 A.F. & A.M.	46 Randolph Ave.	Build 2 interior partition walls to make storage room	1,000
1209	McDonald, Leamon	232 Evergreen Drive	Replace 9 windows	2,800
1210	Zurbuch, Peter	118 Scott Ford Road	New garage door	1,300
1211	Waybright, Jeremiah	105 Grant St.	Metal roof	2,513
1212	Doyle, Richard & Penny (Mountaineer Optical)	116 Third St.	Reroof - bitumen class a fire rated	7,500
1213	Nolenbarger, Fred & Muriel	143 Buffalo St.	Finish attic space into 2 bedrooms and one bathroom and living area	32,500
1214	Welshonce, Jeffrey	121 Buffalo St.	Install natural gas whole house generator	6,000
1215	Gouer, Larry	301 Ward Ave	Install laminate flooring	1,800
1216	Intermountain	520 Railroad Ave.	Install standby generator	19,500
1217	Fretwell, Richard	118 Riverview Drive	Replace garage door	1,250
1218	Gay, Mary Ann	601 North Ave.	Drywall in kitchen and kitchen cabinets from fire damage	2,500
1219	Kessler, David	103 Ellis Ave.	Kitchen cabinets and counter tops	18,577
1220	Stevenson, Julia R	105 Central St	Remodel porch into storage and utility room	6,000
1221	Thompson, Clyde	1301 S. Henry Ave.	Re-shingle house	6,000
1222	Rand. Co. Development Authority	Railroad Ave. (Depot)	Replacing urinals in men's room	1,200
1223	Doak, Marsha	19C Third St.	Update plumbing, electric and flooring	5,000
1224	Gay, Mary Ann	601 North Ave.	Install smoke detectors in 4 apts.	1,250

**Sanitation and Landfill Committee**

At Cm. Metheny's request, Operations Manager Pingley reported that the city has finally received the closure permit for the landfill, after a wait of approximately one year, and will now proceed with engineering plans as well as accessing closure funds held in escrow. Also, because bids for the landfill scales were so low, more research will be performed concerning the fair-market value of such items.

**Water Committee**

No report.

**Parks Committee**

No report.

**Approved Minutes****Finance Committee**

Cm. Woolwine reported that the committee is continuing with budget preparation workshops.

**Street Committee**

No report.

**Rules and Ordinances Committee**

Cm. Scott announced that the committee would meet in special session on March 6 at 4:45 p.m.

**Municipal Property Committee**

No report.

**Personnel Committee**

No report.

**Public Safety Committee**

No report.

**ADMINISTRATIVE OFFICER REPORTS****Operations Manager**

The break in the snowy weather has allowed the Street Department to catch up on vehicle maintenance and special pickups. The city is purchasing new road salt supplies for the first time in three years. A recent forced main break near Orchard Street took two days for the Wastewater Collection Department to fix. Residents may see a truck around town performing core drilling; this is related to phase one of the sewage project. At the Water Plant, interviews for a new operator-in-training have identified a strong candidate.

**Treasurer**

The audit is halfway complete; results are due to the city by the end of March.

**Police Chief**

Twenty-two people passed the February 9 civil service test, including one certified officer. All except the latter will undergo strength and agility testing on Saturday, February 23. Meanwhile, one candidate from the previous eligibles list might be sent to the March 25 academy class, pending a final medical exam.

**Fire Chief**

The department just finished its final submission to FEMA for Hurricane Sandy and expects approximately \$8,100 in reimbursements.

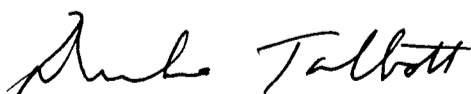
**MAYOR'S COMMENTS**

There were none.

The meeting adjourned at 7:25 p.m.


*Approved by council at the meeting of March 7, 2013*

Attest:

  
 \_\_\_\_\_  
 Duke Talbott, Mayor

7 Mar 13

Date

  
 \_\_\_\_\_  
 Sutton R. Stokes, City Clerk

March 7, 2013

Date

0596