

Approved Minutes

**ELKINS COMMON COUNCIL
REGULAR COUNCIL MEETING
MINUTES**

*401 Davis Avenue
Council Chamber, 2nd Floor
March 7, 2013
7:00 p.m.*

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Duke Talbott; Councilpersons: J. S. Bibey, N. E. Bross-Fregonara, V. T. Broughton, M. D. Cuonzo, T. Z. Hensil, C. G. Kinnison, C. L. Metheny, J. J. Sabatino, M. D. Scott, and R. A. Woolwine; Operations Manager R.P. Pingley; Treasurer L. D. Daniels-Smith; Police Corporal A. Channell; Fire Chief T. W. Meader; City Clerk S.R. Stokes (acting as recorder); City Attorney G. S. Roberts; and Inter-Mountain Reporter Brad Johnson.

Police Chief Captain H. R. White, Jr. was absent.

AGENDA ADJUSTMENTS

Recommendation of full-time status for Preston Higgins, upon completion of his 90-day probationary period.

Update on Bridgeport fire fee.

PUBLIC COMMENT

There was none.

INFORMATIONAL PRESENTATION

Heather Biola presented information about the Kump Center's accomplishments and goals, including plans to improve the center's entrance so that it is suitable for tour buses.

CONSENT CALENDAR

Cw. Cuonzo, seconded by Cm. Broughton, **MOVED THAT COUNCIL APPROVE THE MINUTES OF THE MEETING OF FEBRUARY 21, 2013. The motion carried.**

NEW BUSINESS

Cm. Bibey, seconded by Cm. Sabatino, **MOVED THAT COUNCIL APPROVE THE COST OF TRAVEL FOR CHIEF WHITE AND SERGEANT CANFIELD TO ATTEND LEADERSHIP TRAINING IN MORGANTOWN, APRIL 26. The motion carried.**

Cm. Scott, seconded by Cw. Cuonzo, **MOVED THAT COUNCIL APPROVE THE COST OF OVERNIGHT TRAVEL FOR PATROLMAN SIGLEY TO ATTEND DRUG INTERDICTION TRAINING IN FRANKFORT, INDIANA, APRIL 8-9. The motion carried.**

Cm. Bibey, seconded by Cm. Broughton, **MOVED THAT COUNCIL APPROVE THE COST OF OVERNIGHT TRAVEL FOR SIGLEY TO ATTEND VEHICLE CONTRABAND CONCEALMENT TRAINING IN FRANKFORT, INDIANA, APRIL 10-11. The motion carried.**

Cm. Bibey, seconded by Cm. Cuonzo, **MOVED THAT COUNCIL APPROVE THE COST OF OVERNIGHT TRAVEL FOR PATROLMAN TICE TO ATTEND CLANDESTINE LAB CERTIFICATION TRAINING IN INSTITUTE, MARCH 25-28. The motion carried.**

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Cm. Sabatino, seconded by Cm. Bibey, **MOVED THAT COUNCIL APPROVE THE COST OF OVERNIGHT TRAVEL FOR PATROLMAN TICE TO ATTEND GRANT MANAGEMENT TRAINING IN MORGANTOWN, APRIL 15-16.** The motion carried.

Cm. Hensil, seconded by Cm. Broughton, **MOVED THAT COUNCIL APPROVE THE COST OF OVERNIGHT TRAVEL FOR CAROLYN DOLLY TO ATTEND PSC UTILITY OFFICE WORKS SEMINAR IN BECKLEY, MAY 22-23.** The motion carried.

Cm. Broughton, seconded by Cm. Kinnison, **MOVED THAT COUNCIL APPOINT LORI DIBACCO TO THE ELKINS TREE BOARD FOR A TERM ENDING DECEMBER 31, 2015.** The motion carried.

Cm. Hensil, seconded by Cm. Broughton, **MOVED THAT COUNCIL APPROVE THE OPERATIONS MANAGER'S RECOMMENDATION OF FULL-TIME STATUS FOR PRESTON HIGGINS, UPON COMPLETION OF HIS 90-DAY PROBATIONARY PERIOD.** The motion carried.

Council discussed options for improving the downtown beautification program and reached a consensus that the city should no longer plant flowers in the tree boxes; instead, more hanging baskets will be deployed.

City Attorney G. S. Roberts updated council about the lawsuit filed against the city of Bridgeport attempting to block its imposition of fire fees in the portion of its "first due" area that lies outside its corporate limits. She explained that the judge hearing the case recently ruled that Bridgeport was within its rights to impose the fee and dismissed the case.

Cm. Scott, seconded by Cm. Woolwine, **MOVED THAT COUNCIL APPROVE ORDINANCE 165, CONCERNING THE COMPENSATION OF ELECTED OFFICIALS.** The motion carried.

Cm. Scott, seconded by Cm. Metheny, **MOVED THAT COUNCIL ENTER EXECUTIVE SESSION FOR A CONSULTATION WITH THE CITY ATTORNEY ABOUT RULES CONCERNING ELIGIBILITY FOR ELECTED OFFICE.** The motion carried. Cm. Kinnison recused himself from the executive session. The executive session began at 7:40 p.m. and ended at 8:23 p.m. The mayor announced that no decisions were made and no actions were taken.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cw. Bross-Fregonara, seconded by Cm. Scott, **MOVED THAT COUNCIL APPROVE THE INVOICES PRESENTED.** The list of said invoices is attached and made part of this record. The motion carried.

COMMITTEE REPORTS**Building Committee**

Cm. Sabatino reported on complaints from Brandi Chenoweth of the Mountain School concerning two abandoned houses on Bell Street. The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
1225	Douglas Coal Company	6 Park St.	Installing a home backup generator	\$29,200
1226	Randolph County EMS	2 Eleventh St.	Installing backup generator	\$34,472
1227	Kroger Corp.	400 & 4001/2 Randolph Ave. 522 & 524 Center St.	Asbestos removal	\$19,500
1228	Kessler, David & Beverly	103 Ellis Ave.	Remodel bathroom	\$4,000

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1229	Doerr Corp- Development	115 Edgewater Dr.	2126 sq. ft. single family dwelling	\$138,000
1230	Amorese, Shannon	317 Main Street	New sewer line	\$500
1231	Kroger Corp.	522 Center St	Demolition	\$10,000
1232	Kroger Corp.	524 Center St.	Demolition	\$10,000
1233	Kroger Corp.	400 Randolph Ave.	Demolition	\$12,500
1234	Kroger Corp.	400-1/2	Demolition	\$12,500

Sanitation and Landfill Committee

No report.

Water Committee

No report.

Parks Committee

No report.

Finance Committee

No report.

Street Committee

No report.

Rules and Ordinances Committee

No report.

Municipal Property Committee

No report.

Personnel Committee

No report.

Public Safety Committee

No report.

ADMINISTRATIVE OFFICER REPORTS**Operations Manager**

While the city of Beverly is repairing its own water plant, Elkins is supplying it with 300,000 gallons per day. The city's ninety-two-year-old water plant is currently supplying water to a city, a town, and three public service districts.

The engineering design process for phase one of the sewer project is complete.

Treasurer

No report.

Police Chief

No report.

Fire Chief

No report.

MAYOR'S COMMENTS

Mayor Talbott announced that the city's official map has been updated. He is meeting with Mayor-elect Broughton to effect a seamless transition.

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The meeting adjourned at 8:40 p.m.

*Approved by council at the meeting
of March 21, 2013*

Duke Talbott
Duke Talbott, Mayor

22 Mar 13
Date

Attest:

Sutton R. Stokes

Sutton R. Stokes, City Clerk

March 22, 2013

Date

Sutton 0601

City of Elkins, WV
User: Tracyf

Accounts Payable
Checks by Date - Summary by Check Number

Printed: 03/05/2013 09:47
Summary

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
117	99	COE Disbursement Account	02/20/2013	20,450.51
118	99	COE Disbursement Account	02/25/2013	62,988.32
119	99	COE Disbursement Account	02/26/2013	98,514.27
120	99	COE Disbursement Account	02/28/2013	3,191.67
121	99	COE Disbursement Account	03/04/2013	41,954.79
1776	99	COE Disbursement Account	02/25/2013	2,020.47
1777	99	COE Disbursement Account	02/26/2013	845.46
1778	99	COE Disbursement Account	03/04/2013	638.13
1893	99	COE Disbursement Account	02/25/2013	4,024.87
1894	99	COE Disbursement Account	02/26/2013	6,636.75
1895	99	COE Disbursement Account	03/04/2013	3,999.10
2003	99	COE Disbursement Account	02/20/2013	38,718.70
2004	99	COE Disbursement Account	02/21/2013	81.63
2005	99	COE Disbursement Account	02/25/2013	18,243.31
2006	99	COE Disbursement Account	02/26/2013	7,533.43
2007	99	COE Disbursement Account	02/28/2013	978.06
2008	99	COE Disbursement Account	03/04/2013	22,072.68
2016	99	COE Disbursement Account	02/20/2013	12,494.36
2017	99	COE Disbursement Account	02/21/2013	108.85
2018	99	COE Disbursement Account	02/25/2013	24,292.20
2019	99	COE Disbursement Account	02/26/2013	35,475.62
2020	99	COE Disbursement Account	02/28/2013	825.75
2021	99	COE Disbursement Account	03/04/2013	21,506.19
2095	99	COE Disbursement Account	02/20/2013	6,759.92
2096	99	COE Disbursement Account	02/21/2013	81.63
2097	99	COE Disbursement Account	02/25/2013	12,976.38
2098	99	COE Disbursement Account	02/26/2013	10,572.02
2099	99	COE Disbursement Account	02/26/2013	8,720.73
2100	99	COE Disbursement Account	02/28/2013	524.30
2101	99	COE Disbursement Account	03/04/2013	3,524.47
2860	MountVa	Mountain Valley Bank	03/04/2013	80,000.00
22800	CoeGen2	COE General Fund	02/20/2013	4,245.71
22801	CoeLand	COE Landfill	02/20/2013	203.10
22802	CoePark	COE Parks and Recreation	02/20/2013	17.82
22803	CoeSana	COE Sanitation	02/20/2013	3,334.92
22804	CoeSewe	COE Sewer	02/20/2013	4,040.45
22805	COEWate	COE Water Fund	02/20/2013	7,758.37
22806	CoeGen2	COE General Fund	02/21/2013	6,493.71
22807	CoePark	COE Parks and Recreation	02/21/2013	340.00
22808	CoeSana	COE Sanitation	02/21/2013	1,816.86
22809	CoeSewe	COE Sewer	02/21/2013	1,743.86
22810	COEWate	COE Water Fund	02/21/2013	1,717.75
22811	CoeGen2	COE General Fund	02/22/2013	27,027.93
22812	CoeLand	COE Landfill	02/22/2013	6,743.22
22813	CoeSana	COE Sanitation	02/22/2013	1,504.77
22814	CoeSewe	COE Sewer	02/22/2013	1,409.12
22815	COEWate	COE Water Fund	02/22/2013	2,925.15
22816	CoeGen2	COE General Fund	02/25/2013	32,597.48
22817	CoeSana	COE Sanitation	02/25/2013	7,045.55
22818	CoeSewe	COE Sewer	02/25/2013	3,435.76
22819	COEWate	COE Water Fund	02/25/2013	2,648.90
22820	CoeGen2	COE General Fund	02/26/2013	3,344.47
22821	CoeLand	COE Landfill	02/26/2013	10,572.02
22822	CoePark	COE Parks and Recreation	02/26/2013	1,474.36
22823	CoeSana	COE Sanitation	02/26/2013	1,473.35
22824	CoeSewe	COE Sewer	02/26/2013	1,518.86
22825	COEWate	COE Water Fund	02/26/2013	1,226.04
22826	CoeGen2	COE General Fund	02/27/2013	4,722.92
22827	CoePark	COE Parks and Recreation	02/27/2013	17,083.00
22828	CoeSana	COE Sanitation	02/27/2013	458.79
22829	CoeSewe	COE Sewer	02/27/2013	1,049.37
22830	COEWate	COE Water Fund	02/27/2013	1,120.44

City of Elkins, WV
User: Tracyf

Accounts Payable
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Summary

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
22831	CoeGen2	COE General Fund	02/28/2013	2,411.71
22832	CoeSana	COE Sanitation	02/28/2013	937.67
22833	CoeSewe	COE Sewer	02/28/2013	1,593.02
22834	COEWate	COE Water Fund	02/28/2013	1,402.65
22835	CoeGen2	COE General Fund	03/01/2013	5,531.30
22836	CoeSana	COE Sanitation	03/01/2013	1,971.09
22837	CoeSewe	COE Sewer	03/01/2013	4,029.64
22838	COEWate	COE Water Fund	03/01/2013	4,136.91
22839	CoeGen2	COE General Fund	03/04/2013	10,712.51
22840	CoeSana	COE Sanitation	03/04/2013	8,554.60
22841	CoeSewe	COE Sewer	03/04/2013	11,319.04
22842	COEWate	COE Water Fund	03/04/2013	13,400.18
58799	BowerEl	Elizabeth Bowers	02/20/2013	123.15
58800	CCom	Dewaine Corley	02/20/2013	825.92
58801	Chase	Chase Equipment Finance	02/20/2013	2,092.01
58802	CoeGen1	COE General Fund	02/20/2013	25,077.16
58803	CoeLand	COE Landfill	02/20/2013	6,743.22
58804	CoeSewd	COE Sewer Depreciation Account	02/20/2013	13,391.93
58805	CorleMi	Mick Corley	02/20/2013	140.05
58806	ElkDist	Elkins Distributing Co., Inc.	02/20/2013	11.50
58807	FerdaBr	Brian Ferda, Investigative Consultan	02/20/2013	250.00
58808	HarriDa	Danny Harris	02/20/2013	16.70
58809	HuntiN2	The Huntington National Bank	02/20/2013	9,585.24
58810	InkSpot	Ink Spot Printing Company	02/20/2013	175.00
58811	LennyAu	Lenny Zirkle	02/20/2013	200.00
58812	MonPowe	Mon Power	02/20/2013	6,866.58
58813	REVPAR	REVPAR International	02/20/2013	10,237.03
58814	ShopSave	N Save Shop	02/20/2013	160.00
58815	SteveEl	Steven Miller	02/20/2013	1,620.00
58816	ToshiFi	Toshiba Financial Services	02/20/2013	223.00
58817	WeeseEd	Ed Weese	02/20/2013	620.00
58818	WVwea	WV-WEA	02/20/2013	65.00
58819	USPostm	US Postmaster	02/21/2013	272.11
58820	Aflac	AFLAC	02/25/2013	90.21
58821	CbwwFp	Citizens Bank of WV	02/25/2013	872.23
58822	CbwwPp	Citizens Bank of WV	02/25/2013	2,630.14
58823	CoeFed	COE Payroll	02/25/2013	9,723.85
58824	CoeFica	COE Payroll	02/25/2013	13,379.02
58825	CoeMisc	COE Misc	02/25/2013	256.00
58826	CoeOpeb	COE OPEB Escrow Account	02/25/2013	5,056.00
58827	Conseco	Washington National Insurance	02/25/2013	268.88
58828	DtcXmas	Davis Trust Company	02/25/2013	1,010.00
58829	Ing	ING National Trust	02/25/2013	87.00
58830	LiveUn	Live United	02/25/2013	15.00
58831	RetirHe	Retiree Health Benefit Trust F	02/25/2013	11,992.60
58832	WVFBMC	WV FBMC	02/25/2013	467.38
58833	WVPeia	WV Public Employee Insurance A	02/25/2013	40,546.20
58834	WVPers	WV Consolidated Retirement Boa	02/25/2013	29,828.89
58835	WVPerso	COE Payroll	02/25/2013	8,322.15
58836	CoeLand	COE Landfill	02/26/2013	10,572.02
58837	AppalFo	Appalachian Forest Heritage Ar	02/26/2013	1,500.00
58838	BB&T	BB&T Governmental Finance	02/26/2013	2,722.68
58839	Belt Ro	Ronald Belt, Jr.	02/26/2013	98.31
58840	BendePa	Paul Bender	02/26/2013	825.00
58841	BureauPH	Bureau for Public Health	02/26/2013	105.00
58842	CanfiEr	E. R. Canfield	02/26/2013	98.31
58843	cbww	Citizens Bank of WV	02/26/2013	2,007.32
58844	CbwwFp	Citizens Bank of WV	02/26/2013	5,250.00
58845	CbwwPp	Citizens Bank of WV	02/26/2013	12,757.20
58846	ChannAa	Aaron Channell	02/26/2013	98.31
58847	ChildAd	Randolph County Children's Adv	02/26/2013	375.00
58848	CoePark	COE Parks and Recreation	02/26/2013	17,083.00

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58849	CoeSana	COE Sanitation	02/26/2013	21.49
58850	CoeSewe	COE Sewer	02/26/2013	79.77
58851	COEWate	COE Water Fund	02/26/2013	70.88
58852	CountRo	Country Roads Transit	02/26/2013	3,750.00
58853	CrossCr	Craig Cross	02/26/2013	98.31
58854	DefibGi	Ginger Defibaugh	02/26/2013	73.74
58855	DepotWe	Depot Welcome Center	02/26/2013	600.00
58856	ElkAirp	Elkins-Randolph Co. Airport Au	02/26/2013	6,250.00
58857	ElkBuil	Elkins Building Comm.	02/26/2013	3,861.46
58858	ElkCham	Elkins Randolph County Chamber	02/26/2013	1,125.00
58859	ElkHist	Elkins His. Landmark Com.	02/26/2013	1,750.00
58860	ElkLibr	Elkins-Randolph Co. Public Lib	02/26/2013	5,000.00
58861	GuttmFl	Guttman Fleet Fueling	02/26/2013	7,007.53
58862	HinchSh	Sharon Hinchman	02/26/2013	201.40
58863	HuntiNa	The Huntington National Bank	02/26/2013	4,181.52
58864	InkSpot	Ink Spot Printing Company	02/26/2013	105.00
58865	JacksGr	Grover C. Jackson, Jr.	02/26/2013	1,800.00
58866	JudySc	Scott Judy	02/26/2013	98.31
58867	KeyseCi	Keyser City Police Department	02/26/2013	80.00
58868	KeytoCit	John Lewis	02/26/2013	625.00
58869	KumpHo	Kump House Endowment Trust	02/26/2013	750.00
58870	L1Iden	L1 Identity Solutions	02/26/2013	28.85
58871	MercuOn	Mercury One LTD	02/26/2013	150.00
58872	MissUt	Miss Utility of WV	02/26/2013	40.30
58873	MonPowe	Mon Power	02/26/2013	13,841.15
58874	MountGa	Mountaineer Gas Company	02/26/2013	43.00
58875	Mvb	Monongahela Valley Bank	02/26/2013	1,520.92
58876	PoageSt	Steven Poage	02/26/2013	73.74
58877	ProfeNu	Professional Nursing Serv	02/26/2013	144.00
58878	ProgrBa	Progressive Bank	02/26/2013	9,903.26
58879	RCArts	Rand Co Community Arts Center	02/26/2013	1,250.00
58880	RCCommi	Rand Co Commission	02/26/2013	3,625.00
58881	RCDevel	Rand Co Development Auth	02/26/2013	3,000.00
58882	RCHealt	Rand-Elkins Health Dept.	02/26/2013	3,812.50
58883	ResaV	RESA V	02/26/2013	390.00
58884	ReserAc	Reserve Account - Pitney Bowes	02/26/2013	282.70
58885	RichaSt	Stephen Richards	02/26/2013	98.31
58886	SigleMa	Matthew Sigley	02/26/2013	98.31
58887	TiceBr	Brandon Tice	02/26/2013	98.31
58888	TrickHa	Trickett Hardware	02/26/2013	33.86
58889	UnitedBa	United Bank Laon Processing Ce	02/26/2013	189.43
58890	WeeseEd	Ed Weese	02/26/2013	1,700.21
58891	WhiteHr	H. R. White, Jr.	02/26/2013	98.31
58892	WVBrim	WV Board of Risk and Insurance	02/26/2013	33,688.00
58893	WVJail	WV Regional Jail and Correctio	02/26/2013	683.20
58894	WVTreas2	WV State Treasurer's Office/ M	02/26/2013	2,483.36
58895	CoeSana	COE Sanitation	02/28/2013	453.76
58896	CorleMi	Mick Corley	02/28/2013	51.70
58897	RCCvb	Rand Co CVB	02/28/2013	3,191.67
58898	USPostm	US Postmaster	02/28/2013	1,747.65
58899	WVSerc	WV State Emergency Response Commission	02/28/2013	75.00
58900	001	COE General Fund 2	03/04/2013	140.00
58901	Bfmc	BFMC, Inc.	03/04/2013	4,024.75
58902	CbwwPp	Citizens Bank of WV	03/04/2013	16,656.69
58903	Chase	Chase Equipment Finance	03/04/2013	2,874.17
58904	CoeGen1	COE General Fund	03/04/2013	13,128.67
58905	CoeSana	COE Sanitation	03/04/2013	178.07
58906	CoeSewe	COE Sewer	03/04/2013	112.86
58907	CoeUtil	COE Utilities	03/04/2013	2,436.95
58908	COEWate	COE Water Fund	03/04/2013	55.50
58909	Dtc	Davis Trust Company	03/04/2013	1,002.46
58910	GoMart	Go-Mart	03/04/2013	5.00

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58911	GuttmFl	Guttman Fleet Fueling	03/04/2013	6,985.65
58912	L1Iden	L1 Identity Solutions	03/04/2013	28.85
58913	Metalwo	Metalworks, Inc.	03/04/2013	1,398.50
58914	MonPowe	Mon Power	03/04/2013	20,981.76
58915	MountGa	Mountaineer Gas Company	03/04/2013	7,180.89
58916	OVB	Ohio Valley Bank	03/04/2013	1,545.77
58917	PolinLi	Linda Poling	03/04/2013	182.00
58918	ProfeNu	Professional Nursing Serv	03/04/2013	30.00
58919	ProfeOu	Rachael Ann Gallo	03/04/2013	130.65
58920	ResaV	RESA V	03/04/2013	495.00
58921	RowbaDe	Debra Rowback	03/04/2013	227.00
58922	StalnMe	Melissa Stalnaker	03/04/2013	53.58
58923	SteveEl	Steven Miller	03/04/2013	2,160.00
58924	StokeSu	Sutton Stokes	03/04/2013	122.20
58925	SummiCo	Summit Community Bank	03/04/2013	1,227.30
58926	SweckWl	William Swecker	03/04/2013	945.00
58927	TinglGa	Gary Tingler	03/04/2013	27.18
58928	USBank	U.S. Bank Equipment Finance	03/04/2013	70.00
58929	USPostm	US Postmaster	03/04/2013	200.00
58930	Waic	Womens Aid in Crisis	03/04/2013	3,320.91
58931	WhiteAn	Angela White	03/04/2013	1,256.00
58932	WVTreas	WV State Treasurer's Office	03/04/2013	4,512.00
Report Total:				1,248,603.51