

Approved Minutes

**ELKINS COMMON COUNCIL
REGULAR COUNCIL MEETING
MINUTES**

**401 Davis Avenue
Council Chamber, 2nd Floor
March 21, 2013
7:00 p.m.**

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Duke Talbott; Councilpersons: J. S. Bibey, N. E. Bross-Fregonara, V. T. Broughton, M. D. Cuonzo, T. Z. Hensil, C. G. Kinnison, C. L. Metheny, J. J. Sabatino, M. D. Scott, and R. A. Woolwine; Operations Manager R.P. Pingley; Treasurer L. D. Daniels-Smith; Police Chief Captain H. R. White, Jr.; Fire Chief T. W. Meader; City Clerk S.R. Stokes (acting as recorder); City Attorney G. S. Roberts; and Inter-Mountain Reporter Brad Johnson.

PUBLIC COMMENT

A representative of the Family Resource Network recognized Mayor Talbott, Chief White, and the City of Elkins for work to reduce drug abuse in the community.

INFORMATIONAL PRESENTATION

Dr. Larry Wing, of the Elkins-Randolph Airport Authority, presented information on the airport's activities and proposed budget.

CONSENT CALENDAR

Cm. Metheny, seconded by Cm. Sabatino, **MOVED THAT COUNCIL APPROVE THE MINUTES OF THE MEETING OF MARCH 7, 2013.** The motion carried.

Cm. Bibey, seconded by Cw. Cuonzo, **MOVED THAT COUNCIL APPROVE THE MINUTES OF THE SPECIAL MEETING OF THE BOARD OF CANVASSERS, MARCH 11, 2013.** The motion carried.

Cm. Metheny, seconded by Cm. Sabatino, **MOVED THAT COUNCIL APPROVE THE MINUTES OF THE SPECIAL MEETING OF THE BOARD OF CANVASSERS, MARCH 14, 2013.** The motion carried.

NEW BUSINESS

Cm. Sabatino, seconded by Cw. Cuonzo, **MOVED THAT COUNCIL ADOPT RESOLUTION 436, SUPPORTING THE TRANSITION FROM ON TRAC TO MAIN STREET, INCLUDING THE ESTABLISHMENT OF A FULL-TIME MAIN STREET PROJECT MANAGER.** After discussion, Cw. Bross-Fregonara, seconded by Cw. Cuonzo, **MOVED TO AMEND THE ORIGINAL MOTION BY REQUIRING A CHANGE TO LANGUAGE IN THE PROPOSED RESOLUTION.** Under her amendment, the sentence that read "authorizes the establishment of a full-time position to be designated as the Main Street project manager" would be changed to "supports a full-time position to be designated as the Main Street project manager." On the amendment, a roll-call vote was requested. The motion to amend carried. Council votes were as follows:

J. S. Bibey	Yes	C. G. Kinnison	Yes
N. E. Bross-Fregonara	Yes	C.L. Metheny	Yes
V. T. Broughton	Yes	J. J. Sabatino	Yes
M. D. Cuonzo	Yes	M. D. Scott	Yes
T. Z. Hensil	Yes	R. A. Woolwine	Yes

On the amended motion, a roll-call vote was requested. The amended motion carried. Council votes were as follows:

J. S. Bibey	Yes	C. G. Kinnison	Yes
N. E. Bross-Fregonara	Yes	C.L. Metheny	Yes
V. T. Broughton	Yes	J. J. Sabatino	Yes
M. D. Cuonzo	Yes	M. D. Scott	Yes
T. Z. Hensil	Yes	R. A. Woolwine	Yes

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Cm. Scott, seconded by Cm. Sabatino, **MOVED THAT COUNCIL APPROVE ORDINANCE 165, PERMITTING MAYORS AND COUNCIL MEMBERS TO REQUEST DECREASES IN SALARY BEFORE TAKING OFFICE, ON SECOND AND FINAL READING. The motion carried.**

Cm. Sabatino, seconded by Cw. Cuonzo, **MOVED THAT COUNCIL APPROVE ORDINANCE 166, ANNEXATION OF HOUSING AUTHORITY PROPERTY NEXT TO THE NORTH SCHOOL, ON THE FIRST OF TWO READINGS. The motion carried.**

Cw. Cuonzo, seconded by Cm. Hensil, **MOVED THAT COUNCIL APPROVE ORDINANCE 167, DIRECTING THAT ROLL-CALL VOTES BE MADE IN RANDOM ORDER, ON THE FIRST OF TWO READINGS. The motion carried.**

Cm. Woolwine, seconded by Cm. Broughton, **MOVED THAT COUNCIL ADOPT RESOLUTION 433 (BUDGET REVISION 20), A TRANSFER WITHIN THE CITY CLERK'S DEPARTMENT. The motion carried.**

Cm. Hensil, seconded by Cm. Broughton, **MOVED THAT COUNCIL ADOPT RESOLUTION 434, ACCEPTING THE TERMS OF AND AUTHORIZING EXECUTION OF AN AGREEMENT WITH BAKER ENGINEERING RELATED TO THE WEES HISTORIC DISTRICT TRANSPORTATION ENHANCEMENT GRANT. The motion carried.**

Cw. Cuonzo, seconded by Cw. Bross-Fregonara, **MOVED THAT COUNCIL ADOPT RESOLUTION 435, REAPPOINTING GERALDINE S. ROBERTS AS THE CITY ATTORNEY. The motion carried.**

Through discussion, council set the date of the special meeting for FY 2014 budget adoption as Monday, March 25, 2013, at 7 p.m. City Clerk Stokes informed members that, because this was a special meeting set at a regular meeting, no subpoena would be issued. Agendas and the proposed budget were distributed at the end of the meeting.

Cm. Woolwine, seconded by Cm. Hensil, **MOVED THAT COUNCIL ACCEPT THE RESIGNATION OF VAN BROUGHTON FROM ELKINS COMMON COUNCIL. The motion carried.** Council directed the clerk to advertise the vacancy for ten days.

Cm. Hensil, seconded by Cm. Metheny, **MOVED THAT COUNCIL ENTER EXECUTIVE SESSION TO CONSIDER A PERSONNEL MATTER RELATED TO JOB PERFORMANCE. The motion carried.** The executive session began at 8:18 p.m. and ended at 8:37 p.m. The mayor announced that no decisions were made and no actions were taken.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Bibey, seconded by Cm. Metheny, **MOVED THAT COUNCIL APPROVE THE INVOICES PRESENTED.** The list of said invoices is attached and made part of this record. The motion carried.

COMMITTEE REPORTS**Building Committee**

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
1235	D&E Hermanson Campus Center	100 Campus Drive	Replace roof over swimming pool	\$739,732
1236	Coffman, Stacy	212-1/2 Davis Ave.	Electrical service	\$900
1237	McQuain, Johanna	502 Center St.	Electrical service repair from storm damage	\$300
1238	Johnson, Bill & Bev	328 Randolph Ave.	Installing vinyl siding	\$7,500

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1239	Davis, Linda	Lot 29 Heavner Acres	Electrical service inspection	\$100
1240	Schoonover, Marie	10 Montincello St.	Install home stand-by generator	\$6,897
1241	Moyer, Gary	31 Dowell St.	Replace 4" sewer drain	\$100
1242	Kennedy, Wayne	135 Robert E Lee Ave.	Install home stand-by generator	\$6,000
1243	Campbell, John	104 Henry Ave.	Install home stand-by generator	\$6,050
1244	Thompson, Herman	207 Sylvester Dr.	Install home stand-by generator	\$2,500
1245	Woodford Oil Co.	208 South Randolph	Install vinyl siding	\$9,000
1246	Arbogast, Sheila	226 Bruce Street	8' x 24' deck & install new shingles	\$9,199
1247	Coffman, Stacy	212 Davis Ave.	Remodel old barber shop into ice-cream parlor	\$7,000
1248	Woodford Oil Co.	Corner Lavalette Ave. & Thirteenth St.	Remodel upstairs	\$10,000
1249	Workman, Chad	312-1/2 Randolph Ave.	Remodel interior	\$2,500

Sanitation and Landfill Committee

No report.

Water Committee

No report.

Parks Committee

Cm. Broughton reported that the annual public forum of the Board of Park and Recreation Commissioners was held on Wednesday, March 20. About 15 people attended, and the discussion lasted two hours.

Finance Committee

No report.

Street Committee

No report.

Rules and Ordinances Committee

No report.

Municipal Property Committee

No report.

Personnel Committee

No report.

Public Safety Committee

No report.

ADMINISTRATIVE OFFICER REPORTS**Operations Manager**

The water plant is experiencing no problems supplying water to Beverly while that city repairs its water plant, although it requires several extra hours of pumping per day. Work is being performed to correct problems with a traffic light at 2nd and Davis. Many requests are being received to fill alley potholes with gravel, but this work cannot be completed until the alleys dry out. Although the city frequently receives complaints about the state of Worth Avenue, it is

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actually a state right of way maintained by the Department of Highways and the city is not able to repair it.

Treasurer

No report.

Police Chief

Police recruit Gary Brown will report to the police academy on Monday, March 25.

Fire Chief

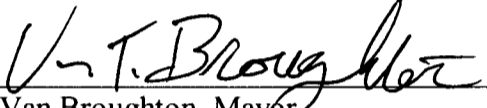
No report.

MAYOR'S COMMENTS

Mayor Talbott, Cm. Hensil, and Cm. Kinnison made farewell remarks.

The meeting adjourned at 8:55 p.m.

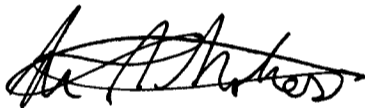
*Approved by council at the meeting
of April 4, 2013*



Van Broughton, Mayor

4/5/13
Date

Attest:



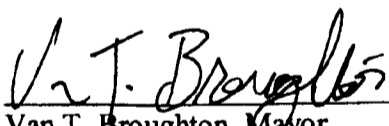
Sutton R. Stokes, City Clerk

April 5, 2013
Date

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
108	BurgeNi	Burgess & Niple, Inc.	03/14/2013	25,328.00
109	SteptJo	Steptoe & Johnson	03/14/2013	2,064.02
123	99	COE Disbursement Account	03/06/2013	11,808.59
124	99	COE Disbursement Account	03/15/2013	4,989.38
125	99	COE Disbursement Account	03/18/2013	31,774.10
1780	99	COE Disbursement Account	03/06/2013	663.63
1781	99	COE Disbursement Account	03/15/2013	400.17
1782	99	COE Disbursement Account	03/18/2013	460.02
1897	99	COE Disbursement Account	03/06/2013	504.70
1898	99	COE Disbursement Account	03/15/2013	427.69
1899	99	COE Disbursement Account	03/18/2013	2,041.84
2010	99	COE Disbursement Account	03/06/2013	3,324.94
2011	99	COE Disbursement Account	03/15/2013	918.73
2012	99	COE Disbursement Account	03/18/2013	14,878.48
2023	99	COE Disbursement Account	03/06/2013	4,958.96
2024	99	COE Disbursement Account	03/15/2013	1,868.08
2025	99	COE Disbursement Account	03/18/2013	5,772.71
2103	99	COE Disbursement Account	03/06/2013	2,244.65
2104	99	COE Disbursement Account	03/15/2013	1,830.95
2105	99	COE Disbursement Account	03/18/2013	33,784.44
2106	99	COE Disbursement Account	03/18/2013	20,167.48
22848	CoeGen2	COE General Fund	03/06/2013	1,164.38
22849	CoeSana	COE Sanitation	03/06/2013	8,182.75
22850	CoeSewe	COE Sewer	03/06/2013	6,483.38
22851	COEWate	COE Water Fund	03/06/2013	6,031.61
22852	CoeGen2	COE General Fund	03/07/2013	2,869.36
22853	CoePark	COE Parks and Recreation	03/07/2013	1,550.00
22854	CoeSana	COE Sanitation	03/07/2013	6,746.73
22855	CoeSewe	COE Sewer	03/07/2013	10,679.44
22856	COEWate	COE Water Fund	03/07/2013	9,209.98
22857	CoeGen2	COE General Fund	03/08/2013	2,778.50
22858	CoeSana	COE Sanitation	03/08/2013	4,049.11
22859	CoeSewe	COE Sewer	03/08/2013	22,573.03
22860	COEWate	COE Water Fund	03/08/2013	12,607.72
22861	CoeGen2	COE General Fund	03/11/2013	4,215.10
22862	CoeSana	COE Sanitation	03/11/2013	12,529.29
22863	CoeSewe	COE Sewer	03/11/2013	12,751.36
22864	COEWate	COE Water Fund	03/11/2013	12,371.19
22865	CoeGen2	COE General Fund	03/12/2013	122,427.33
22866	CoeSana	COE Sanitation	03/12/2013	8,417.36
22867	CoeSewe	COE Sewer	03/12/2013	7,562.02
22868	COEWate	COE Water Fund	03/12/2013	7,027.61
22869	CoeGen2	COE General Fund	03/13/2013	5,879.16
22870	CoePark	COE Parks and Recreation	03/13/2013	125.00
22871	CoeSana	COE Sanitation	03/13/2013	5,090.82
22872	CoeSewe	COE Sewer	03/13/2013	7,766.05
22873	COEWate	COE Water Fund	03/13/2013	5,746.93
22874	CoeGen2	COE General Fund	03/14/2013	4,855.37
22875	CoeSana	COE Sanitation	03/14/2013	7,857.37
22876	CoeSewe	COE Sewer	03/14/2013	19,285.68
22877	COEWate	COE Water Fund	03/14/2013	11,809.11
22878	CoeGen2	COE General Fund	03/15/2013	7,134.63
22879	CoeSana	COE Sanitation	03/15/2013	6,871.55
22880	CoeSewe	COE Sewer	03/15/2013	14,392.88
22881	COEWate	COE Water Fund	03/15/2013	8,898.99
58933	CoeFed	COE Payroll	03/06/2013	9,187.09
58934	CoeFica	COE Payroll	03/06/2013	12,372.06
58935	CoeMisc	COE Misc	03/06/2013	493.00
58936	Conseco	Washington National Insurance	03/06/2013	341.32
58937	DtcXmas	Davis Trust Company	03/06/2013	1,010.00
58938	Ing	ING National Trust	03/06/2013	87.00
58939	LiveUn	Live United	03/06/2013	15.00

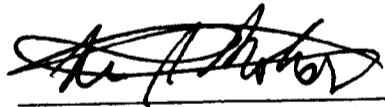
<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
58940	BrickMu	Brickstreet Mutual Insurance C	03/15/2013	10,435.00
58941	ArmenMar	Mark Armentrout	03/18/2013	300.00
58942	cbwv	Citizens Bank of WV	03/18/2013	533.17
58943	CedarLa	Cedar Lakes Conference Center	03/18/2013	325.00
58944	CiticVe	CIT Technology Finance Serv, I	03/18/2013	88.89
58945	CoeGen1	COE General Fund	03/18/2013	12,538.58
58946	CoeSana	COE Sanitation	03/18/2013	445.98
58947	CorleMi	Mick Corley	03/18/2013	62.04
58948	DavisGr	Geraldine Davis	03/18/2013	310.00
58949	Dtc	Davis Trust Company	03/18/2013	2,916.99
58950	DyeRobe	Roberta Dye	03/18/2013	272.00
58951	ElkDist	Elkins Distributing Co., Inc.	03/18/2013	22.88
58952	ElkYmca	Elkins-Randolph Co. YMCA	03/18/2013	4,000.00
58953	GolaCaro	Carolyn Gola	03/18/2013	300.00
58954	GootsVa	Vallie Goots	03/18/2013	300.00
58955	GuttmFl	Guttman Fleet Fueling	03/18/2013	10,654.68
58956	GuyeJu	Judy Guye	03/18/2013	439.65
58957	HazerJan	Jane Hazer	03/18/2013	300.00
58958	HimesVi	Violet Himes	03/18/2013	311.50
58959	JSFIRE	J & S FIREARMS	03/18/2013	693.42
58960	MannEli	Elizabeth Mann	03/18/2013	528.00
58961	McCauLin	Linda McCauley	03/18/2013	310.00
58962	McNeer	McNeer, Highland, McMunn and V	03/18/2013	6,371.67
58963	Metalwo	Metalworks, Inc.	03/18/2013	222.00
58964	MonPowe	Mon Power	03/18/2013	7,026.47
58965	MountCu	Jonathan Belt	03/18/2013	1,698.00
58966	Mvb	Monongahela Valley Bank	03/18/2013	2,309.93
58967	NortoHa	Norton Harding Jimtown	03/18/2013	18.74
58968	PeterDi	Diana Peters	03/18/2013	300.00
58969	ProfeNu	Professional Nursing Serv	03/18/2013	26.00
58970	ReserAc	Reserve Account - Pitney Bowes	03/18/2013	447.87
58971	SchooWa	Wanda Schoonover	03/18/2013	310.00
58972	SilerCha	Charles Siler, II	03/18/2013	311.41
58973	SkidmJe	Jeff Skidmore	03/18/2013	300.00
58974	SnydeJe	Jerri Snyder	03/18/2013	311.18
58975	SpearEl	Ellen Spears	03/18/2013	310.00
58976	SteveEl	Steven Miller	03/18/2013	660.00
58977	StutiHe	Helen Stutler	03/18/2013	300.00
58978	SwansAll	Allan Swanson	03/18/2013	556.00
58979	ToshiFi	Toshiba Financial Services	03/18/2013	223.00
58980	TygartVa	Tygart's Valley Transfer, Inc.	03/18/2013	31,126.54
58981	WeeseEd	Ed Weese	03/18/2013	220.00
58982	WVPagin	WV Paging	03/18/2013	10.00
58983	CoeLand	COE Landfill	03/18/2013	20,167.48

Report Total: 700,971.89



Van T. Broughton, Mayor
4/5/2013

Date

Attest:


Sutton R. Stokes, City Clerk
April 5, 2013

Date