

Approved Minutes**ELKINS COMMON COUNCIL
SPECIAL COUNCIL MEETING
MINUTES**

*401 Davis Avenue
Council Chamber, 2nd Floor
April 16, 2013
6:30 p.m.*

Elkins Common Council met in special session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons: J. S. Bibey, N. E. Bross-Fregonara, M. D. Cuonzo, M. L. Marsteller, C. L. Metheny, L.E. Randall, J. J. Sabatino, M. D. Scott, and R. A. Woolwine; Treasurer L. D. Daniels-Smith; City Clerk S.R. Stokes (acting as recorder); Police Lieut. S. Richards; City Attorney G. S. Roberts; and Inter-Mountain Reporter Brad Johnson.

Fire Chief T. W. Meader, Operations Manager R.P. Pingley, and Police Chief Captain H. R. White, Jr. were absent.

PUBLIC COMMENT

There was none.

NEW BUSINESS

Cm. Woolwine, seconded by Cm. Bibey, moved that council lay the FY 2014 levy. The motion carried.

Cm. Scott, seconded by CW. Cuonzo, moved that council enter executive session for the purpose of performing job interviews. The motion carried. Council entered executive session at 6:43 p.m. Two candidates for appointment to the Second Ward council vacancy, Jerry Corley and John Meader, were interviewed by council in executive session. Executive session ended at 7:30 p.m. The mayor announced that no decisions were made and no actions were taken.

The meeting adjourned at 7:31 p.m.

*Approved by council at the meeting
of April 18, 2013*

Van T. Broughton

Van T. Broughton, Mayor

4/23/13

Date

Attest:

Sutton R. Stokes

Sutton R. Stokes, City Clerk

April 23, 2013

Date

0622

FISCAL YEAR JULY 1, 2013 - JUNE 30, 2014
LEVY ESTIMATE - BUDGET DOCUMENT

STATE OF WEST VIRGINIA
MUNICIPALITY OF Elkins, WEST VIRGINIA

In accordance with Code § 11-8-14, as amended, the Council proceeded to make an estimate of the amounts necessary to be raised by levy of taxes for the current fiscal year, and does determine and estimate the several amounts to be as follows:

The amount due and the amount that will become due and collectible from every source during the fiscal year INCLUDING THE LEVY OF TAXES, is as follows:

REVENUE SOURCE

Unassigned Fund Balance	93,446
Property Taxes - Current Expense	860,480
Prior Year Taxes	42,100
Supplemental Taxes	20,000
Tax Penalties, Interest & Publication Fees	48,000
Gas & Oil Severance Tax	5,800
Excise Tax on Utilities	256,000
Business and Occupation Tax	1,302,900
Wine & Liquor Tax	102,000
Animal Control Tax	1,700
Hotel Occupancy Tax	135,000
Fines, Fees & Court Costs	166,000
Parking Violations	23,500
Licenses	26,000
Building Permit Fees	25,000
Franchise Fees	76,000
IRP Fees (Interstate Registration Plan)	4,700
Municipal Service Fees	2,500
Parking Meter Revenues	11,250
Off Street Parking	15,000
Rents and Concessions	1,200
Special Assessments	5,000
Fire Protection Fees	416,600
Contributions from other Funds	110,000
Charges to Other Funds	411,522
Payment in Lieu of Taxes	10,000
Gaming Income	19,000
Interest Earned on Investments	600
Accident Reports	2,500
Video Lottery (LVL)	25,000
Miscellaneous Revenues	8,200
TOTAL ESTIMATED REVENUE (GENERAL FUND)	\$ <u>4,226,998</u>

COAL SEVERANCE TAX FUNDREVENUE SOURCE

Assigned Fund Balance	\$ 110,000
Coal Severance Tax	30,000
Interest Earned on Investment	100
Reimbursements	-
Refunds	-
TOTAL ESTIMATED REVENUE (COAL SEVERANCE FUND)	\$ <u>140,100</u>

	General Fund	Coal Severance Fund
<u>ESTIMATED CURRENT EXPENDITURES</u>		
Mayor's Office	63,562	-
City Council	44,474	-
Treasurer's Office	245,391	-
City Clerk's Office	67,909	-
Police Judge's Office	87,053	-
Community Development (Housing)	88,300	-
Custodial	119,262	-
Regional Development Authority	5,321	-
City Hall	185,100	-
Contributions / Transfers to Other Funds	87,874	-
Public Works Department	113,367	-
Complaint Department	66,792	-
Parking	2,500	-
Police Department	1,126,336	-
Police-Special Duty	109,422	-
Fire Department	457,093	14,600
Dog Warden/Humane Society	13,000	-
Streets and Highways	829,787	-
Signs and Signals	19,000	-
Snow Removal	5,000	-
Central Garage	138,505	-
Airports	24,000	-
Public Transit	14,000	-
Local Health Department	12,000	-
Parks & Recreation	200,000	-
Visitors Bureau	67,500	-
Library	20,000	-
Beautification Programs	14,450	-
TOTAL ESTIMATED EXPENDITURES	\$ <u>4,226,998</u>	\$ <u>140,100</u>

MUNICIPALITY OF Elkins, WEST VIRGINIA
 Regular Current Expense Levy
 FISCAL YEAR JULY 1, 2013 - JUNE 30, 2014

	Certificate of Valuation		
	Assessed Value for Tax Purposes	Levy Rate/\$100	Taxes Levied
CLASS I			
Personal Property	\$ 0	12.50	\$ 0
Public Utility	0		0
Total Class I	\$ 0		\$ 0
CLASS II			
Real Estate	\$ 94,059,860	25.00	\$ 235,150
Personal Property	285,042		713
Total Class II	\$ 94,344,902		\$ 235,863
CLASS IV			
Real Estate	\$ 82,859,300	50.00	\$ 414,297
Personal Property	45,873,135		229,366
Public Utility	12,142,303		60,712
Total Class IV	\$ 140,874,738		\$ 704,375
Total Value & Projected Revenue	\$ 235,219,640		\$ 940,238
Less Delinquencies, Exonerations & Uncollectable Taxes		5.00%	47,012
Less Tax Discounts (use Total Projected Revenue to calculate)		2.00%	17,865
Less Allowance for Tax Increment Financing (if Applicable)			0
Total Projected Property Tax Collection			\$ 875,361
Less Assessor Valuation Fund (Subtracted from regular current expense taxes levied only)		1.70%	14,881
Net Amount to be Raised by Levy of Property Taxes			\$ 860,480

STATE OF WEST VIRGINIA

COUNTY OF

Randolph

MUNICIPALITY OF

Elkins

I, Sutton R. Stokes, Recording Officer of said municipality, do hereby certify that the foregoing are true copies from the record of the orders made and entered by the council of the said municipality on the 25th day of March, 2013.



 (Signature)

Elkins City Clerk

 (Official Title of Recording Officer)

**MUNICIPALITY OF EIKINS, WEST VIRGINIA
LEVY ORDER AND RATE SHEET
2013 - 2014**

The following is a true copy from the record of orders entered by this entity on the 16th day of April, 2013

SIGNATURE: _____



Municipal Clerk or Recorder

Current Year	Column E		Taxes Levied
	Certificate of Valuation Assessed Value for Tax Purposes	Levy Rate/\$100	
Class I			
Personal Property	\$ 0	12.50	\$ 0
Public Utility	0		0
Total Class I	\$ 0		\$ 0
Class II			
Real Estate	\$ 94,059,860	25.00	\$ 235,150
Personal Property	285,042		713
Total Class II	\$ 94,344,902		\$ 235,863
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Total Class IV	\$ 140,874,738		\$ 704,375
Total Value & Projected Revenue	\$ 235,219,640		\$ 940,238
Less Delinquencies, Exonerations & Uncollectable Taxes		5.00%	47,012
Less Tax Discounts		2.00%	17,865
Less Allowance for Tax Increment Financing - see worksheet (Subtracted from regular current expense taxes levied only)			0
Total Projected Property Tax Collection			875,361
Less Assessor Valuation Fund (Subtracted from regular current expense taxes levied only)		1.70%	14,881
Net Amount to be Raised by Levy of Property Taxes For Budget Purposes			\$ 860,480