

Approved Minutes

**ELKINS COMMON COUNCIL
REGULAR COUNCIL MEETING
MINUTES**

**401 Davis Avenue
Council Chamber, 2nd Floor
April 18, 2013
7:00 p.m.**

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons: J. S. Bibey, N. E. Bross-Fregonara, M. D. Cuonzo, M. L. Marsteller, C. L. Metheny, L.E. Randall, J. J. Sabatino, M. D. Scott, and R. A. Woolwine; Police Lieutenant S. R. Richards; Fire Chief T. W. Meader; City Clerk S.R. Stokes (acting as recorder); City Attorney G. S. Roberts; and Inter-Mountain Reporter Brad Johnson.

Operations Manager R.P. Pingley, Treasurer L. D. Daniels-Smith, and Police Chief Captain H. R. White, Jr. were absent.

AGENDA ADJUSTMENTS

- a. Personnel matter in the Operations Department.

INFORMATIONAL PRESENTATIONS

- a. Karen Jacobson and Kate Somers, of the Randolph County Housing Authority, presented information on that organization's operations and goals.
- b. Alice Sabatino, of Youth Empowered Solutions, requested assistance funding improvements to the Glendale skate park.

CONSENT CALENDAR

Cm. Metheny, seconded by Cm. Sabatino, **MOVED THAT COUNCIL APPROVE THE MINUTES OF THE REGULAR MEETING OF APRIL 4, 2013.** The motion carried.

Cm. Marsteller, seconded by Cm. Metheny, **MOVED THAT COUNCIL APPROVE THE MINUTES OF THE SPECIAL MEETING OF APRIL 16, 2013.** The motion carried.

NEW BUSINESS

Cm. Scott, seconded by Cm. Metheny, **MOVED THAT COUNCIL ENTER EXECUTIVE SESSION FOR A PERSONNEL MATTER CONCERNING THE SECOND WARD COUNCIL VACANCY.** The motion carried. The executive session began at 7:55 p.m. and ended at 8:27 p.m. The mayor announced that no decisions were made and no actions were taken.

Cm. Scott, seconded by Cm. Metheny, **MOVED THAT COUNCIL APPOINT JOHN MEADER TO FILL THE SECOND WARD VACANCY.** A roll-call vote was requested. The motion failed. Council votes were as follows:

J. S. Bibey	No	L. E. Randall	No
N. E. Bross-Fregonara	No	J. J. Sabatino	No
M. D. Cuonzo	No	M. D. Scott	No
M. L. Marsteller	No	R. A. Woolwine	No
C.L. Metheny	No		

Cm. Scott, seconded by Cw. Bross-Fregonara, **MOVED THAT COUNCIL APPOINT JERRY CORLEY TO FILL THE SECOND WARD VACANCY.** A roll-call vote was requested. The motion failed. Council votes were as follows:

Approved Minutes

J. S. Bibey	No	L. E. Randall	No
N. E. Bross-Fregonara	No	J. J. Sabatino	No
M. D. Cuonzo	No	M. D. Scott	No
M. L. Marstiller	No	R. A. Woolwine	No
C.L. Metheny	No		

Through discussion, council reached consensus that the city clerk should advertise the vacancy again, this time every other day for approximately 20 days.

Cw. Cuonzo, seconded by Cm. Marstiller, **MOVED THAT COUNCIL ADOPT RESOLUTION 437, AUTHORIZING THE CITY TO STAND AS FISCAL AGENT IN AN APPLICATION BY THE ELKINS DEPOT WELCOME CENTER FOR GOVERNOR'S COMMUNITY PARTICIPATION GRANT FUNDS.** City Clerk Stokes reminded council that consideration of this and another "pass-through" grant resolution had been postponed from the agenda of the previous regular meeting, to allow him, the city attorney, and the treasurer time to implement some new administrative procedures. He advised council that those procedures are now in place. The motion carried.

Cm. Sabatino, seconded by Cm. Scott, **MOVED THAT COUNCIL ADOPT RESOLUTION 439, AUTHORIZING THE CITY TO STAND AS FISCAL AGENT IN AN APPLICATION BY THE RANDOLPH COUNTY HOMELESS SHELTER FOR EMERGENCY SOLUTIONS GRANT PROGRAM FUNDS.** The motion carried.

Cm. Scott, seconded by Cm. Woolwine, **MOVED THAT COUNCIL ADOPT RESOLUTION 441, AUTHORIZING THE CITY TO STAND AS FISCAL AGENT IN AN APPLICATION BY WOMEN'S AID IN CRISIS FOR EMERGENCY SOLUTIONS GRANT PROGRAM FUNDS.** The motion carried.

Cm. Metheny, seconded by Cm. Sabatino, **MOVED THAT COUNCIL ADOPT RESOLUTION 442, AUTHORIZING A DRAFT ON THE OHIO VALLEY BANK LINE-OF-CREDIT TO PAY INVOICES FROM ROBERT RODECKER FOR THE WATER SYSTEM IMPROVEMENT PROJECT.** The motion carried.

Cm. Scott, seconded by Cm. Marstiller, **MOVED THAT COUNCIL APPROVE ORDINANCE 168, AMENDING ORDINANCE 96-07 TO COMPLETE THE ABANDONMENT OF ONE BLOCK OF AN ALLEY BETWEEN COLE AND HENRY, ON THE FIRST OF TWO READINGS.** The motion carried.

Cm. Marstiller, seconded by Cm. Woolwine, **MOVED THAT COUNCIL APPROVE THREE REQUESTS TO USE OR CLOSE CITY STREETS FOR SPECIAL EVENTS, EACH OF WHICH HAD BEEN APPROVED BY THE APPROPRIATE ADMINISTRATIVE OFFICERS PER THE CITY'S EVENTS PROTOCOL.** The motion carried. The approved requests were:

- Mountain State Street Machines: close several blocks of Railroad and Third for cruise-in, July 5.
- Riverside School Association: close River Street for BluesFest, July 20.
- Randolph County Community Arts Center: close Church Lane behind center for annual fundraising gala, September 6-7.

Mayor Broughton recommended that council defer discussion of the final New Business item, i.e., "personnel matter in the Operations Department," because Operations Manager Pingley was absent. There were no objections.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Woolwine, seconded by Cm. Sabatino, **MOVED THAT COUNCIL APPROVE THE INVOICES PRESENTED.** The list of said invoices is attached and made part of this record. The motion carried.

Approved Minutes**COMMITTEE REPORTS****Building Committee**

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
1272	Kwasniewski, Matt	1210 S. Davis Ave.	Remodel interior & pour concrete pad in back	\$13,597
1273	Powell, Tim	120 Davis Ave.	Add stairs to the roof	\$900
1274	Tingler, Freddie	219 Central St.	Drywall, cabinets and siding	\$20,000
1275	Moyer, Gary	31 Dowell St.	1008 sq ft garage	\$44,075
1276	Hamer Pelet Fuel Co.	46 Tom Waller Dr.	Concrete base for silo	\$39,131
1277	Preuch, Charles	900 Industrial Park Rd.	Storage shed 14' x 48'	\$5,000
1278	Shiflett, Ken	8 Weese St.	Electric service inspection	\$10
1279	Simmons, Victor	118 Conaway Dr.	Central air	\$5,100
1280	Durland, Mary Ann	315 Graham St.	De-watering system	\$2,779
1281	Smith, Herman	205 Bridgewater Dr.	De-watering system	\$9,765
1282	Gay, Mary Ann	601 North Ave.	Replace bathroom floor	\$2,500
1283	Phillips, Eugenia	1003 N Randolph Ave	Install stand-by generator	\$4,914
1284	Miller, John	1091 Harrison Ave.	Wiring and plumbing upgrade and drywall	\$8,000
1285	Feiler, Darla	177 High Street	Replace damaged roof	\$8,500
1286	Shiflett, Edward	793 N. Randolph Ave.	Repair electrical service entrance	\$400
1287	Williams, Robert & Tammy	202 Barnard Ave	Metal roof, new soffit and fascia	\$3,600
1288	Singleton, Tom	207 Alexander Ave.	Install standby generator	\$6,867
1289	Menendez, Raymond	1512 S Henry Ave.	Install standby generator	\$4,500
1290	Pennington, Joseph	916 S. Henry Ave	New 100 amp electrical service	\$1,500
1291	Triplett, John	109 Chestnut St.	New metal roof	\$7,880
1292	Teter, Richard	28 Baxter St.	1020 sq. ft. Garage	\$15,000
1293	Torres, Bonnie & Victor	125 Guy Street	Install fence and remodel interior of house	\$2,000
1294	Varner, Rachael	111 Scott Ford Road	Remodel kitchen	\$15,500
1295	Powell, Tim	120 Davis Ave.	Roof top garden	\$2,800
1296	Harper-Dorton, Karen	121 Ward Ave.	Replace door & windows	\$2,000
1297	Tingler, Freddie	225 Diamond St	Replace windows	\$3,500

There were no other committee reports.

ADMINISTRATIVE OFFICER REPORTS

There were no administrative officer reports.

MAYOR'S COMMENTS**Update on Rail Trail**

The bridge connecting the Allegheny Highlands Trail to downtown will not be completed this summer. The final route is not certain. Council members should attend the next planning meeting, the time of which will be circulated.

Approved Minutes

Update on Armory

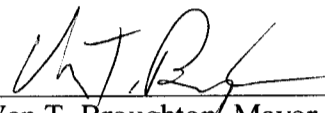
A final decision on whether or not to purchase the armory is needed in the next few months. Meetings with county, development authority, Forest Festival, and city personnel have been ongoing. We will have information and recommendations for council soon.

City Clean-up Efforts

Volunteers who turned out for the river clean-up expressed interest in continuing to clean up the rest of the city. Various possibilities, including neighborhood clean-up days and downtown cleanup/welcome crews for the summer are also being considered.

The meeting adjourned at 8:52 p.m.

*Approved by council at the meeting
of May 2, 2013*



Van T. Broughton, Mayor

5/8/13

Date

Attest:



Sutton R. Stokes, City Clerk

May 8, 2013

Date