

Approved Minutes

**ELKINS COMMON COUNCIL
REGULAR COUNCIL MEETING
MINUTES**

**401 Davis Avenue
Council Chamber, 2nd Floor
April 3, 2014
7:00 p.m.**

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons: J. S. Bibey, N. E. Bross-Fregonara, M. D. Cuonzo, M. L. Marsteller, C. L. Metheny, E.R. Ochsendorf, Cm. L.E. Randall, J. J. Sabatino, M. D. Scott, and R. A. Woolwine; Operations Manager R.P. Pingley; Treasurer L. D. Daniels-Smith; Acting Police Chief First Lieutenant S.D. Richards; Fire Chief T. W. Meader; City Clerk S.R. Stokes (acting as recorder); City Attorney G. S. Roberts; and Inter-Mountain Reporter A. Gaynor.

CONSENT CALENDAR

Cm. Metheny, seconded by Cm. Marsteller, **MOVED THAT COUNCIL APPROVE THE MINUTES OF THE REGULAR COUNCIL MEETING OF MARCH 20, 2014. The motion carried.**

Cm. Metheny, seconded by Cw. Cuonzo, **MOVED THAT COUNCIL APPROVE THE MINUTES OF THE SPECIAL COUNCIL MEETING OF MARCH 24, 2014. The motion carried.**

Cm. Bibey, seconded by Cm. Sabatino, **MOVED THAT COUNCIL APPROVE THE MINUTES OF THE SPECIAL COUNCIL MEETING OF MARCH 26, 2014. The motion carried.**

NEW BUSINESS

Cm. Bibey, seconded by Cm. Marsteller, **MOVED THAT COUNCIL ADOPT RESOLUTION 573, PROMOTING AND ESTABLISHING A NEW WAGE FOR S. RICHARDS. The motion carried.**

Cm. Bibey, seconded by Cw. Cuonzo, **MOVED THAT COUNCIL ADOPT RESOLUTION 574, PROMOTING AND ESTABLISHING A NEW WAGE FOR E. CANFIELD. The motion carried.**

Cw. Cuonzo, seconded by Cm. Sabatino, **MOVED THAT COUNCIL ADOPT RESOLUTION 575, AUTHORIZING LAND ACQUISITIONS AND RELATED ACTIONS FOR THE WATER PROJECT. The motion carried.**

Cm. Woolwine, seconded by Cm. Bibey, **MOVED THAT COUNCIL ENTER EXECUTIVE SESSION CONCERNING A PERSONNEL MATTER IN MUNICIPAL COURT. The motion carried.** The executive session began at 7:07 p.m. and ended at 7:20 p.m. The mayor announced that no decisions were made and no actions were taken.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Metheny, seconded by Cm. Ochsendorf, **MOVED THAT COUNCIL APPROVE THE INVOICES PRESENTED. The list of said invoices is attached and made part of this record. The motion carried.**

Approved Minutes**COMMITTEE REPORTS****Building Committee**

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
1621	Bond, Michael	888 Yokum St.	Storage buildings	\$35,000
1622	Randolph County CVB	1302 N. Randolph Ave	17' x 14' addition on the front	\$29,900
1623	McCollam, John	124 Diamond St.	Preplace 6 windows	\$1,426
1624	Rohr, Stephanie	160 Delaware Ave.	Electric service	\$1,000
1625	Gongola, Steve	1009 W. Central St	Storage building 16' x 25'	\$15,000
1626	Holland Investments	319 Center St.	Remodel	\$10,000
1627	Davis, Glen	116 Grandview Ave.	Replace windows, plumbing, remodel bathroom and rewire, refinish floors	\$30,000
1628	Ware, Michelle	104 Wayne Ave.	New metal roof	\$4,000
1629	Simms, Anthony	932 S.Davis Ave.	New metal roof	\$15,000
1630	Bagels & Bites (Tom Hammer)	121 Third St.	Sign	\$800
1631	Jordan, Charles	104 Westview Dr.	Interior remodel, drywall & wall paper	\$2,500
1632	Baily, Richard	104 Vista Ave.	De-watering system	\$4,340
1633	River Star LLC	7 Key St.	Remodel bathroom, flooring, painting and French drains	\$25,000
1634	Sampson, Rebecca	915 N. Randolph Ave.	New metal roof	\$6,500
1635	Channell, Stephen	107 Conaway Dr.	Front porch and roof over rear deck	\$9,000
1636	Holland Enterprises	Central Towers	Construct four walls on second and third floor	\$5,000
1637	Davis & Elkins College	Graceland	Slate roof repair and gutter	\$177,000
1638	Fiestas W.Va., LLC (Taco Bell)	1509 Harrison Ave.	Signage	\$2,500

Personnel Committee

Cm. Scott reported that the ad hoc Police Chief Search Committee has reviewed the applications of 41 candidates and is now prepared to present the four top candidates to council.

Through discussion, council came to a consensus that it would hold a special meeting on Thursday, April 10, at 5:30 p.m., for the purpose of interviewing those four candidates. (Council members had received those candidates' resumes in the packets distributed April 2, 2014.)

MAYOR'S COMMENTS

Mayor Broughton marked the conclusion of his first year as mayor and thanked council and the city's employees for their hard work.

Approved Minutes

Cm. Metheny, seconded by Cm. Ochsendorf, **MOVED THAT THE MEETING BE ADJOURNED.** The motion carried.

The meeting adjourned at 7:42 p.m.

*Approved by council at the meeting
of April 17, 2014*

Van T. Broughton
Van T. Broughton, Mayor

4/21/14
Date

Attest:

Sutton R. Stokes

Sutton R. Stokes, City Clerk

April 21, 2014

Date

City of Elkins, WV
User: TracyfAccounts Payable
Checks by Date - Summary by Check NumberPrinted: 03/31/2014 16:29
Summary

Check Number	Vendor No	Vendor Name	Check Date	Void Amount	Check Amount
24104	CoeGen2	COE General Fund	03/25/2014	0.00	35,491.14
24105	CoeLand	COE Landfill	03/25/2014	0.00	246.94
24106	CoePark	COE Parks and Recreation	03/25/2014	0.00	85.00
24107	CoeSana	COE Sanitation	03/25/2014	0.00	725.19
24108	CoeSewer	COE Sewer	03/25/2014	0.00	733.69
24109	COEWate	COE Water Fund	03/25/2014	0.00	832.95
24110	CoeGen2	COE General Fund	03/26/2014	0.00	14,739.28
24111	CoeLand	COE Landfill	03/26/2014	0.00	14.60
24112	CoeSana	COE Sanitation	03/26/2014	0.00	1,404.38
24113	CoeSewer	COE Sewer	03/26/2014	0.00	720.69
24114	COEWate	COE Water Fund	03/26/2014	0.00	847.08
24115	CoeGen2	COE General Fund	03/27/2014	0.00	2,454.14
24116	CoeLand	COE Landfill	03/27/2014	0.00	81.97
24117	CoeSana	COE Sanitation	03/27/2014	0.00	1,250.27
24118	CoeSewer	COE Sewer	03/27/2014	0.00	11,107.03
24119	COEWate	COE Water Fund	03/27/2014	0.00	6,807.55
24120	CoeGen2	COE General Fund	03/28/2014	0.00	10,940.18
24121	CoeLand	COE Landfill	03/28/2014	0.00	86.52
24122	CoeSana	COE Sanitation	03/28/2014	0.00	935.01
24123	CoeSewer	COE Sewer	03/28/2014	0.00	1,359.65
24124	COEWate	COE Water Fund	03/28/2014	0.00	1,690.45
60727	Aflac	AFLAC	03/20/2014	0.00	29.90
60728	CbwwFp	Citizens Bank of WV	03/20/2014	0.00	920.48
60729	CbwwPp	Citizens Bank of WV	03/20/2014	0.00	3,076.02
60730	ChildSu	Child Support Enforcement	03/20/2014	0.00	414.70
60731	CoeFed	COE Payroll	03/20/2014	0.00	10,569.85
60732	CoeFica	COE Payroll	03/20/2014	0.00	14,097.68
60733	CoeMisc	COE Misc	03/20/2014	0.00	207.69
60734	CoeOpeb	COE OPEB Escrow Account	03/20/2014	0.00	5,451.00
60735	Conseco	Washington National Insurance	03/20/2014	0.00	305.30
60736	DtcXmas	Davis Trust Company	03/20/2014	0.00	1,010.00
60737	ElkProFF	Elkins Professional Firefighte	03/20/2014	0.00	40.00
60738	Ing	ING National Trust	03/20/2014	0.00	77.00
60739	LiveUn	Live United	03/20/2014	0.00	15.00
60740	RetirHe	Retiree Health Benefit Trust F	03/20/2014	0.00	14,458.30
60741	WVFBMC	WV FBMC	03/20/2014	0.00	1,217.04
60742	WVPeia	WV Public Employee Insurance A	03/20/2014	0.00	41,475.67
60743	WVPers	WV Consolidated Retirement Boa	03/20/2014	0.00	30,007.29
60744	WVPerso	COE Payroll	03/20/2014	0.00	8,335.05
60745	BrougVa	Van Broughton	03/20/2014	0.00	192.62
60746	ClarkWa	Clarksburg Water Board	03/20/2014	0.00	210.00
60747	CoeColle	COE Collection Account	03/20/2014	0.00	204.70
60748	CoeGen2	COE General Fund	03/20/2014	0.00	15.30
60749	GuttmFl	Guttman Fleet Fueling	03/20/2014	0.00	3,594.88
60750	Kroger	Krogers - Elkins Store	03/20/2014	0.00	50.00
60751	Bfmc	BFMC, Inc.	03/24/2014	0.00	3,834.40
60752	GuttmFl	Guttman Fleet Fueling	03/24/2014	0.00	3,812.37
60753	RCHomle	Rand Co Homeless Shelter	03/24/2014	0.00	1,569.73
60754	Waic	Womens Aid in Crisis	03/24/2014	0.00	7,156.62
60755	WeeseEd	Ed Weese	03/24/2014	0.00	3,480.00
60756	WVBure2	Unemployment Compensation Divi	03/24/2014	0.00	59.93
60757	USPostm	US Postmaster	03/24/2014	0.00	279.70
60758	AmeriHe	AmeriHealth Casualty Services	03/28/2014	0.00	2,051.38
60759	BB&T	BB&T Governmental Finance	03/28/2014	0.00	2,722.68
60760	BB&T2	BB&T Governmental Finance	03/28/2014	0.00	2,286.67
60761	BendePa	Paul Bender	03/28/2014	0.00	850.00
60762	CbwwFp	Citizens Bank of WV	03/28/2014	0.00	6,096.55
60763	CbwwPp	Citizens Bank of WV	03/28/2014	0.00	14,355.51
60764	ClarkCi	City of Clarksburg	03/28/2014	0.00	467.60
60765	CoeGen1	COE General Fund	03/28/2014	0.00	34,300.37
60766	CoePark	COE Parks and Recreation	03/28/2014	0.00	16,666.67
60767	DepotWe	Depot Welcome Center	03/28/2014	0.00	482.94

City of Elkins, WV
User: Tracyf

Accounts Payable
Checks by Date - Summary by Check Number

Printed: 03/31/2014 16:29
Summary

Check Number	Vendor No	Vendor Name	Check Date	Void Amount	Check Amount
60768	ElkBuil	Elkins Building Comm.	03/28/2014	0.00	3,861.46
60769	JacksGr	Grover C. Jackson, Jr.	03/28/2014	0.00	1,800.00
60770	MasonBa	Mason & Barry, Inc.	03/28/2014	0.00	175.00
60771	MercuOn	Mercury One LTD	03/28/2014	0.00	111.00
60772	MonPowe	Mon Power	03/28/2014	0.00	15,873.47
60773	MountGa	Mountaineer Gas Company	03/28/2014	0.00	256.00
60774	Mvb	Monongahela Valley Bank	03/28/2014	0.00	1,520.92
60775	OgdenEn	Ted Ogden Trucking	03/28/2014	0.00	2,000.00
60776	ProgrBa	Progressive Bank	03/28/2014	0.00	9,877.03
60777	PsychHe	Psychological Health Asso	03/28/2014	0.00	400.00
60778	RCCvb	Rand Co CVB	03/28/2014	0.00	2,966.65
60779	RCHumane	Rand Co Humane Society	03/28/2014	0.00	15.00
60780	UnitedBa	Rand Co Loan Processing Ce	03/28/2014	0.00	389.91
60781	USPostm	US Postmaster	03/28/2014	0.00	1,869.50
60782	WeeseEd	Ed Weese	03/28/2014	0.00	100.00
60783	WestoSa	Weston Sanitary Board	03/28/2014	0.00	3,174.00
60784	WoodfOi	Woodford Oil Company	03/28/2014	0.00	486.71
60785	WVDol	WV Division of Labor	03/28/2014	0.00	50.00
60786	WVEnvir	RESA V	03/28/2014	0.00	120.00
60787	WVFBMC	WV FBMC	03/28/2014	0.00	9.32
60788	WVPeia	WV Public Employee Insurance A	03/28/2014	0.00	88.54
60789	WVTreas2	WV State Treasurer's Office/ M	03/28/2014	0.00	2,483.36
60790	WVSTD	WV State Tax Dept.	VOID 03/31/2014	84.23	0.00
60791	80	COE Water	03/31/2014	0.00	84.23
60792	81	COE Sewer	03/31/2014	0.00	200.00
Report Total:				84.23	915,319.26

These invoices were approved by council at the meeting of April 3, 2014.

Van T. Broughton
Van T. Broughton, Mayor
4/21/14
Date

Attest:
Sutton R. Stokes
Sutton R. Stokes, City Clerk
April 21, 2014
Date

0830