

**ELKINS COMMON COUNCIL
REGULAR COUNCIL MEETING
MINUTES**

***401 Davis Avenue
Council Chamber, 2nd Floor
August 21, 2014
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons: J. S. Bibey, N. E. Bross-Fregonara, M. D. Cuonzo, M. L. Marstiller, C. L. Metheny, E.R. Ochsendorf, L.E. Randall, M. D. Scott, and R. A. Woolwine; Operations Manager R.P. Pingley; Interim Treasurer T. Fox; Police Chief S.D. Richards; Fire Chief T. W. Meader; City Clerk S.R. Stokes (acting as recorder); City Attorney G. S. Roberts; and Inter-Mountain Reporter B. Johnson.

Cm. J. J. Sabatino was absent.

EMPLOYEE RECOGNITION

Cm. Marstiller announced that R. L. Moore, of the Wastewater Treatment Plant, had been selected as employee of the quarter.

CONSENT CALENDAR

Cm. Metheny, seconded by Cm. Bibey, **MOVED THAT COUNCIL APPROVE THE MINUTES OF THE REGULAR MEETING OF AUGUST 7, 2014.** The motion carried.

Cm. Scott, seconded by Cm. Marstiller, **MOVED THAT COUNCIL APPROVE THE MINUTES OF THE SPECIAL-CALLED MEETING OF AUGUST 19, 2014.** The motion carried.

NEW BUSINESS

Cm. Woolwine announced that he would abstain from discussion of/voting on the agenda item concerning the purchase of the Elkins National Guard Armory, because of his membership on the Mountain State Forest Festival's board of directors.

Cm. Marstiller, seconded by Cw. Cuonzo, **MOVED THAT COUNCIL ADOPT A SPECIAL ORDER OF BUSINESS AND ENTER EXECUTIVE SESSION FOR THE FOLLOWING AGENDA ITEMS (AND UNDER THE EXEMPTIONS SHOWN IN PARENTHESES):**

- Hiring process for city treasurer. (Personnel exemption.)
- *Ordinance 182*: Joint purchase of Elkins National Guard Armory by city of Elkins and Randolph County. (Real estate exemption.)
- *Resolution 639*: Approving the terms and authorizing execution of a contract with Lisa Daniels-Smith for consulting services. (Personnel exemption.)

The motion to enter executive session carried. The executive session began at 7:07 p.m. and ended at 8:12 p.m. The mayor announced that no decisions were made and no actions were taken.

Cm. Scott, seconded by Cm. Marstiller, **MOVED THAT COUNCIL APPROVE ORDINANCE 181, ADOPTION OF INTERNATIONAL BUILDING CODES, ON SECOND AND FINAL READING.** The motion carried.

Cm. Ochsendorf, seconded by Cw. Bross-Fregonara, **MOVED THAT COUNCIL APPROVE ORDINANCE 183, REDUCING THE SPEED LIMIT FROM 25 MPH TO 15 MPH ON SOUTH HENRY AVENUE BETWEEN ELEVENTH AND NORTH TWELFTH STREETS, ON SECOND AND FINAL**

Approved Minutes

READING. The results of a voice vote being inconclusive, the mayor requested a roll-call vote. The clerk called the roll in random order. The motion failed. Council votes were as follows:

J. S. Bibey	No	G. Ochsendorf	Yes
N. E. Bross-Fregonara	Yes	L. E. Randall	Yes
M. D. Cuonzo	No	J. J. Sabatino	Absent
M. L. Marstiller	No	M. D. Scott	No
C.L. Metheny	Yes	R. A. Woolwine	No

Cm. Marstiller, seconded by Cm. Metheny, **MOVED THAT COUNCIL ADOPT RESOLUTION 636, CHANGING PERSONNEL POLICY CONCERNING LUNCH BREAKS.** The motion carried.

Cm. Marstiller, seconded by Cm. Metheny, **MOVED THAT COUNCIL ADOPT RESOLUTION 637 (FY 2015 BUDGET REVISION #1), RECORDING THE UNENCUMBERED FUND BALANCE AND TRANSFERRING FUNDS RELATED TO THE E911 PROJECT, THE POLICE VEHICLE CLEANING CONTRACT, AND THE CITY'S PARTICIPATION IN A D&E DOWNTOWN EVENT.** In accordance with the requirements of the state auditor's office for inter-departmental budget revisions, the chair ordered a roll-call vote. The clerk called the roll in random order. The motion carried. Council votes were as follows:

J. S. Bibey	Yes	G. Ochsendorf	Yes
N. E. Bross-Fregonara	Yes	L. E. Randall	Yes
M. D. Cuonzo	Yes	J. J. Sabatino	Absent
M. L. Marstiller	Yes	M. D. Scott	Yes
C.L. Metheny	Yes	R. A. Woolwine	Yes

Cm. Marstiller, seconded by Cm. Bibey, **MOVED THAT COUNCIL ADOPT RESOLUTION 638, APPROVING THE TERMS AND AUTHORIZING EXECUTION OF A CONTRACT WITH PAUL BENDER FOR POLICE VEHICLE CLEANING.** The motion carried.

Cm. Marstiller, seconded by Cm. Ochsendorf, **MOVED THAT COUNCIL ADOPT RESOLUTION 639, ESTABLISHING THE CONDITIONS OF AND AUTHORIZING EVENTUAL EXECUTION OF A CONTRACT WITH LISA DANIELS-SMITH FOR CONSULTING SERVICES.** The motion carried.

Cm. Marstiller, seconded by Cw. Cuonzo, **MOVED THAT COUNCIL ADOPT RESOLUTION 640, SUPPLEMENTING RESOLUTION 586, RELATING TO THE FINANCING OF THE LEASE PURCHASE OF COMPUTERS AND RELATED MATERIALS THROUGH SUMMIT BANK.** The motion carried.

Cm. Bibey, seconded by Cw. Cuonzo, **MOVED THAT COUNCIL ADOPT RESOLUTION 641, APPROVING AND IMPLEMENTING A LEVEE EMERGENCY ACTION PLAN.** The motion carried.

Cw. Bross-Fregonara, seconded by Cw. Cuonzo, **MOVED THAT COUNCIL ADOPT RESOLUTION 642, AUTHORIZING THE EXECUTION OF DOCUMENTS RELATED TO THE WEES HISTORIC DISTRICT STREETScape PROJECT.** The motion carried.

Cw. Bross-Fregonara, seconded by Cm. Ochsendorf, **MOVED THAT COUNCIL APPROVE THE NOMINATION OF KATE SOMERS TO THE PLANNING COMMISSION.** The motion carried.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Scott, seconded by Cw. Cuonzo, **MOVED THAT COUNCIL APPROVE THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following lists, which are attached and made part of this record:

- List of Accounts Payable check transactions printed on August 18, 2014 and totaling \$978,791.35.

Approved Minutes

COMMITTEE REPORTS

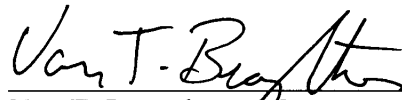
Building Committee

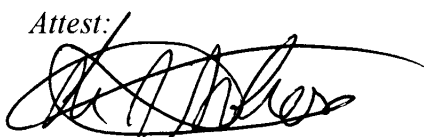
The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
1781	Whiteman, Gary	1217 S. Henry Ave.	Metal roof	\$9,000
1782	Dejoice, Mary Jo	177 High St.	Remodel room	\$16,000
1783	Zuboy, John	1002 S. Davis Ave.	Privacy fence	\$2,000
1784	C-Hope	101 Railroad Ave.	Drywall stairway and build bathroom	\$20,300
1785	Lammie, Eileen	805 N. Randolph Ave.	Demolition	\$7,500
1786	Frontier (On-Trac)	525 Davis Ave.	Sign	\$3,547
1787	Conrad, Del	310 Davis St.	Install metal roof	\$8,604
1788	Marshall- McVean, Elizabeth	124 Elm St.	Rear deck	\$2,500
1789	Dr. Domingo Chua	1090 Harrison Ave.	Electrical service	\$800
1790	Metheny, Carmen	100-1/2 Hanley St.	Roof repair	\$1,800
1791	Metheny, Carmen	100 Hanley St.	Roof repair	\$1,800
1792	Phares, Rosemary	106 Vector Ave.	Fence	\$1,800
1793	Wetzel, Forest, Jr.	80 Pleasant Ave.	Roof over existing deck	\$1,500

The meeting adjourned at 9:27 p.m.

Approved by council at the meeting of September 4, 2014


 Van T. Broughton, Mayor

Attest:

 Sutton R. Stokes, City Clerk

City of Elkins, WV
User: Tracyf

Accounts Payable
Checks by Date - Summary by Check Number

Printed: 08/18/2014 09:13
Summary

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
103	ElkYmca	Elkins-Randolph Co. YMCA	08/05/2014	4,000.00
104	Waic	Womens Aid in Crisis	08/05/2014	728.01
288	Dtc	Davis Trust Company	08/14/2014	10.00
289	McNeer	McNeer, Highland, McMunn and V	08/14/2014	9,537.47
314	99	COE Disbursement Account	08/05/2014	7,253.90
315	Payroll	COE Payroll	08/05/2014	37,450.80
316	99	COE Disbursement Account	08/07/2014	11,672.47
317	Payroll	COE Payroll	08/07/2014	19,720.89
318	99	COE Disbursement Account	08/11/2014	5,075.84
319	99	COE Disbursement Account	08/13/2014	46,645.16
1936	99	COE Disbursement Account	08/05/2014	185.75
1937	Payroll	COE Payroll	08/05/2014	6,629.45
1938	99	COE Disbursement Account	08/07/2014	2,032.41
1939	99	COE Disbursement Account	08/13/2014	13,943.28
2054	99	COE Disbursement Account	08/05/2014	2,974.17
2055	Payroll	COE Payroll	08/05/2014	1,530.28
2056	99	COE Disbursement Account	08/07/2014	398.24
2057	99	COE Disbursement Account	08/13/2014	1,187.13
2188	99	COE Disbursement Account	08/05/2014	8,090.34
2189	99	COE Disbursement Account	08/05/2014	2,560.27
2190	Payroll	COE Payroll	08/05/2014	10,335.17
2191	99	COE Disbursement Account	08/07/2014	3,964.49
2192	99	COE Disbursement Account	08/13/2014	17,059.73
2199	99	COE Disbursement Account	08/05/2014	4,282.99
2200	Payroll	COE Payroll	08/05/2014	15,199.11
2201	99	COE Disbursement Account	08/07/2014	5,548.26
2202	99	COE Disbursement Account	08/13/2014	46,058.42
2281	99	COE Disbursement Account	08/05/2014	41,079.20
2282	Payroll	COE Payroll	08/05/2014	5,706.82
2283	99	COE Disbursement Account	08/07/2014	2,034.78
2284	99	COE Disbursement Account	08/13/2014	5,704.49
24600	CoeGen2	COE General Fund	08/05/2014	55,252.09
24601	CoeLand	COE Landfill	08/05/2014	1,741.06
24602	CoeSana	COE Sanitation	08/05/2014	6,044.30
24603	CoeSewe	COE Sewer	08/05/2014	7,564.47
24604	COEWate	COE Water Fund	08/05/2014	8,973.99
24605	CoeGen2	COE General Fund	08/06/2014	4,030.53
24606	CoeLand	COE Landfill	08/06/2014	1,277.53
24607	CoeSana	COE Sanitation	08/06/2014	4,650.71
24608	CoeSewe	COE Sewer	08/06/2014	7,421.89
24609	COEWate	COE Water Fund	08/06/2014	5,526.59
24610	CoeGen2	COE General Fund	08/07/2014	107,528.01
24611	CoeLand	COE Landfill	08/07/2014	1,671.26
24612	CoeSana	COE Sanitation	08/07/2014	7,000.85
24613	CoeSewe	COE Sewer	08/07/2014	5,481.68
24614	COEWate	COE Water Fund	08/07/2014	5,428.11
24615	CoeGen2	COE General Fund	08/08/2014	8,621.86
24616	CoeLand	COE Landfill	08/08/2014	1,517.61
24617	CoeSana	COE Sanitation	08/08/2014	4,655.18
24618	CoeSewe	COE Sewer	08/08/2014	6,581.38
24619	COEWate	COE Water Fund	08/08/2014	5,194.21
24620	CoeGen2	COE General Fund	08/11/2014	2,211.20
24621	CoeLand	COE Landfill	08/11/2014	2,670.30
24622	CoeSana	COE Sanitation	08/11/2014	10,092.59
24623	CoeSewe	COE Sewer	08/11/2014	16,629.21
24624	COEWate	COE Water Fund	08/11/2014	11,111.61
24625	CoeGen2	COE General Fund	08/12/2014	8,209.03
24626	CoeLand	COE Landfill	08/12/2014	1,796.37
24627	CoeSana	COE Sanitation	08/12/2014	6,414.39
24628	CoeSewe	COE Sewer	08/12/2014	12,841.30
24629	COEWate	COE Water Fund	08/12/2014	6,407.64
24630	CoeGen2	COE General Fund	08/13/2014	2,554.98

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<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
24631	CoeLand	COE Landfill	08/13/2014	1,646.51
4632	CoePark	COE Parks and Recreation	08/13/2014	155.00
4633	CoeSana	COE Sanitation	08/13/2014	5,124.85
24634	CoeSewe	COE Sewer	08/13/2014	6,941.16
24635	COEWate	COE Water Fund	08/13/2014	5,836.22
24636	CoeGen2	COE General Fund	08/14/2014	1,300.92
24637	CoeLand	COE Landfill	08/14/2014	2,554.34
24638	CoePark	COE Parks and Recreation	08/14/2014	55.00
24639	CoeSana	COE Sanitation	08/14/2014	7,890.65
24640	CoeSewe	COE Sewer	08/14/2014	10,352.30
24641	COEWate	COE Water Fund	08/14/2014	7,216.80
24642	CoeGen2	COE General Fund	08/15/2014	2,295.09
24643	CoeLand	COE Landfill	08/15/2014	1,758.15
24644	CoePark	COE Parks and Recreation	08/15/2014	110.00
24645	CoeSana	COE Sanitation	08/15/2014	5,401.66
24646	CoeSewe	COE Sewer	08/15/2014	7,440.08
24647	COEWate	COE Water Fund	08/15/2014	6,699.78
61348	AbsolAs	Absolute Absolute Assurance Drug Testin	08/05/2014	206.00
61349	AvayaFS	Avaya Financial Services	08/05/2014	663.13
61350	Chase	Chase Equipment Finance	08/05/2014	2,874.17
61351	Dtc	Davis Trust Company	08/05/2014	1,002.46
61352	ElkDist	Elkins Distributing Co., Inc.	08/05/2014	17.25
61353	MonPowe	Mon Power	08/05/2014	7,545.04
61354	MountGa	Mountaineer Gas Company	08/05/2014	1,519.87
61355	OVV	Ohio Valley Bank	08/05/2014	2,765.54
61356	TygartVa	Tygart Valley Transfer, Inc.	08/05/2014	40,589.07
61357	USBank	U.S. Bank Equipment Finance	08/05/2014	70.00
61358	WoodfOi	Woodford Oil Company	08/05/2014	2,513.82
61359	WVPeia	WV Public Employee Insurance A	08/05/2014	4,100.00
51360	OVV	Ohio Valley Bank	08/05/2014	2,560.27
51361	ChildSu	Child Support Enforcement	08/07/2014	709.90
51362	CoeMisc	COE Misc	08/07/2014	62.00
61363	CoeFed	COE Payroll	08/07/2014	10,070.63
61364	CoeFica	COE Payroll	08/07/2014	13,513.26
61365	DtcXmas	Davis Trust Company	08/07/2014	930.00
61366	Ing	ING National Trust	08/07/2014	117.00
61367	LiveUn	Live United	08/07/2014	15.00
61368	Conseco	Washington National Insurance	08/07/2014	232.86
61369	81	COE Sewer	08/11/2014	2,560.27
61370	CoeFed	COE Payroll	08/11/2014	4,263.84
61371	CoeFica	COE Payroll	08/11/2014	812.00
61372	BrickMu	Brickstreet Mutual Insurance C	08/13/2014	8,073.00
61373	CiticVe	CIT Technology Finance Serv, I	08/13/2014	88.89
61374	ClarkCi	City of Clarksburg	08/13/2014	219.60
61375	ClarkWa	Clarksburg Water Board	08/13/2014	210.00
61376	CoeGen2	COE General Fund	08/13/2014	52.24
61377	CoeUtil	COE Utilities	08/13/2014	4,091.73
61378	ColonCo	Robert Wamsley	08/13/2014	3,200.00
61379	Dtc	Davis Trust Company	08/13/2014	3,229.53
61380	GhostAcc	Ghost Account	08/13/2014	92,136.01
61381	GuttmFl	Guttman Fleet Fueling	08/13/2014	4,090.42
61382	HartJos	Joseph Hart	08/13/2014	233.07
61383	MonPowe	Mon Power	08/13/2014	11,403.65
61384	Mvb	Monongahela Valley Bank	08/13/2014	2,047.11
61385	NortoHa	Norton Harding Jimtown	08/13/2014	18.66
61386	RodehSt	Steven C Rodeheaver	08/13/2014	147.00
61387	SummiCo	Summit Community Bank	08/13/2014	1,227.30
61388	TrickHa	Trickett Hardware	08/13/2014	5.00
61389	WhiteCo	Randy White	08/13/2014	125.00

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City of Elkins, WV
User: Tracyf

Accounts Payable
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Summary

Check Number Vendor No Vendor Name

Check Date

Check Amount

Report Total:

978,791.35