

**ELKINS COMMON COUNCIL
REGULAR COUNCIL MEETING
MINUTES**

**401 Davis Avenue
Council Chamber, 2nd Floor
September 18, 2014
7:00 p.m.**

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons: J. S. Bibey, N. E. Bross-Fregonara, M. D. Cuonzo, M. L. Marsteller, C. L. Metheny, E.R. Ochsendorf, L.E. Randall, J. J. Sabatino, M. D. Scott, and R. A. Woolwine; Operations Manager R.P. Pingley; Interim Treasurer T. Fox; Police Chief S.D. Richards; Fire Chief T. W. Meader; City Clerk S.R. Stokes (acting as recorder); City Attorney G. S. Roberts; and Inter-Mountain Reporter B. Johnson.

PUBLIC COMMENT

Charles W. Phares, of 105 Ferndale Drive, spoke in opposition to the purchase of the Elkins National Guard Armory by the City of Elkins.

INFORMATIONAL PRESENTATION

City Clerk Stokes, in his capacity as ex officio clerk of the Planning Commission, presented an update on the comprehensive planning process.

MINUTES

Cm. Marsteller, seconded by Cm. Ochsendorf, **MOVED THAT COUNCIL APPROVE THE MINUTES OF THE MEETING OF SEPTEMBER 4, 2014.** The motion carried.

NEW BUSINESS

Cm. Sabatino, seconded by Cm. Ochsendorf, **MOVED THAT COUNCIL ADOPT RESOLUTION 646, AGREEING TO PROVIDE LABOR/EQUIPMENT FOR A PROPOSED GLENDALE PLAYGROUND PROJECT.** Elkins Parks and Recreation Director P. Gainer presented information about the planned project. The motion carried.

Cm. Woolwine, seconded by Cm. Bross-Fregonara, **MOVED THAT COUNCIL ADOPT RESOLUTION 647, AGREEING TO TERMS AND AUTHORIZING EXECUTION OF A CONTRACT WITH HART OFFICE SOLUTIONS FOR A COPIER IN THE MUNICIPAL COURT.** The motion carried.

Cw. Cuonzo, seconded by Cm. Marsteller, **MOVED THAT COUNCIL ADOPT RESOLUTION 648, AGREEING TO TERMS AND AUTHORIZING EXECUTION OF CONTRACT WITH WV OFFICE OF ECONOMIC OPPORTUNITY FOR FY2015 EMERGENCY SOLUTIONS GRANT.** The motion carried.

Cm. Marsteller, seconded by Cm. Sabatino, **MOVED THAT COUNCIL ADOPT RESOLUTION 649, AUTHORIZING A DRAFT ON THE OHIO VALLEY BANK LINE-OF-CREDIT FOR THE WATER SYSTEM IMPROVEMENT PROJECT.** The motion carried.

Cm. Sabatino, seconded by Cm. Metheny, **MOVED THAT COUNCIL ADOPT RESOLUTION 650, PERMISSION TO SUBMIT AN "INTENT TO APPLY" FOR THE 2015 MAP 21 (TRANSPORTATION ENHANCEMENT) GRANT.** The motion carried.

Cm. Metheny, seconded by Cm. Marsteller, **MOVED THAT COUNCIL ADOPT RESOLUTION 651, APPROVING PARTICIPATION IN A KUMP CENTER HISTORIC PRESERVATION GRANT.** The motion carried.

Approved Minutes

Cm. Woolwine announced that he would abstain from discussion of and voting on agenda item "Ordinance 184: Purchase of Elkins National Guard Armory by City of Elkins," because of his membership on the Mountain State Forest Festival board of directors. The motion carried.

Cm. Marstiller, seconded by Cm. Metheny, **MOVED THAT COUNCIL ENTER EXECUTIVE SESSION FOR AGENDA ITEMS "ORDINANCE 184: PURCHASE OF ELKINS NATIONAL GUARD ARMORY BY CITY OF ELKINS" AND "CITY TREASURER," ON THE REAL-ESTATE AND PERSONNEL EXEMPTIONS, RESPECTIVELY.** The motion carried. Cm. Woolwine did not enter the executive session. The executive session began at 7:45 p.m. and ended at 9:10 p.m. The mayor announced that no actions had been taken and no decisions had been made. No further action was taken at this meeting on the agenda item "City treasurer."

Cm. Scott, seconded by Cm. Marstiller, **MOVED THAT COUNCIL POSTPONE THE SECOND READING OF ORDINANCE 184, EXPRESSING THE CITY'S INTENT TO PURCHASE THE ELKINS NATIONAL GUARD ARMORY, UNTIL AFTER THE CITY ATTORNEY HAD COMPLETED ADDITIONAL RESEARCH INTO SEVERAL QUESTIONS.** The motion carried.

Cw. Cuonzo, seconded by Cw. Bross-Fregonara, **MOVED THAT HALLOWEEN TRICK-OR-TREATING BE OFFICIALLY OBSERVED IN THE CITY OF ELKINS ON FRIDAY, OCTOBER 31, 6:30-8:00 P.M.** The motion carried.

Cm. Scott, seconded by Cm. Sabatino, **MOVED THAT COUNCIL APPROVE A REQUEST FROM ELKINS HIGH SCHOOL TO CLOSE PARTS OF DAVIS AVENUE FOR ITS HOMECOMING PARADE, ON OCTOBER 10.** The motion carried.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Scott, seconded by Cm. Ochsendorf, **MOVED THAT COUNCIL APPROVE THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions dated September 2-15, 2014 and totaling \$1,323,488.95.

COMMITTEE REPORTS**Building Committee**

The following building permits have been issued since the previous regular council meeting.


ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
1807	Manolidis, Paul & Helen	106 Evans Dr.	Build porch roof and re-roof house	\$9,358
1808	McDonald, Stacia	210 Chestnut St.	New windows	\$3,377
1809	Haney, Joyce	903 S. Henry Ave.	Upgrade electric service	\$1,400
1810	Jenkins, Jeff & Tisha	121 Tenth St.	Remodel	\$30,000
1811	Wolf, Joseph	303 Marro Dr.	8' x 14' laundry room addition	\$8,000
1812	Tye, Portia	938 S. Henry Ave.	Replace shingles, soffit, fascia, gutter and steps	\$10,000
1813	Potts, David	103 Washington Ave.	Replace windows	\$1,550
1814	Brown, William	12 Baxter St.	Install metal siding	\$15,000
1815	Collins, William	449 Central St.	Roof over deck	\$1,500

Approved Minutes

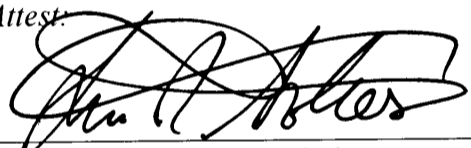
1816	Harris, David & Brandi	102 Harpertown Rd.	Replacing roof, windows and siding	\$12,000
1817	Vest, Charles	916 S. Henry Ave.	Install insulation and drywall and repair porch	\$3,000
1818	Belan, John	20 Cherry St.	Electric upgrade	\$800
1819	Reilly, Holly	112 Robert E Lee Ave.	Re-roof	\$13,600
1820	Ketterman, Alice	45 George St.	Outside wood boiler	\$4,600
1821	Graham, Ison	222 Evergreen Drive	New front door & windows	\$4,800
1822	Siewert, Terry	6-1/2 Boundary Ave.	New HVAC	\$6,500

The meeting adjourned at 9:35 p.m.

Approved by council at the meeting of October 16, 2014



 Van T. Broughton, Mayor

Attest:


 Sutton R. Stokes, City Clerk

City of Elkins, WV
User: Tracyf

Accounts Payable
Checks by Date - Summary by Check Number

Printed: 09/15/2014 14:35
Summary

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
105	CoeGen2	COE General Fund	09/02/2014	373.96
106	RCHomle	Rand Co Homeless Shelter	09/02/2014	1,603.38
107	Waic	Womens Aid in Crisis	09/02/2014	3.85
108	RCHomle	Rand Co Homeless Shelter	09/08/2014	373.96
327	99	COE Disbursement Account	09/02/2014	15,991.80
328	Payroll	COE Payroll	09/03/2014	38,662.64
329	99	COE Disbursement Account	09/03/2014	12,410.56
330	Payroll	COE Payroll	09/04/2014	400.23
331	99	COE Disbursement Account	09/08/2014	125.09
332	99	COE Disbursement Account	09/08/2014	13,241.22
333	99	COE Disbursement Account	09/15/2014	34,858.31
1944	99	COE Disbursement Account	09/02/2014	112.76
1945	Payroll	COE Payroll	09/03/2014	3,954.49
1946	99	COE Disbursement Account	09/03/2014	1,304.15
1947	99	COE Disbursement Account	09/08/2014	2,234.66
1948	99	COE Disbursement Account	09/15/2014	1,944.38
2062	Payroll	COE Payroll	09/03/2014	1,530.28
2063	99	COE Disbursement Account	09/03/2014	398.24
2064	99	COE Disbursement Account	09/08/2014	7,342.35
2065	99	COE Disbursement Account	09/15/2014	207.96
2197	99	COE Disbursement Account	09/02/2014	13,908.19
2198	Payroll	COE Payroll	09/03/2014	10,863.43
2199	99	COE Disbursement Account	09/03/2014	4,071.57
2200	99	COE Disbursement Account	09/08/2014	3,454.54
2201	99	COE Disbursement Account	09/15/2014	10,568.98
2207	99	COE Disbursement Account	09/02/2014	4,344.77
2208	Payroll	COE Payroll	09/03/2014	12,357.81
2209	99	COE Disbursement Account	09/03/2014	4,545.72
2210	99	COE Disbursement Account	09/08/2014	6,826.91
2211	99	COE Disbursement Account	09/15/2014	38,760.75
2289	99	COE Disbursement Account	09/02/2014	6,939.51
2290	Payroll	COE Payroll	09/03/2014	5,366.71
2291	99	COE Disbursement Account	09/03/2014	2,017.33
2292	99	COE Disbursement Account	09/08/2014	41,007.74
2293	99	COE Disbursement Account	09/15/2014	7,778.91
24703	CoeGen2	COE General Fund	09/02/2014	37,651.17
24704	CoeLand	COE Landfill	09/02/2014	2,445.09
24705	CoePark	COE Parks and Recreation	09/02/2014	16,666.66
24706	CoeSana	COE Sanitation	09/02/2014	8,322.72
24707	CoeSewe	COE Sewer	09/02/2014	14,078.78
24708	COEWate	COE Water Fund	09/02/2014	13,100.38
24709	CoeGen2	COE General Fund	09/03/2014	11,982.28
24710	CoeLand	COE Landfill	09/03/2014	9,052.75
24711	CoeSana	COE Sanitation	09/03/2014	7,257.48
24712	CoeSewe	COE Sewer	09/03/2014	9,452.07
24713	COEWate	COE Water Fund	09/03/2014	9,880.44
24714	Grants	COE Grants	09/03/2014	373.96
24715	CoeGen2	COE General Fund	09/05/2014	14,305.78
24716	CoeLand	COE Landfill	09/05/2014	1,340.13
24717	CoePark	COE Parks and Recreation	09/05/2014	55.00
24718	CoeSana	COE Sanitation	09/05/2014	7,060.41
24719	CoeSewe	COE Sewer	09/05/2014	5,058.07
24720	COEWate	COE Water Fund	09/05/2014	5,652.75
24721	CoeGen2	COE General Fund	09/05/2014	20,730.88
24722	CoeLand	COE Landfill	09/05/2014	2,330.13
24723	CoeSana	COE Sanitation	09/05/2014	10,299.85
24724	CoeSewe	COE Sewer	09/05/2014	8,819.12
24725	COEWate	COE Water Fund	09/05/2014	7,754.66
24726	CoeGen2	COE General Fund	09/08/2014	14,234.19
24727	CoeLand	COE Landfill	09/08/2014	3,015.88
24728	CoePark	COE Parks and Recreation	09/08/2014	55.00
24729	CoeSana	COE Sanitation	09/08/2014	10,308.59

City of Elkins, WV
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24730	CoeSewe	COE Sewer	09/08/2014	14,119.92
24731	COEWate	COE Water Fund	09/08/2014	10,993.22
24732	CoeGen2	COE General Fund	09/09/2014	14,923.36
24733	CoeLand	COE Landfill	09/09/2014	1,418.16
24734	CoePark	COE Parks and Recreation	09/09/2014	85.00
24735	CoeSana	COE Sanitation	09/09/2014	4,320.00
24736	CoeSewe	COE Sewer	09/09/2014	4,958.37
24737	COEWate	COE Water Fund	09/09/2014	5,272.78
24738	CoeGen2	COE General Fund	09/10/2014	309,110.90
24739	CoeLand	COE Landfill	09/10/2014	1,577.63
24740	CoeSana	COE Sanitation	09/10/2014	5,747.77
24741	CoeSewe	COE Sewer	09/10/2014	12,674.62
24742	COEWate	COE Water Fund	09/10/2014	6,821.77
24743	CoeGen2	COE General Fund	09/11/2014	22,794.11
24744	CoeLand	COE Landfill	09/11/2014	2,005.68
24745	CoeSana	COE Sanitation	09/11/2014	6,716.07
24746	CoeSewe	COE Sewer	09/11/2014	10,850.16
24747	COEWate	COE Water Fund	09/11/2014	6,641.08
24748	Grants	COE Grants	09/11/2014	16,938.00
24749	CoeGen2	COE General Fund	09/12/2014	14,003.66
24750	CoeLand	COE Landfill	09/12/2014	2,827.88
24751	CoeSana	COE Sanitation	09/12/2014	9,597.34
24752	CoeSewe	COE Sewer	09/12/2014	28,301.93
24753	COEWate	COE Water Fund	09/12/2014	13,889.82
61485	CoeLand	COE Landfill	09/02/2014	6,904.68
61486	CoeSewd	COE Sewer Depreciation Account	09/02/2014	3,915.75
61487	CoeWatde	COE Water Depreciation Account	09/02/2014	3,718.52
61488	DepotWe	Depot Welcome Center	09/02/2014	1,650.26
61489	JonesBo	Robert Jones	09/02/2014	59.69
51490	LynnsGu	Lynn's Gulf	09/02/2014	50.00
51491	MonPowe	Mon Power	09/02/2014	13,397.45
51492	MountGa	Mountaineer Gas Company	09/02/2014	964.19
61493	RCCvb	Rand Co CVB	09/02/2014	10,137.29
61494	Sunsals	Island Sunstation	09/02/2014	74.20
61495	WhiteCa	Carolyn White	09/02/2014	300.00
61496	WVRural	WV Rural Water Association	09/02/2014	125.00
61497	ChildSu	Child Support Enforcement	09/03/2014	866.22
61498	CoeMisc	COE Misc	09/03/2014	47.98
61499	CoeFed	COE Payroll	09/03/2014	9,783.61
61500	CoeFica	COE Payroll	09/03/2014	12,824.90
61501	DtcXmas	Davis Trust Company	09/03/2014	860.00
61502	Ing	Voya Financial	09/03/2014	117.00
61503	LiveUn	Live United	09/03/2014	15.00
61504	Conseco	Washington National Insurance	09/03/2014	232.86
61505	CoeFed	COE Payroll	09/08/2014	44.77
61506	CoeFica	COE Payroll	09/08/2014	80.32
61507	AvayaFS	Avaya Financial Services	09/08/2014	663.13
61508	BrewsWi	William Brewster	09/08/2014	140.06
61509	BrickMu	Brickstreet Mutual Insurance C	09/08/2014	8,073.00
61510	BrougVa	Van Broughton	09/08/2014	56.40
61511	Chase	Chase Equipment Finance	09/08/2014	2,874.17
61512	ClarkCi	City of Clarksburg	09/08/2014	615.80
61513	CoeSana	COE Sanitation	09/08/2014	353.75
61514	CoeSewe	COE Sewer	09/08/2014	3,061.38
61515	CoeUtil	COE Utilities	09/08/2014	3,550.19
61516	CurreMi	Michael Currence	09/08/2014	5.99
61517	GuttmFl	Guttman Energy, Inc.	09/08/2014	11,389.50
61518	MonPowe	Mon Power	09/08/2014	526.22
61519	MountGa	Mountaineer Gas Company	09/08/2014	689.00
61520	NortoHa	Norton Harding Jimtown	09/08/2014	18.66
61521	OVB	Ohio Valley Bank	09/08/2014	2,789.17
61522	SenecDe	Seneca Designs	09/08/2014	150.00

City of Elkins, WV
User: Tracyf

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61523	SummiCo	Summit Community Bank	09/08/2014	1,227.30
61524	TrickHa	Trickett Hardware	09/08/2014	69.65
61525	TygartVa	Tygarts Valley Transfer, Inc.	09/08/2014	36,791.05
61526	USBank	U.S. Bank Equipment Finance	09/08/2014	70.00
61527	WilliSu	Susan Williams	09/08/2014	978.00
61528	WVDmv	WV Division of Motor Vehicles	09/08/2014	5.00
61529	WVPagin	WV Paging	09/08/2014	10.00
61530	CoeFed	COE Payroll	09/11/2014	547.63
61531	CoeFica	COE Payroll	09/11/2014	573.82
61532	WVPerso	COE Payroll	09/11/2014	210.51
61533	CiticVe	CIT Technology Finance Serv, I	09/15/2014	88.89
61534	GhostAcc	Ghost Account	09/15/2014	82,812.45
61535	Metalwo	Metalworks, Inc.	09/15/2014	1,000.00
61536	MonPowe	Mon Power	09/15/2014	6,199.54
61537	MSFF	Mountain State Forest Festival	09/15/2014	110.00
61538	Mvb	Monongahela Valley Bank	09/15/2014	1,520.92
61539	ReserAc	Reserve Account - Pitney Bowes	09/15/2014	627.36
61540	TrickHa	Trickett Hardware	09/15/2014	58.93
61541	WoodfOi	Woodford Oil Company	09/15/2014	340.20
61542	WVJail	WV Regional Jail and Correctio	09/15/2014	1,351.00
61543	WVPagin	WV Paging	09/15/2014	10.00

Report Total:

1,323,488.95