

**ELKINS COMMON COUNCIL
REGULAR COUNCIL MEETING
MINUTES**

**401 Davis Avenue
Council Chamber, 2nd Floor
December 4, 2014
7:00 p.m.**

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons: J. S. Bibey, N. E. Bross-Fregonara, M. D. Cuonzo, M. L. Marstiller, C. L. Metheny, E.R. Ochsendorf, L.E. Randall, J. J. Sabatino, M. D. Scott, and R. A. Woolwine; Operations Manager R.P. Pingley; Acting Treasurer T. Fox; Police Chief S.D. Richards; Fire Chief T. W. Meader; City Clerk S.R. Stokes (acting as recording secretary); and City Attorney G. S. Roberts. The Inter-Mountain was not represented.

MINUTES

Cm. Metheny, seconded by Cm. Ochsendorf, **MOVED THAT COUNCIL APPROVE THE MINUTES OF THE REGULAR COUNCIL MEETING OF NOVEMBER 20, 2014.** The motion carried.

NEW BUSINESS

Cm. Scott, seconded by Cw. Bross-Fregonara, **MOVED THAT COUNCIL CLOSE CITY HALL AT NOON ON DECEMBER 24, CLOSE ON DECEMBER 26, AND CLOSE AT NOON ON DECEMBER 31 WITH EMPLOYEES ALLOWED TO USE ANNUAL LEAVE, PERSONAL DAYS (AS APPLICABLE) AND/OR COMPENSATORY TIME.** The motion carried.

No action was taken on the agenda item "compensation for elected officials." The Finance Committee will continue to analyze this issue.

Cm. Marstiller announced that he would recuse himself from discussion of and abstain from voting on the agenda item "Appointing and establishing a salary for B. Jones as sole Municipal Court Judge," because B. Jones is his relative.

Cm. Scott, seconded by Cm. Sabatino, **MOVED THAT COUNCIL ADOPT RESOLUTION 665, APPOINTING AND ESTABLISHING A SALARY FOR B. JONES AS SOLE MUNICIPAL COURT JUDGE.** The motion carried.

Cm. Sabatino, seconded by Cm. Woolwine, **MOVED THAT COUNCIL ADOPT RESOLUTION 673, MAKING A COMPENSATION ADJUSTMENT FOR D. MOORE.** The motion carried.

Cm. Metheny, seconded by Cw. Cuonzo, **MOVED THAT COUNCIL ADOPT RESOLUTION 674, APPOINTING BALLOT COMMISSIONERS FOR THE 2015 ELKINS ELECTION.** The motion carried.

Cw. Cuonzo, seconded by Cm. Sabatino, **MOVED THAT COUNCIL ADOPT RESOLUTION 675, AUTHORIZING REGULAR FULL-TIME STATUS AND ESTABLISHING A WAGE FOR N. SOUTHERN.** The motion carried.

Cm. Scott, seconded by Cm. Marstiller, **MOVED THAT COUNCIL ENTER EXECUTIVE SESSION UNDER THE PERSONNEL EXEMPTION FOR THE AGENDA ITEM "RESOLUTION 676 (FY 2015 BUDGET REVISION 5), ADJUSTING THE CITY CLERK'S SALARY."** The motion carried. The executive session began at 7:54 p.m. and ended at 8:05 p.m. The mayor announced that no decisions were made and no actions were taken.

Cm. Marstiller, seconded by Cw. Cuonzo, **MOVED THAT COUNCIL ADOPT RESOLUTION 676 (FY 2015 BUDGET REVISION 5), ADJUSTING THE CITY CLERK'S SALARY.** In accordance with the requirements of the state auditor's office for inter-departmental budget revisions, the chair ordered a roll-call vote. The clerk called the roll in random order. The motion carried. Council votes were as follows:

Approved Minutes

J. S. Bibey	Yes	G. Ochsendorf	Yes
N. E. Bross-Fregonara	Yes	L. E. Randall	Yes
M. D. Cuonzo	Yes	J. J. Sabatino	Yes
M. L. Marsteller	Yes	M. D. Scott	Yes
C.L. Metheny	Yes	R. A. Woolwine	Yes

Cm. Marsteller, seconded by Cm. Woolwine, **MOVED THAT COUNCIL ADOPT RESOLUTION 677, REAPPOINTING AND ESTABLISHING A SALARY FOR S. STOKES AS CITY CLERK.** The motion carried.

Cm. Scott, seconded by Cm. Metheny, **MOVED THAT COUNCIL ENTER EXECUTIVE SESSION UNDER THE PERSONNEL EXEMPTION FOR THE AGENDA ITEM "PERSONNEL MATTER IN THE OPERATIONS DEPARTMENT."** The motion carried. The executive session began at 8:07 p.m. and ended at 8:30 p.m. The mayor announced that no decisions were made and no actions were taken.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Scott, seconded by Cm. Ochsendorf, **MOVED THAT COUNCIL APPROVE THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions printed December 1, 2014 and totaling \$1,018,438.90.

CORRESPONDENCE AND NOTIFICATIONS

Council received correspondence from Dominion Transmission dated November 21, 2014 advising of opportunities for public comment concerning the proposed Atlantic Coast Pipeline.

COMMITTEE REPORTS

Building Committee


The following building permits have been issued since the previous regular council meeting.

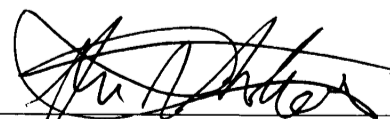
ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
1873	Martin, Carroll	112 Orchard St.	610 sq. ft. asbestos removal	\$5,000
1874	Ebert, Jim	17 Henry Ave.	Electric service upgrade	\$1,200
1875	Jorden, Philip	459 Central St.	Replacing windows	\$2,335
1876	Ferguson, David S.	131 Vector Ave.	Replacing siding	\$1,800

Cm. Metheny, seconded by Cm. Ochsendorf, **MOVED THAT COUNCIL ADJOURN THE MEETING.** The motion carried. The meeting adjourned at 9:19 p.m.

Approved by council at the meeting of December 18, 2014

Attest:


 Van T. Broughton, Mayor


 Sutton R. Stokes, City Clerk

City of Elkins, WV
User: Tracyf

Accounts Payable
Checks by Date - Summary by Check Number

Printed: 12/01/2014 14:15
Summary

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
111	BakerMi	Michael Baker Corporation	11/19/2014	1,925.00
112	HuffmCo	Huffman Corporation	11/19/2014	83,609.19
113	RCHomle	Rand Co Homeless Shelter	11/24/2014	2,724.25
114	Waic	Womens Aid in Crisis	11/24/2014	12,342.55
357	99	COE Disbursement Account	11/24/2014	68,392.53
358	Payroll	COE Payroll	11/24/2014	15,720.75
359	Payroll	COE Payroll	11/25/2014	43,314.00
360	99	COE Disbursement Account	12/01/2014	67,720.19
361	99	COE Disbursement Account	12/01/2014	29,346.13
1967	99	COE Disbursement Account	11/24/2014	2,108.66
1968	Payroll	COE Payroll	11/25/2014	2,325.64
1969	99	COE Disbursement Account	12/01/2014	2,343.44
1970	99	COE Disbursement Account	12/01/2014	157.25
2080	99	COE Disbursement Account	11/24/2014	4,776.57
2081	Payroll	COE Payroll	11/24/2014	892.72
2082	Payroll	COE Payroll	11/25/2014	695.12
2083	99	COE Disbursement Account	12/01/2014	1,976.05
2084	99	COE Disbursement Account	12/01/2014	292.07
2223	99	COE Disbursement Account	11/24/2014	14,561.79
2224	Payroll	COE Payroll	11/24/2014	5,090.21
2225	Payroll	COE Payroll	11/25/2014	10,607.46
2226	99	COE Disbursement Account	12/01/2014	21,876.29
2227	99	COE Disbursement Account	12/01/2014	2,978.43
2233	99	COE Disbursement Account	11/20/2014	143.18
2234	99	COE Disbursement Account	11/24/2014	29,775.01
2235	Payroll	COE Payroll	11/24/2014	6,543.53
2236	Payroll	COE Payroll	11/25/2014	13,666.16
2237	99	COE Disbursement Account	12/01/2014	28,195.75
2238	99	COE Disbursement Account	12/01/2014	529.10
2312	99	COE Disbursement Account	11/24/2014	6,712.50
2313	Payroll	COE Payroll	11/24/2014	4,018.58
2314	Payroll	COE Payroll	11/25/2014	6,641.93
2315	99	COE Disbursement Account	12/01/2014	14,989.92
2316	99	COE Disbursement Account	12/01/2014	4,557.26
24980	CoeGen2	COE General Fund	11/18/2014	10,719.42
24981	CoeLand	COE Landfill	11/18/2014	1,403.41
24982	CoeSana	COE Sanitation	11/18/2014	4,380.38
24983	CoeSewe	COE Sewer	11/18/2014	6,834.99
24984	COEWate	COE Water Fund	11/18/2014	5,115.30
24985	CoeGen2	COE General Fund	11/19/2014	1,565.98
24986	CoeLand	COE Landfill	11/19/2014	2,614.95
24987	CoeSana	COE Sanitation	11/19/2014	9,562.35
24988	CoeSewe	COE Sewer	11/19/2014	12,783.30
24989	COEWate	COE Water Fund	11/19/2014	8,913.32
24990	CoeGen2	COE General Fund	11/20/2014	776.46
24991	CoeLand	COE Landfill	11/20/2014	1,846.93
24992	CocSana	COE Sanitation	11/20/2014	5,820.74
24993	CoeSewe	COE Sewer	11/20/2014	7,618.84
24994	COEWate	COE Water Fund	11/20/2014	8,956.64
24995	CoeGen2	COE General Fund	11/21/2014	27,974.44
24996	CoeLand	COE Landfill	11/21/2014	413.62
24997	CoeSana	COE Sanitation	11/21/2014	1,745.77
24998	CoeSewe	COE Sewer	11/21/2014	2,562.49
24999	COEWate	COE Water Fund	11/21/2014	2,065.59
25000	CoeGen2	COE General Fund	11/24/2014	37,993.38
25001	CoeLand	COE Landfill	11/24/2014	3,235.36
25002	CoeSana	COE Sanitation	11/24/2014	4,250.36
25003	CoeSewe	COE Sewer	11/24/2014	4,213.26
25004	COEWate	COE Water Fund	11/24/2014	3,014.29
25005	CoeGen2	COE General Fund	11/25/2014	395.15
25006	CoeLand	COE Landfill	11/25/2014	283.14
25007	CocSana	COE Sanitation	11/25/2014	1,377.52

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25008	CoeSewe	COE Sewer	11/25/2014	2,058.58
25009	COEWate	COE Water Fund	11/25/2014	2,342.71
25010	CoeGen2	COE General Fund	11/26/2014	10,615.81
25011	CoeLand	COE Landfill	11/26/2014	412.01
25012	CoeSana	COE Sanitation	11/26/2014	5,119.18
25013	CoeSewe	COE Sewer	11/26/2014	3,135.02
25014	COEWate	COE Water Fund	11/26/2014	3,336.88
61815	CoeFed	COE Payroll	11/20/2014	25.66
61816	CoeFica	COE Payroll	11/20/2014	117.52
61817	AppalFo	Appalachian Forest Heritage Ar	11/24/2014	1,250.00
61818	BatdoJa	Jack Batdorf	11/24/2014	300.00
61819	BB&T	BB&T Governmental Finance	11/24/2014	2,722.68
61820	BB&T2	BB&T Governmental Finance	11/24/2014	2,286.67
61821	Belt Ro	Ronald Belt, Jr.	11/24/2014	98.31
61822	BendePa	Paul Bender	11/24/2014	850.00
61823	BrownGa	Gary Brown	11/24/2014	98.31
61824	CanfiEr	E. R. Canfield	11/24/2014	98.31
61825	CbwwFp	Citizens Bank of WV	11/24/2014	6,096.55
61826	CbwwPp	Citizens Bank of WV	11/24/2014	14,355.51
61827	ChildAd	Randolph County Children's Adv	11/24/2014	500.00
61828	CoeGen1	COE General Fund	11/24/2014	34,300.37
61829	CoePark	COE Parks and Recreation	11/24/2014	16,666.66
61830	CoeUtil	COE Utilities	11/24/2014	308.66
61831	CountRo	Country Roads Transit	11/24/2014	2,875.00
61832	CrossCr	Craig Cross	11/24/2014	98.31
61833	DefibGi	Ginger Defibaugh	11/24/2014	73.74
61834	ElkAirp	Elkins-Randolph Co. Airport Au	11/24/2014	5,000.00
61835	ElkBuil	Elkins Building Comm.	11/24/2014	3,861.46
61836	ElkCham	Elkins Randolph County Chamber	11/24/2014	875.00
61837	ElkHist	Elkins His. Landmark Com.	11/24/2014	875.00
61838	ElkinsOn	Elkins ON TRAC	11/24/2014	2,500.00
61839	ElkLibr	Elkins-Randolph Co. Public Lib	11/24/2014	4,000.00
61840	FosteTy	Tyler Foster	11/24/2014	98.31
61841	JacksGr	Grover C. Jackson, Jr.	11/24/2014	1,800.00
61842	KumpHo	Kump House Endowment Trust	11/24/2014	665.00
61843	MonPowe	Mon Power	11/24/2014	12,039.33
61844	MountGa	Mountaineer Gas Company	11/24/2014	32.00
61845	OVV	Ohio Valley Bank	11/24/2014	2,794.22
61846	PoageSt	Steven Poage	11/24/2014	73.74
61847	RCArts	Rand Co Community Arts Center	11/24/2014	625.00
61848	RCCommi	Rand Co Commission	11/24/2014	2,000.00
61849	RCDevel	Rand Co Development Auth	11/24/2014	1,250.00
61850	RCHealt	Rand-Elkins Health Dept.	11/24/2014	1,250.00
61851	RichaSt	Stephen Richards	11/24/2014	98.31
61852	RossmCo	Rossman & Co.	11/24/2014	52.32
61853	ShiflKe	Kevin Shiflett	11/24/2014	98.31
61854	SigleMa	Matthew Sigley	11/24/2014	98.31
61855	TiceBr	Brandon Tice	11/24/2014	98.31
61856	WorkmCh	Chad Workman	11/24/2014	250.00
61857	WVDep	WV Department of Environmental	11/24/2014	430.00
61858	WVTreas2	WV State Treasurer's Office/ M	11/24/2014	2,483.36
61859	AAA	AAA	12/01/2014	295.00
61860	Aflac	AFLAC	12/01/2014	66.30
61861	CbwwFp	Citizens Bank of WV	12/01/2014	997.15
61862	CbwwPp	Citizens Bank of WV	12/01/2014	3,241.48
61863	ChildSu	Child Support Enforcement	12/01/2014	432.98
61864	CoeFed	COE Payroll	12/01/2014	13,044.18
61865	CoeFica	COE Payroll	12/01/2014	18,736.50
61866	CoeMisc	COE Misc	12/01/2014	431.00
61867	CoeOpeb	COE OPEB Escrow Account	12/01/2014	5,214.00
61868	Conseco	Washington National Insurance	12/01/2014	232.86
61869	DtcXmas	Davis Trust Company	12/01/2014	1,050.00

City of Elkins, WV
User: Tracyf

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61870	ElkProFF	Elkins Professional Firefighte	12/01/2014	40.00
61871	Ing	Voya Financial	12/01/2014	117.00
61872	LiveUn	Live United	12/01/2014	15.00
61873	RetirHe	Retiree Health Benefit Trust F	12/01/2014	13,205.90
61874	WVFBMC	WV FBMC	12/01/2014	1,219.24
61875	WVPeia	WV Public Employee Insurance A	12/01/2014	41,056.94
61876	WVPers	WV Consolidated Retirement Boa	12/01/2014	28,626.28
61877	WVPerso	COE Payroll	12/01/2014	9,079.83
61878	BuckhCit	City of Buckhannon	12/01/2014	3,637.20
61879	COEGra	COE Grant Account-Davis Trust	12/01/2014	15,066.80
61880	DepotWe	Depot Welcome Center	12/01/2014	1,521.09
61881	GuttmFI	Guttman Energy, Inc.	12/01/2014	2,924.63
61882	MonPowe	Mon Power	12/01/2014	4,714.87
61883	MountGa	Mountaineer Gas Company	12/01/2014	232.16
61884	RCCvb	Rand Co CVB	12/01/2014	9,343.81
61885	UnitedBa	United Bank Loan Processing Ce	12/01/2014	419.68

Report Total:

1,018,438.90

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