

Approved Minutes

**ELKINS COMMON COUNCIL
REGULAR COUNCIL MEETING
MINUTES**

***401 Davis Avenue
Council Chamber, 2nd Floor
December 18, 2014
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Councilpersons: J. S. Bibey, N. E. Bross-Fregonara, M. D. Cuonzo, M. L. Marsteller, C. L. Metheny, E.R. Ochsendorf, J. J. Sabatino, and R. A. Woolwine; Operations Manager R.P. Pingley; Acting Treasurer T. Fox; Police Chief S.D. Richards; City Clerk S.R. Stokes (acting as chair and recording secretary); City Attorney G. S. Roberts; and Inter-Mountain Reporter B. Johnson.

Mayor V. Broughton, Cm. M. D. Scott, Cm. L.E. Randall, and Fire Chief T. W. Meader were absent.

MINUTES

Cm. Metheny, seconded by Cm. Ochsendorf, **MOVED THAT COUNCIL APPROVE THE MINUTES OF THE MEETING OF DECEMBER 4, 2014.** The motion carried.

NEW BUSINESS

City Clerk Stokes, in his capacity as ex officio clerk of the Elkins Planning Commission, presented information about the Planning Commission's Recommended Comprehensive Plan. Planning Commissioner C. Schuler presented council with the Recommended Comprehensive Plan, along with a Planning Commission resolution showing the following non-substantive changes to that plan adopted by the commission at its meeting of December 15, 2014.

- Page 3-8: In first paragraph under "Pedestrian Network" subheading, after second sentence, insert "There are also many obstacles for persons with limited mobility."
- Page 5-2: After sentence ending "...Map 5-1: Existing Land Use," add "...which shows the current actual uses of parcels of land throughout the city, and which should not be confused with a zoning map."
- Page 5-3: On Map 5-1, change "Scott Hill" from "residential" to "commercial."
- Page 5-3: On Map 5-1, change the south side of Livingston Avenue adjacent to Scott Hill from "industrial" to "residential."
- Page 5-9: Insert description of Elkins Housing Authority.
- Page 5-10: correct "three historic districts" to "four historic districts."
- Page 5-11: Strike "Scott Hill" from list of historic properties.

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- Page 6-3: Strike section on "Flex-e-grants." (Randolph County is not eligible.)
- Page 6-6: Strike section on "Preserve America grants." (Program not funded since 2010.)

Cm. Marstiller, seconded by Cw. Bross-Fregonara, **MOVED THAT COUNCIL HOLD ITS PUBLIC HEARING ON THE RECOMMENDED COMPREHENSIVE PLAN AT 7 P.M. ON JANUARY 15, 2014.** The motion carried.

Cm. Marstiller, seconded by Cw. Bross-Fregonara, **MOVED THAT COUNCIL ADOPT A RESOLUTION PRESENTED BY CM. WOOLWINE, DIRECTING THE CITY ATTORNEY TO PREPARE LEGISLATION INCREASING THE COMPENSATION OF THE MAYOR AND COUNCIL MEMBERS AND CHANGING CITY POLICY REGARDING ACCESS TO PEIA HEALTH INSURANCE COVERAGE FOR COUNCIL MEMBERS.** The motion carried. (The resolution will be assigned the number 688.)

As required by Elkins City Code 7-17 and W. Va. Code 3-3-5c(b), City Clerk Stokes distributed to council a list of proposed Election Commissioners, Poll Clerks, Early Voting Workers, Alternates, and Emergency Absentee Ballot Commissioners.

Cm. Metheny, seconded by Cm. Marstiller, **MOVED THAT COUNCIL ADOPT RESOLUTION 678, ACCEPTING THE CONDITIONS OF AND AUTHORIZING THE MAYOR TO EXECUTE A FINANCING AGREEMENT FOR THE PURCHASE AND OUTFITTING OF A NEW GARBAGE TRUCK.** The motion carried.

Cm. Metheny, seconded by Cw. Cuonzo, **MOVED THAT COUNCIL ADOPT RESOLUTION 679, ACCEPTING THE CONDITIONS OF AND AUTHORIZING EXECUTION OF AN AGREEMENT TO PURCHASE A 2015 INTERNATIONAL 7400 SBA TRUCK WITH EZ PACK G400 BODY FROM CAVALIER EQUIPMENT.** The motion carried.

Cw. Cuonzo, seconded by Cm. Sabatino, **MOVED THAT COUNCIL ADOPT RESOLUTION 680, AUTHORIZING DRAFT ON THE OHIO VALLEY BANK LINE-OF-CREDIT FOR THE WATER SYSTEM IMPROVEMENT PROJECT.** The motion carried.

Cm. Marstiller, seconded by Cw. Cuonzo, **MOVED THAT COUNCIL ADOPT RESOLUTION 681, AUTHORIZING REGULAR FULL-TIME STATUS AND ESTABLISHING A WAGE FOR T. FOSTER AS A POLICE PATROLMAN.** The motion carried.

Cw. Cuonzo, seconded by Cm. Metheny, **MOVED THAT COUNCIL ADOPT RESOLUTION 682, AUTHORIZING REGULAR FULL-TIME STATUS AND ESTABLISHING A WAGE FOR K. SHIFLETT AS A POLICE PATROLMAN.** The motion carried.

Cm. Marstiller, seconded by Cm. Sabatino, **MOVED THAT COUNCIL ADOPT RESOLUTION 683, AMENDING THE PERSONNEL MANUAL TO CLARIFY CITY POLICY CONCERNING COMPENSATORY TIME.** The motion carried.

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Cm. Woolwine, seconded by Cm. Marsteller, **MOVED THAT COUNCIL ADOPT RESOLUTION 684, SELECTION OF AUDIT FIRM.** The motion carried.

Cm. Metheny, seconded by Cm. Woolwine, **MOVED THAT COUNCIL ADOPT RESOLUTION 685 (FY 2015 BUDGET REVISION #6), FUNDING THE ANNUAL EMPLOYEE STIPEND.** In accordance with the requirements of the state auditor's office for inter-departmental budget revisions, the chair ordered a roll-call vote. The clerk called the roll in random order. The motion carried.
Council votes were as follows:

J. S. Bibey	Yes	G. Ochsendorf	Yes
N. E. Bross-Fregonara	Yes	L. E. Randall	Absent
M. D. Cuonzo	Yes	J. J. Sabatino	Yes
M. L. Marsteller	Yes	M. D. Scott	Absent
C.L. Metheny	Yes	R. A. Woolwine	Yes

Cm. Woolwine, seconded by Cm. Marsteller, **MOVED THAT COUNCIL ADOPT RESOLUTION 686 (FY 2015 BUDGET REVISION #7), A TRANSFER WITHIN THE CODE ENFORCEMENT DEPARTMENT (COMPLAINTS DEPARTMENT).** The motion carried.

Cm. Marsteller, seconded by Cm. Cuonzo, **MOVED THAT COUNCIL ADOPT RESOLUTION 687, MAKING REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS.** The motion carried.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Sabatino, seconded by Cm. Ochsendorf, **MOVED THAT COUNCIL APPROVE THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions dated December 15, 2014 and totaling \$1,181,832.77.

COMMITTEE REPORTS**Building Committee**

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
1877	Methney, Jerry	Seneca Mall over 7 Performance	Rewire	\$4,000
1878	Tingler, Freddie	1620 S. Davis Ave.	Remodel	\$25,000

Regular Council Meeting

December 18, 2014

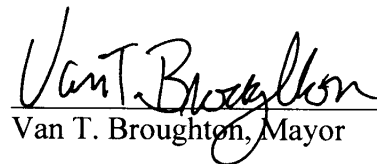
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1879	McDonald, Leamon	232 Evergreen Dr.	Install floor joist	\$1,300
1880	Layfield, J. M.	6 Second St.	Install plumbing to three rooms	\$800
1881	Seneca Mall	Seneca Mall over 7 Performance	Install shower in bath	\$1,700
1882	Layfield, J. M. (Patricia Slamick)	6 Second St.	Electrical inspection	\$100
1883	Winkler, Jon & Amanda	3 Park St.	Install two vinyl windows	\$1,921


Cm. Metheny, seconded by Cm. Ochsendorf, **MOVED THAT COUNCIL ADJOURN THE MEETING.**
The motion carried.

The meeting adjourned at 8:15 p.m.

*Approved by council at the meeting
of January 15, 2015*


Van T. Broughton, Mayor

Attest:


Sutton R. Stokes, City Clerk

City of Elkins, WV
User: Tracyf

Accounts Payable
Checks by Date - Summary by Check Number

Printed: 12/15/2014 12:15
Summary

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
294	Dtc	Davis Trust Company	12/10/2014	10.00
295	HartAp	Wayne Hart	12/10/2014	800.00
296	McNeer	McNeer, Highland, McMunn and V	12/10/2014	4,680.00
362	99	COE Disbursement Account	12/08/2014	13,653.40
363	Payroll	COE Payroll	12/09/2014	39,177.66
364	99	COE Disbursement Account	12/10/2014	11,841.30
365	99	COE Disbursement Account	12/11/2014	11,846.72
366	HuffmCo	Huffman Corporation	12/11/2014	48,408.41
367	BakerMi	Michael Baker Corporation	12/11/2014	5,840.00
368	99	COE Disbursement Account	12/15/2014	81,377.87
1971	99	COE Disbursement Account	12/08/2014	535.29
1972	Payroll	COE Payroll	12/09/2014	2,266.40
1973	99	COE Disbursement Account	12/10/2014	831.28
1974	99	COE Disbursement Account	12/15/2014	1,533.44
2085	99	COE Disbursement Account	12/08/2014	3,866.94
2086	Payroll	COE Payroll	12/09/2014	1,746.42
2087	99	COE Disbursement Account	12/10/2014	477.10
2088	99	COE Disbursement Account	12/11/2014	39,940.92
2089	99	COE Disbursement Account	12/15/2014	4,181.75
2228	99	COE Disbursement Account	12/08/2014	17,540.06
2229	Payroll	COE Payroll	12/09/2014	10,457.54
2230	99	COE Disbursement Account	12/10/2014	4,053.52
2231	99	COE Disbursement Account	12/11/2014	11,893.03
2232	99	COE Disbursement Account	12/15/2014	11,382.15
2239	99	COE Disbursement Account	12/08/2014	10,709.93
2240	Payroll	COE Payroll	12/09/2014	13,190.35
2241	99	COE Disbursement Account	12/10/2014	4,938.39
2242	99	COE Disbursement Account	12/11/2014	9,086.28
2243	99	COE Disbursement Account	12/15/2014	44,383.46
2317	99	COE Disbursement Account	12/08/2014	39,314.66
2318	Payroll	COE Payroll	12/09/2014	5,400.74
2319	99	COE Disbursement Account	12/10/2014	2,049.76
2320	99	COE Disbursement Account	12/11/2014	6,830.13
2321	99	COE Disbursement Account	12/15/2014	6,120.64
25021	CoeGen2	COE General Fund	12/02/2014	4,029.22
25022	CoeLand	COE Landfill	12/02/2014	1,880.32
25023	CoeSana	COE Sanitation	12/02/2014	5,911.92
25024	CoeSewe	COE Sewer	12/02/2014	8,257.43
25025	COEWate	COE Water Fund	12/02/2014	7,749.82
25026	CoeGen2	COE General Fund	12/03/2014	1,010.00
25027	CoeLand	COE Landfill	12/03/2014	1,632.95
25028	CoePark	COE Parks and Recreation	12/03/2014	10,000.00
25029	CoeSana	COE Sanitation	12/03/2014	5,046.17
25030	CoeSewe	COE Sewer	12/03/2014	7,719.00
25031	COEWate	COE Water Fund	12/03/2014	7,552.18
25032	CoeGen2	COE General Fund	12/04/2014	2,666.64
25033	CoeLand	COE Landfill	12/04/2014	2,267.74
25034	CoePark	COE Parks and Recreation	12/04/2014	304.51
25035	CoeSana	COE Sanitation	12/04/2014	7,320.63
25036	CoeSewe	COE Sewer	12/04/2014	9,263.74
25037	COEWate	COE Water Fund	12/04/2014	9,041.55
25038	CoeGen2	COE General Fund	12/05/2014	12,163.19
25039	CoeLand	COE Landfill	12/05/2014	1,385.81
25040	CoeSana	COE Sanitation	12/05/2014	4,915.33
25041	CoeSewe	COE Sewer	12/05/2014	5,896.14
25042	COEWate	COE Water Fund	12/05/2014	6,068.38
25043	CoeGen2	COE General Fund	12/08/2014	49,355.68
25044	CoeLand	COE Landfill	12/08/2014	4,574.87
25045	CoeSana	COE Sanitation	12/08/2014	14,855.29
25046	CoeSewe	COE Sewer	12/08/2014	24,825.16
25047	COEWate	COE Water Fund	12/08/2014	16,290.54
25048	CoeGen2	COE General Fund	12/09/2014	437.46

City of Elkins, WV
User: Tracyf

Accounts Payable
Checks by Date - Summary by Check Number

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Summary

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
25049	CoeLand	COE Landfill	12/09/2014	7,837.64
25050	CoeSana	COE Sanitation	12/09/2014	3,935.32
25051	CoeSewe	COE Sewer	12/09/2014	4,930.63
25052	COEWate	COE Water Fund	12/09/2014	4,936.58
25053	CoeGen2	COE General Fund	12/10/2014	1,850.89
25054	CoeLand	COE Landfill	12/10/2014	848.75
25055	CoeSana	COE Sanitation	12/10/2014	2,640.39
25056	CoeSewe	COE Sewer	12/10/2014	4,378.79
25057	COEWate	COE Water Fund	12/10/2014	3,696.50
25058	CoeGen2	COE General Fund	12/11/2014	10,241.71
25059	CoeLand	COE Landfill	12/11/2014	1,556.20
25060	CoeSana	COE Sanitation	12/11/2014	5,527.68
25061	CoeSewe	COE Sewer	12/11/2014	39,250.76
25062	COEWate	COE Water Fund	12/11/2014	5,782.49
25063	CoeGen2	COE General Fund	12/12/2014	8,623.71
25064	CoeLand	COE Landfill	12/12/2014	2,266.88
25065	CoeSana	COE Sanitation	12/12/2014	7,200.63
25066	CoeSewe	COE Sewer	12/12/2014	16,081.21
25067	COEWate	COE Water Fund	12/12/2014	9,070.78
61886	AvayaFS	Avaya Financial Services	12/08/2014	663.13
61887	BrickMu	Brickstreet Mutual Insurance C	12/08/2014	8,073.00
61888	Chase	Chase Equipment Finance-Dept.	12/08/2014	2,874.17
61889	CoeLand	COE Landfill	12/08/2014	6,851.02
61890	CoeOpeb	COE OPEB Escrow Account	12/08/2014	79.00
61891	CoeSewd	COE Sewer Depreciation Account	12/08/2014	4,642.38
61892	CoeUtil	COE Utilities	12/08/2014	2,366.78
61893	CoeWatde	COE Water Depreciation Account	12/08/2014	3,876.08
61894	Dtc	Davis Trust Company	12/08/2014	1,002.46
61895	ElkDist	Elkins Distributing Co., Inc.	12/08/2014	23.00
61896	ElkTruc	Elkins Truck Service, Inc.	12/08/2014	230.00
61897	GuttmFl	Guttman Energy, Inc.	12/08/2014	6,534.57
61898	MonPowe	Mon Power	12/08/2014	10,961.82
61899	MountGa	Mountaineer Gas Company	12/08/2014	3,115.98
61900	ReserAc	Reserve Account - Pitney Bowes	12/08/2014	2,481.98
61901	RetirHe	Retiree Health Benefit Trust F	12/08/2014	164.00
61902	SteveEl	Steven Miller	12/08/2014	1,950.00
61903	SummiCo	Summit Community Bank	12/08/2014	1,227.30
61904	TrickHa	Trickett Hardware	12/08/2014	82.60
61905	TygartVa	Tygart's Valley Transfer, Inc.	12/08/2014	27,605.09
61906	USBank	U.S. Bank Equipment Finance	12/08/2014	70.00
61907	WoodfOi	Woodford Oil Company	12/08/2014	340.20
61908	WVFBMC	WV FBMC	12/08/2014	6.72
61909	WVPeia	WV Public Employee Insurance A	12/08/2014	399.00
61910	ChildSu	Child Support Enforcement	12/10/2014	432.98
61911	CoeFed	COE Payroll	12/10/2014	9,370.18
61912	CoeFica	COE Payroll	12/10/2014	12,582.00
61913	CoeMisc	COE Misc	12/10/2014	381.00
61914	Conseco	Washington National Insurance	12/10/2014	273.19
61915	DtcXmas	Davis Trust Company	12/10/2014	1,030.00
61916	Ing	Voya Financial	12/10/2014	107.00
61917	LiveUn	Live United	12/10/2014	15.00
61918	AbsolAs	Absolute Assurance Drug Testing, LLC	12/11/2014	26.00
61919	BakerMi	Michael Baker Corporation	12/11/2014	1,160.00
61920	CiticVe	CIT Technology Finance Serv, I	12/11/2014	88.89
61921	CoeGen1	COE General Fund	12/11/2014	6,000.00
61922	CoeSewe	COE Sewer	12/11/2014	33,857.10
61923	Dtc	Davis Trust Company	12/11/2014	3,125.35
61924	GarreEq	Garrett Equipment Rentals, LLC	12/11/2014	2,487.01
61925	MonPowe	Mon Power	12/11/2014	65.16
61926	NortoHa	Norton Harding Jimtown	12/11/2014	18.66
61927	TetriBa	Tetrick & Bartlett & Co.	12/11/2014	10,000.00
61928	ToshiFi	Toshiba Financial Services	12/11/2014	30.32

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61929	TylerTe	Tyler Technologies, Inc.	12/11/2014	21,373.33
61930	WVPers	WV Consolidated Retirement Boa	12/11/2014	1,365.26
61931	ElzasCy	Elza's Cycle & ATV	12/15/2014	410.22
61932	GhostAcc	Ghost Account	12/15/2014	148,569.09
Report Total:				1,181,832.77

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