ELKINS COMMON COUNCIL
SPECIAL COUNCIL MEETING
MINUTES

401 Davis Avenue
Council Chamber, 2nd Floor
October 22, 2015
7:00 p.m.

Elkins Common Council met in special session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons M. D. Cuonzo, R.P. Dusenbury, M. L. Marstiller, C. L. Metheny, E.R. Ochsendorf, D.C. Parker, M. D. Scott, and R. A. Woolwine; City Treasurer T. Judy; Fire Chief T. W. Meader; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk S.R. Stokes (acting as recording secretary); and Inter-Mountain Reporter C. Lee.

Cw. N. E. Bross-Fregonara, Cw. L.H. Vest, and Police Chief C. Cross were absent.

MINUTES

Cw. Cuonzo, seconded by Cm. Marstiller, **MOVED APPROVAL OF THE MINUTES OF THE MEETING OF OCTOBER 8, 2015.** The motion carried.

UNFINISHED BUSINESS

Cm. Metheny, seconded by Cm. Metheny, **MOVED TO BRING FROM THE TABLE A MOVED AND SECONDED QUESTION FROM THE MEETING OF OCTOBER 8, 2015, "WHETHER TO ADOPT A PROPOSED MOTOR VEHICLE POLICY."** (The original draft had been referred back to staff for revision.) The motion to bring from the table carried. Staff presented the revised version. Cm. Dusenbury, seconded by Cm. Marstiller, **MOVED AMENDING THE PRESENTED POLICY BY STRIKING THE REQUIREMENTS THAT EITHER BODILY INJURY OR DAMAGE OF AT LEAST $2,000 WOULD BE REQUIRED BEFORE TRIGGERING A REQUIREMENT THAT THE DRIVER RECEIVE A DRUG TEST (SUCH THAT ANY VEHICLE ACCIDENT WOULD NOW TRIGGER SAID REQUIREMENT), AND TO DEFINE "VEHICLE" AS INCLUDING NOT ONLY CARS AND TRUCKS BUT ANY OTHER PIECE OF MOBILE, SELF-PROPELLED EQUIPMENT WITH WHEELS AND AN ENGINE THAT MAY BE DRIVEN (INCLUDING BUT NOT LIMITED TO A BACKHOE OR OTHER CONSTRUCTION EQUIPMENT).** The motion to amend carried. The amended motion, adopting the submitted policy as revised by the motion of Dusenbury/Marstiller, carried.

NEW BUSINESS

XYZ, seconded by XYZ,

Cm. Woolwine, seconded by Cm. Ochsendorf, **MOVED ADOPTION OF RESOLUTION 815, BUDGET REVISION 2016-680-01 (WATER FUND).** The motion carried.

Cm. Woolwine, seconded by Cw. Cuonzo, **MOVED ADOPTION OF RESOLUTION 816, BUDGET REVISION 2016-035-001 (SANITATION FUND).** The motion carried.

Cw. Cuonzo, seconded by Cm. Marstiller, **MOVED ADOPTION OF RESOLUTION 817, POLICE SUPPLEMENTAL LONGEVITY PAY POLICY.** The motion carried.

Cw. Cuonzo, seconded by Cm. Woolwine, **MOVED ADOPTION OF RESOLUTION 818, EXTENDING THE MATURITY DATE OF THE DAVIS TRUST COMPANY LINE OF CREDIT, WATERWORKS SYSTEM DESIGN BOND ANTICIPATION NOTES, SERIES 2007, FOR THE WATER SYSTEM IMPROVEMENT PROJECT.** The motion carried.

Cw. Cuonzo, seconded by Cm. Ochsendorf, **MOVED ADOPTION OF RESOLUTION 819, EXTENDING THE MATURITY DATE OF THE OHIO VALLEY BANK LINE OF CREDIT, WATERWORKS BOND ANTICIPATION NOTES, SERIES 2011 A, FOR THE WATER SYSTEM IMPROVEMENT PROJECT.** The motion carried.

In discussion of the agenda item "Consideration of next steps for Committee Reorganization Pilot Plan," council reached consensus on the following points:

- The pilot plan has been satisfactory and should be formalized.
- The public should be afforded some forum for bringing public-safety concerns to council's attention.
- Rules and Ordinances should be requested to take up:
    - Elimination of mentions of "Water Committee" and "Building Committee" from city code
    - Revision of council's standing rules to reflect the new committee structure (i.e., the reduction of the number of committees, which has been in place since April)

No action was taken on the Kump Education Center'sHazel Ruby McQuain Grant.

Cm. Scott, seconded by Cm. Dusenbury, **MOVED APPROVAL OF A REQUEST FROM FIRST UNITED METHODIST CHURCH TO CLOSE MARY'S LANE FOR COMMUNITY ALL-SAINTS PARTY, OCTOBER 25.** The motion carried.

Cm. Marstiller, seconded by Cm. Ochsendorf, **MOVED APPROVAL OF A REQUEST FROM ELKINS-RANDOLPH COUNTY CHAMBER OF COMMERCE TO USE DAVIS AVENUE AND FOURTH STREET FOR ANNUAL CHRISTMAS PARADE, DECEMBER 2.** The motion carried.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Scott, seconded by Cm. Ochsendorf, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- A/P History Check Report for the period October 6-October 19, 2015.

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits.
- WVABCA Zoning Form: Class A and B license for Brewstel, 120 Davis Avenue.

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	**Applicant**	**Location**	**Description**	**Value**
152118	Wicinski, Timothy	106 Boundary Ave.	Repair front porch	$6,400
152119	Wyatt, Terry W. & Rosalind G.	117 Evans Dr.	Replace tub & shower 2 vanities & floor coverings	$5,000
152120	Arbogast, Craig	21 Tannery Dr.	Patio and Roof	$9,000
152121	Day Cares R US LLC	102 Grant St.	4' x 5' sign	$350
152122	Shiflett, Kenneth	523 Center St.	Front porch	$1,000
152123	AAA Rentals, LLC	1403 Livingston Ave.	Remodel first floor into storage bays	$40,000
152124	Mitchell, Virginia	228 Diamond St.	Install metal roof	$2,916
152125	Triplett, Jefferson	317 Henry Ave.	Remove chimney & repair roof & gutter	$1,520
152126	Talbott Realty	220 Third St.	Replace lower roof	$2,800
152127	Kubichek, David	115 Mountain View Dr.	Replace shingles	$8,035
152128	Raines, Toni	158 Delaware Ave.	Repair roof	$2,000
152129	Bennett, Gerry	58 S. Twelfth St.	Fence	$500
152130	Woodford Oil Co.	1310 Lavalette Ave	Remodel offices	$10,000
152131	Woodford Oil Co.	1 Thirteenth St.	Install HVAC	$6,000
152132	Thomas, Floyd	115 Southgate Rd.	Build a 13' X 14' Addition Bath & Closet	$20,000
152133	Cope, Russell	206 First St.	Replace roof	$5,000

Cm. Metheny, seconded by Cm. Ochsendorf, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 8:37 p.m.

Approved by council at the meeting of MONTH DAY, YEAR

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Van T. Broughton, Mayor

Attest:

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Sutton R. Stokes, City Clerk