

# APPENDICES

**APPENDIX 1:**  
**PUBLIC**  
**PARTICIPATION**  
**PROCEDURES**

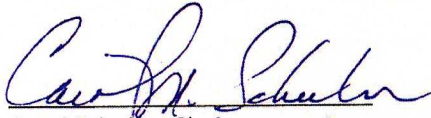
City of Elkins, West Virginia  
Planning Commission  
The Comprehensive Plan Public Input Procedures

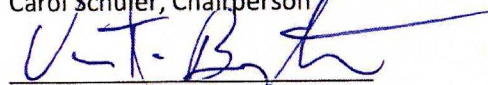
Pursuant to the requirements of W. Va. Code § 8A-3-6(c), the Planning Commission (hereinafter "Planning Commission") of the City of Elkins, West Virginia (hereinafter "City") hereby adopts the following procedures to encourage and promote public participation in the drafting of the City's comprehensive plan. The comprehensive plan is being drafted pursuant to W. Va. Code § 8A-1-1.

- (1) Prior to recommending a new or amended comprehensive plan, the Planning Commission shall give notice and hold a public meeting on the new or amended comprehensive plan. The purpose of a public meeting is to gather input from the general public as to the City's strengths, weaknesses, opportunities and threats as they pertain to matters in the comprehensive plan.
- (2) The Planning Commission will request input from other affected governing bodies and units of governments that may be affected by the adoption of the comprehensive plan.
- (3) Under W. Va. Code § 8A-3-6(b), once the Planning Commission has completed a draft of the comprehensive plan, and before submitting a plan to the City Council for adoption, it must publicize and hold a public hearing on the draft of its plan.
  - a. More particularly, under W. Va. Code § 8A-3-6(b), at least thirty(30) days prior to the date set for the public hearing, the Planning Commission will publish a notice of the date, time and place of the public hearing as a Class I legal advertisement in compliance with the provisions of article three, chapter fifty-nine of the West Virginia Code. The notice shall run in a general circulating publication, the publication area will be the area that will be covered by the comprehensive plan.
  - b. In addition to the requirements at W. Va. Code § 8A-3-6(b), above, the Planning Commission will publish its draft of the comprehensive plan at least thirty (30) days prior to the public hearing. Specifically, the Planning Commission will post a draft of the plan on the City's website, and will post hardcopies for public review at the Elkins City Hall.
- (4) For purposes of this comprehensive planning process, the Planning Commission considers the "community" of the City of Elkins to be broader than just full-time residents within the corporate borders. For input into the comprehensive planning process, the Planning Commission will look to business owners who live outside the corporate borders, part-time residents, those who are employed in the City but live outside the corporate borders, visitors, and others.
- (5) Public notice of Planning Commission meetings will be given pursuant to the West Virginia Open Governmental Proceedings Act, where applicable.

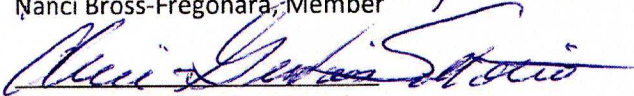
- (6) No provision herein shall be construed as limiting the Planning Commission's ability to engage in additional public participation efforts as the Planning Commission deems appropriate. No provision herein shall prohibit the Planning Commission from amending these procedures.

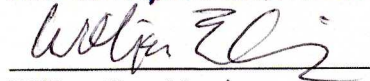
Adopted this 29 day of July, 2013.

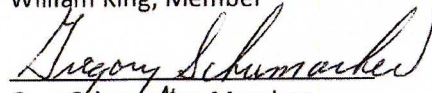
  
Carol Schuler, Chairperson

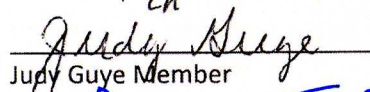
  
Mayor Van T. Broughton

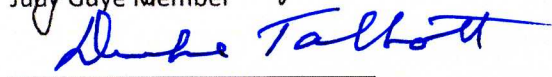
  
Nanci Bross-Fregonara, Member

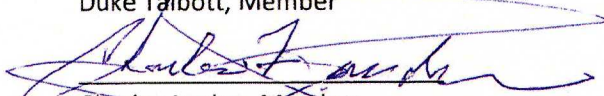
  
Alice Gervais Sabatino, Member

  
William King, Member

  
Greg Schumacher, Member

  
Judy Guye Member

  
Duke Talbott, Member

  
Charles Jordan, Member

# **APPENDIX 2:**

# **PUBLIC INPUT**

City of Elkins Comprehensive Plan  
September 26, 2013 Public Meeting Results

**Strengths and Opportunities**

- American Mountain Theater
- Railroad
- Historic District
- Contributing structures outside historic district- repurposed buildings- i.e.-first ward school
- College/downtown collaborations
- Rail trail completed to rail yard
- Strong sense of place
- Fun loving people
- Location
- Proximity to natural attractions
- Make people want to stay here and visit other areas (Canaan, Snowshoe, tourist attractions)
- The river
- Greenspace opportunities for recreation
- Manufacturing within city limits (accessible)
- The College
- People moving here from elsewhere and bringing their ideas with them
- Wealth of historic buildings
- Connection to our history
- Arts and music
- Augusta Heritage Center
- Hub for Appalachian Forest- also a gateway
- Community gardens
- Community orchard
- Community recreation programs
- Welcoming of retirees who relocate
- Opportunity of new train loop by increasing visitors and changing demographics of visitors
- Curb/parking lot painting
- New entrepreneurs downtown investing money
- Weather
- Crosswalks downtown
- Cooperation between OnTrac, City/County, and Local business owners
- Continue supporting historic preservation
- Keep improving look of town with living plants
- City park is well used and maintained
- Crossroads between 33 and 219
- Forest Service HQ
- Kump Education Center as a gateway to Elkins
- Growing downtown area
- New business development downtown
- Awareness and attention to the appearance of downtown
- Business cooperation on downtown promotions

City of Elkins Comprehensive Plan  
September 26, 2013 Public Meeting Results

- Increased downtown activity
- Having an active planning committee
- Having public transit
- Spirit of volunteerism and community pride
- Natural resources

**Challenges**

- No public transportation-not publicized
- YMCA support
- Library support
- Cleaning up blight
- Rusty cars in lawns
- Harpertown Road houses
- Keep historic character yet modernize
- Emphasize Elkins as gateway to National Forest
- Population-expand to 10,000
- Funding
- Publicize TV pickup-work with county
- Place for tires
- Recycling program and open landfill-more user-friendly
- Randolph Ave-traffic problems
- Health Dept./Courthouse- no stop lights to help with traffic egress from Wees Neighborhood
- Lack of business support for projects that don't benefit them
- Proximity to corridor H
- ADA accessibility
- Pedestrian and bicycle
- Keep tourists staying in Elkins, visiting elsewhere
- More destination type businesses
- Work with ski resorts
- B&O tax
- More pedestrian friendly-traffic laws
- County/City park
- Quality of public education
- Don't close streets during Forest Festival
- Developing small business/retain
- Change signage requirements attached to building faces, no overhanging signs, proper lighting, tax relief for signage costs, renderings/approval/required
- Parking for downtown employees, no tickets are being issued
- Metered parking returns
- Increasing crime downtown
- Lack of code enforcement
- Absentee landlords
- Lack of nice middle income housing

City of Elkins Comprehensive Plan  
September 26, 2013 Public Meeting Results

- Parking for people who live downtown
- Visual clutter
- Landscaping needed for parking lots, including shielding
- Annex Highland Park
- Trash pickup
- Downtown needs welcoming appearance
- Intersection of 3<sup>rd</sup> street and Railroad Ave needs to be welcoming mat to Elkins
- Coordination of efforts
- Too many signs on Randolph Ave- need more trees
- Limit car parking, especially near muffin shop
- Blight near Old Central School
- Tax benefit for fixing up 2<sup>nd</sup> floor buildings downtown to meet fire code
- Restore YMCA pool
- Intersection of 3<sup>rd</sup> and Kerns needs light, 4<sup>th</sup> and Davis also
- Trees need trimmed below 7'
- More downtown murals
- Noise-engine braking, etc
- High volume of truck traffic on Randolph Ave
- Make Davis Ave. one way
- Make Kerns one way-diagonal parking
- Tax incentives to improve façade of buildings
- Light poles to conform with period lighting at intersections
- Program to replace sidewalks
- Poorly designed and decorated shops and facades
- Lack of planning-need theme
- Coordinated designs
- Vehicles blocking sidewalks
- Better workforce
- Antiquated water system

**Land Use Comments**

- More development on Western side of City- Tygart Valley Mall area
- More development at the Depot/Rail yard
- People dump their garbage at the dumpsters (tires, tvs, etc)
- Need annexation- need 10,000 people (more grants)
- Not a lot of area left to develop residential in town limits
- Modified commercial/for service/professional with parking/greenspace requirements. Setback requirements/masonry construction not metal. Randolph Ave- example- storage units near church.
- Comprehensive trail network-hiking/biking/private-public partnership within city limits
- Better use of river for recreational purposes. Have it more used! Riverwalk in San Antonio
- Protect and encourage re-use of our historic bldgs.-1<sup>st</sup> ward-RCCAC using education, incentives (tax credits), design guidelines or zoning overlays

City of Elkins Comprehensive Plan  
September 26, 2013 Public Meeting Results

- No more gambling parlors
- Historic district needed near RR on river side
- New parking garage
- Green space behind City Hall
- Tax incentives for eyesore rehabilitation or removal
- Restore look and feel of downtown
- More annexation
- Design guidelines (color control)
- Limit noise and fall out of industry within city limit
- Parking lot trees with an ordinance to require landscaping plans for trees
- Limit signs on Randolph Ave.
- Public green space downtown
- Open 3<sup>rd</sup> street and RR ave to Pedestrian only traffic
- Expand the number of historic districts
- Development needed along US Route 219 by Highland Park
- Annex Highland Park area
- Armory is being sold (need to work with new owners to connect park with school via trail)
- Splash Pad- need a good location
- Banners on lampposts needed
- Annex Crystal Springs
- Annex Stanton Avenue
- Parking is an issue at Blue Grass Park
- Need a children's playground at Blue Grass Park
- Annex donut holes in City limits
- Footbridge to connect River Bend Park and Glendale Park
- Enclose dumpsters between alleys- look bad
- Surveillance cameras and neighborhood police on foot
- More development at the depot
- Too much space around depot-need extra parking or greenspace to attract tourists
- Realign Delaware Avenue and Barron Avenue to make greenspace
- More biking trails (look at Marietta, OH and Phillipi, WV, Thomas, WV)
- Noise and light issues from Wilson Lumber
- Speeding on Riverview Drive
- Property tax credits for historic homes
- Scott ford boat ramp- handicap accessible- do people know about it?
- Trash all over streets
- Need a truck route to cut traffic and noise on Randolph
- Annex US Routes 219/250 (Five Lane)

City of Elkins Comprehensive Plan  
September 26, 2013 Public Meeting Results

**Bubble Station**

***“Spend my tax dollars on:”***

- Responsible spending
- Get rid of dilapidated houses, rusted and abandoned cars and furniture
- Entering Elkins from all roads needs to be cleaned up and made beautiful
- Recreation for our youth
- Infrastructure
- Recycle-user friendly
- Program for tires, place to take them
- Neighborhood patrols/cops out walking their beats and riding bikes
- Either larger city park or county park with mountain biking
- Roller-rink / ice rink facility for multi-use
- Raise taxes and spend on public education
- Neighborhood/beat cops
- Surveillance cameras– air crimes on local and regional tv channels
- Recreation
- Bick racks available at businesses
- Clean up city hall building on outside and clean old furniture and files on inside and make space available for renting
- Rehabilitate hold houses– reuse not demolish
- Do “notched ear” program to neuter stray and feral cats
- More police presence, walking the beat
- Take care of trees
- Willing to pay more taxes for valuable community benefits
- Connectivity with forest and natural attractions
- Bicycle and beat cops in parks
- Develop an effective way to deal with nuisance properties
- Restoration, rehabilitation of Davis and 3rd street
- Continue support of Elkins on Trac
- Improve appearance of downtown
- Welcome visitors-make intersection of 3rd and RR avenue a welcome mat
- Better sidewalks in neighborhoods
- Established, gardener/arborist to guide planting with help from city
- Flowers and tree car
- Promote recreation opportunities nationally
- Planning and executing streetscape theme
- Property and B&O tax credits for projects promoting presentation of historic properties
- Traffic study
- Bike path bridge connection to downtown over 219
- Work with affordable housing developers on nuisance properties-lots of towns have programs where properties are transferred to NPO that can raise money to deal with problems.  
(Huntingdon, WV)

City of Elkins Comprehensive Plan  
August 18, 2014 Public Meeting Results

**The highest priority should be:**

- Transportation- transportation for seniors and others to attend programs at D&E. Current senior center does not cover weekends and evenings. Need bus service to other cities.
- Dog park- promotes community, increases real estate appeal, gets people outdoors, reduces crime
- Establish a centralized landfill facility for Elkins and County. Also include comprehensive recycling program (curbside, composting, glass) with reward program or reimbursement
- City should require civic organizations to have insurance and cover damages done to private property
- Identify vacant and dilapidated buildings
- Development land bank use ideas for these properties and making downtown more aesthetic
- Cleanup of the flood control portion of the river (our drinking water)
- After school programs that promote safety and education for middle school. Home along from 3-6 PM is high risk for youth
- New regulation pool at the YMCA and outdoor pool at any location
- Transportation options for all and emphasis on biking
- Look at land bank collaborative with RCHA and others to acquire problem properties and hold until solutions become available
- Trees in parking lots to cool the black top. All new and improved buildings need a landscape plan as part of the building permit. City should state how many trees per number of cars in a business parking lot
- Additional designation of historic district downtown and on college hill including contributing structures (Iron Horse on 2<sup>nd</sup>, Darden Mill, Darden House, etc)

# **APPENDIX 3:**

# **SURVEY RESULTS**

# ELKINS COMPREHENSIVE PLAN

## PUBLIC SURVEY RESULTS

### 1. What three things do you like most about the City of Elkins?

- Small town atmosphere/community- 70
- Natural setting/scenery/outdoor activities- 41 (mountains, National Forest)
- Friendly- 27
- People/residents- 25
- Music/arts- 22
- Parks and recreation- 19
- Low crime rate/safe- 16
- History- 15
- Proximity to other locations in the state and major cities- 14
- Downtown shops-12
- Railroad/train station- 12
- Events-11
- Walkability- 10
- Family and children activities- 8
- Restaurants-7
- Affordable-6
- Tourism-6
- Easily accessible shopping, dining, etc-6
- Born and raised in Elkins-6
- Hospital/healthcare-5
- D&E College-5
- Public Schools-5
- Potential of downtown/City-4
- Rural/country living- 4
- Quiet-4
- New/small businesses-4
- Old Brick Playhouse-4
- Farmer's Market -3
- Forest Festival-3
- Lack of traffic-3
- Family-3
- Neighborhoods-3
- Clean air and water-3
- Low taxes-3
- Easy commute-2
- Clean-2
- Veterans Memorial-2
- Familiar faces at businesses-2
- Rail yard development-2
- Architecture-2
- Rail Trail-2
- Diverse economy/jobs-2
- College town-2
- Bohemian/relaxed atmosphere-2
- Holiday flags-2
- Tomblyn Funeral Home
- Not far from Beverly
- Movie theater
- Youth center
- Local post office
- It isn't Huntington
- Accessibility of citizens/staff
- Entertainment
- Flat, open downtown
- Lighting
- Augusta Heritage Center
- Not busy
- Trees
- Downtown merchants
- Banking
- Promotes small business
- Current admin "can do" attitude
- Community fund raising
- River
- Land still available for development
- Memories
- Great place to raise a family
- Educational facilities
- High school
- Red light by Iron Horse
- DM Presby Church
- On Trac
- Creative and entrepreneurial spirit
- Services provided to residents
- Major businesses outside of town
- Mayor
- Living conditions
- Arts center

# ELKINS COMPREHENSIVE PLAN

## PUBLIC SURVEY RESULTS

### 2. What three things do you dislike most about the City of Elkins?

#### Community Facilities/Services

- Crime- 61
- No activities (especially for young people)-31
- Water-16
- Police protection (response time, patrols, etc)-11
- Recycling-9
- Leaders/good old boys club-9
- Code enforcement-6
- Street sweeper-4
- Poor water/sewer infrastructure-4
- No swimming pool-4
- Snow removal-3
- Library-3
- Lack of recreation for young people-3
- Few recreational activities-2
- High utility rates-2
- Education/schools-2
- Poor drainage
- Landfill fee
- Cost of water and sewer
- No emergency shelter
- Street department
- Lack of City tree removal crews
- Safety of City Park
- Recreation for adults
- City services
- No community center
- Lack of address for 911 center
- Lack of information distribution
- Leaf pickup
- No support for education
- No gym
- Waste issues
- Education
- No afterschool programs
- New turf football field/bleachers
- No advertising of activities
- Too many streetlights

#### Economic Development

- No jobs-15
- Lack of restaurants-11
- Lack of vision/attitude-5
- Slow progress/unwillingness to grow/lack of growth-4
- Not enough shopping/variety of shopping-3
- Poverty-3

- Low wages-2
- No mall-2
- Distance from large shopping centers
- Stuck on being small business only
- Talk but no action
- Need industrial business
- Expensive
- Interference with business operations
- No say in how B&O taxes are spent
- Failure of riverfront opportunities
- Expensive for local business
- B&O Taxes
- Taxes
- Tax and water increases

#### Transportation

- Traffic-30
- Sidewalks-7
- Pedestrian safety-7
- Road conditions-6
- Parking-4
- Parking meter issues-3
- Public transportation-2
- Impossible to ride the trail into town
- People running stop signs

#### Housing

- Dilapidated homes/property maintenance-25
- Rental properties-4
- Sketchy neighborhoods-3
- Low income housing-2
- Slum apartments-2
- Bad landlords-2
- Vacant properties
- No quality rentals
- Housing market
- Tygart Hotel

#### Land Use

- Trash/litter/not clean-10
- Lack of planning and zoning-9
- Appearance-5
- Sprawl-2
- Noise-2
- Junk Cars
- Downtown lighting
- Lack of landscaping

# ELKINS COMPREHENSIVE PLAN

## PUBLIC SURVEY RESULTS

### 2. What three things do you dislike most about the City of Elkins?

- Lack of architectural standards in new construction
- Lack of green space
- Barking dog ordinance– poorly written
- No theme
- Burned buildings
- Walmart
- Need more development at the rail yard
- Small population
- Railyard development
- No Sheetz
- No diversity
- Teenage pregnancy
- Apathy
- City and County will not work together
- Disconnect between D&E and Seniors
- Corruption
- Animal abuse
- Divide between City and citizens
- No services to rehab drug offenders
- Forest Festival trash
- No coordination
- City/private businesses won't work together
- People don't want change
- No competition for radio/newspaper
- Divisiveness
- No way for citizens to get involved
- City won't face tough decisions
- Lack of accountability
- Public officials not celebrating small town life
- Technological disadvantaged city/county operations
- Rain and clouds
- Unwilling to work with fitness community
- Airport is a club for the wealthy
- Pot not legal
- Pets on the loose
- Everyone is in your business
- Slowly degrading
- Controlled by the wealthy
- Small town life
- Culture change
- Too many private lights

#### Natural and Historical Resources

- Dirty river
- Windmills
- Trash in the river

#### Downtown

- Downtown (vacant storefronts, lack of diversity, etc.)-10
- Hours of downtown stores– 10
- No streetscape
- Overhead wires

#### Miscellaneous

- Weather-3
- Gas price corruption-3
- Lack of ethnic cuisine-3
- Welfare-2
- Music is too loud at Forest Festival-2
- Community doesn't want to get involved-2
- People
- Newspaper
- Politics

# ELKINS COMPREHENSIVE PLAN

## PUBLIC SURVEY RESULTS

### 3. What are the three biggest issues facing Elkins in the next decade?

#### Community Facilities and Services

- Drugs-65
- Crime-40
- Water/sewer-32
- Water system-20
- Education-12 (support, quality )
- Lack of activities for children-9
- Recycling-5
- Garbage-4
- Lack of police protection-4
- Landfill closing-4
- Upgrading roads-4
- Public safety-4
- Sewer-2
- No community pool-2
- No city tree removal crew
- Dirty cops
- Better street lights
- Pot holes around water access in street manholes
- Security cameras in the City
- 911 addressing
- Recreation
- Disposal of yard waste
- Too many employees in streets
- Updates to the YMCA
- Funding of public utilities
- Problems with law enforcement
- Neglect of parks
- Developing waste system
- Public revenue to expand services

#### Economic Development-3

- No jobs-38
- Increased tourism-8
- New business development-7
- Promotion of tourism-4
- Getting businesses to stay open-4
- Comprehensive, affordable broadband service-3
- Not enough hotels-3
- Attracting diverse business downtown-3
- Small businesses are struggling-3
- Lack of industry-2
- No incentives for business-2
- Creating opportunities for growth-2
- No major business-2
- Available workforce
- Lack of small business
- Prices of goods

- Keeping small business active in downtown
- Lack of visitor amenities
- Hours of downtown businesses
- Variety in business downtown
- Innovation
- Lack of economic progression
- Local businesses losing to bigger corporations
- No mall
- Not enough restaurants
- Reinventing itself as ski/bike/outdoor town
- Job replacement
- Not enough retail

#### Transportation

- Traffic-15
- Completion of Corridor H-4
- Pedestrian safety-3
- Need for a bypass-2
- Public transportation-2
- Lack of sidewalks-2
- Motorized vehicle safety
- City is not visible from Corridor H. No reason for traffic to stop in Elkins
- Lack of parking
- Corridor H into Cannan-people will go new route and not go thru Elkins

#### Housing

- Housing-7
- Development of slums-2
- Unplanned growth-2
- Homelessness-2
- Affordable housing-2
- Apartment complexes-drugs/crime
- Landlords
- Abandoned homes
- Inspection of rental properties
- Decline of neighborhoods

#### Land Use

- Growth-8
- Annexation-4
- Code enforcement-2
- Population increasing faster than City expanding-2
- Aesthetics-2
- Zoning
- Sprawl development
- Infrastructure for growth

# ELKINS COMPREHENSIVE PLAN

## PUBLIC SURVEY RESULTS

### 3. What are the three biggest issues facing Elkins in the next decade?

- Poorly planned development
- Development but with codes
- Regulations
- Fracking issues
- Not growing
- Ignoring existing zoning laws

#### Natural and Historical Resources

- No concern for the environment
- Environmental protection
- Preserve history
- Destruction of historic properties
- Tygart River pollution
- Climate change

#### Downtown-1

- Vacant buildings/empty storefronts-10
- Viable downtown-2
- Invigorating the downtown business-2
- Eroding buildings
- Getting tourists into downtown
- Need to offer charm
- Lack of anchor store
- Lack of downtown growth
- Finding a use and identity

#### Miscellaneous

- Young people leaving-12
- Aging demographics-4
- People moving away-3
- Welfare-2
- Increase in population-2
- Poverty-2
- Revenue-2
- Keeping young executives here-2
- Old money doesn't allow new business in Elkins-2
- Lack of funding-2
- Keeping up with technology-2
- Need for good leadership-2
- Corruption in city/county government-2
- Controlling animal population-2
- Cost of living
- Maintaining quality of life
- Becoming outdated (look at Barboursville, WV for new ideas)
- Detrimental decision making
- Keeping teens engaged in the community
- Lower population = less city income

- Better communication with public
- Keeping up with the changing times
- Near bankrupt hospital
- Changing the culture of the way things are
- Lack of insight
- Necessity of increasing taxes and fees
- Citizens with issues not thriving
- Finish train museum
- Lack of management for limited funds
- Brain drain
- Declining fed/state dollars for state programs
- Taxes
- Aging buildings
- Disaster relief
- Unconstitutional laws
- Continued economic transition
- Gas prices
- Sex offenders
- Storming
- Less obedience for the law
- Being more open minded
- More entertainment for middle age people
- Unemployed young people
- Inability to be proactive instead of reactive
- Money management
- Staying competitive
- Balancing needs of tourist economy
- Money leaves town to other areas
- Failure to cooperate
- Less Forest Festival stuff
- Good old boys politics
- Tourism bureau– businesses do not communicate with or utilize at its fullest
- Quality of living
- Disconnected population
- Lack of good role models
- Federal incompetence
- Criminals running the town
- Lack of activities/services for locals
- Large alumni that run everything
- Government
- Obesity
- Accountable care act– access for all to care
- Health
- Strong mayor form-not strong council
- Deteriorating property

# ELKINS COMPREHENSIVE PLAN

## PUBLIC SURVEY RESULTS

### 4. Of the issues you identified, please pick one that you believe is the most important issue facing the City of Elkins.

#### Community Facilities and Services

- Drugs-40
- Crime-18
- Water issues-8
- Infrastructure-4
- Sewage situation-1
- Trash
- Tree removal
- Pay of City departments that have to be outside need to be increased
- City run water, sewer, and trash
- Need a City manager
- Education system
- Paying to transport trash and EPA non-compliance
- Need a civic center
- Need a swimming pool

#### Economic Development

- High-paying jobs-10
- Lack of economic development-3
- Taxes
- Need to prepare our community to compete in global economy
- Loss of business
- Promote/keep business in downtown
- Incentives for stores to locate downtown
- Shunning of larger businesses to help Elkins thrive
- Workforce
- Less expensive to do business outside of City
- New business development
- More hotels needed
- Need to be competitive
- Tourism-ski/bike/outdoor town
- Promotion of Elkins should be increased

#### Transportation

- Traffic-4
- Pedestrian safety-3
- Corridor H needs completed-2
- Pave alleys
- Corridor H will bring more traffic and development
- Parking meters
- Need bypass

#### Housing

- Housing-4
- High prices for housing rentals
- Historical homes being demolished

#### Land Use

- More planning-5
- Appearance of Elkins-2
- Vacant properties-2
- Annexation
- Need to promote growth around train station—space poorly utilized, traffic flow on Railroad Avenue is bad, railroad museum needs to do something with property or sell

#### Natural and Historical Resources

- No concern for the environment-2
- Recycling-2
- River condition
- Climate change

#### Downtown

- Getting tourists into downtown-3
- Expand hours of downtown stores-2
- Vacant downtown-2
- Lack of specialized stores in the downtown-2

#### Miscellaneous

- Young people moving away-7
- Nothing for youth to do-3
- Lack of good leadership-3
- Prices
- Not open minded
- Sell city property not being used
- Gas prices
- Train-noise pollution
- Pets treated inhumanely
- Best use of money
- Enabling of people
- Penny wise / pound foolish

# ELKINS COMPREHENSIVE PLAN

## PUBLIC SURVEY RESULTS

### 5. What is one possible solution the City of Elkins could implement to address the most important issue you identified?

#### Community Facilities / Services

- More patrols-12
- More police-8
- Drug task force-5
- Activities for youth-5
- Change at the police department-5
- Education-3
- Drug abuse education programs in schools-2
- Replace water treatment plant-2
- Strong punishments for drug users-2
- City manager-2
- Enforce the law-2
- Neighborhood watch-2
- Recycling
- Grant writer
- Public awareness about safety issues
- Fines for violating codes
- Replace water lines
- Meters
- Get rid of City government; go to county government
- Bicycle cops
- Training for police
- Long term water plan
- More drug busts
- Recreational activities
- Sell lots behind City hall
- Sell City garage
- Community Center
- Tree removal crew
- Street crimes unit like Harrison County
- New sewage and water plant
- Pool at Glendale
- Improve City budget
- Build plant on Barron Avenue
- Better communication– go thru wards to find problems, hold council meetings in various wards
- Integrate skills in public schools
- Investor for lot behind City Hall
- Bring landfill in compliance
- Levy for water lines

#### Economic Development

- More businesses-6
- Good paying jobs-6
- Welcome new business-3

- Tax incentives-3
- Open up streets for business
- Info and aid to businesses wanting to start
- Shop local cards-rewards
- Encourage business growth
- More promotion
- Sales tax, no more B&O tax
- Online marketing
- Incentives to hire recent college graduates
- Business development committee to seek developers
- Indoor mall

#### Transportation

- Bypass-3
- Finish Corridor H-2
- More local bike trails
- Signs for traffic
- Traffic enforcement
- More crosswalks on Randolph Avenue
- Parking permits

#### Housing

- Landlords clean up property-2
- Support housing initiatives
- Improve rentals
- Affordable housing
- Better local income housing

#### Land Use

- Annexation-5
- Enforce codes-4
- Planning-3
- Shopping center
- Nice restaurants
- Trains out of the City
- Businesses around Depot are not inviting
- Architectural standards for new development
- Multi-use commercial development in railyard
- New zoning
- Plant more trees
- Retirement community
- Vacancy ordinance
- Businesses around train station

# ELKINS COMPREHENSIVE PLAN

## PUBLIC SURVEY RESULTS

### 5. What is one possible solution the City of Elkins could implement to address the most important issue you identified?

#### Natural and Historical Resources

- Environmental awareness
- Tax break on energy efficient homes and cars

#### Miscellaneous

- Rehab center-2
- Cultural events
- Stricter laws for animal abuse
- Drug testing
- Organizations working together

- Support YMCA
- Better leadership
- Revenue collection accountability
- Mandatory rehab programs
- Sell Darden House
- Return Kump property to heirs
- Support from Council
- Work with Steve Kerens
- Leadership
- Prices for locals at train station

### 6. What would you like to see happen with the old National Guard Armory in the City of Elkins?

- Youth center-37
- Community center/building-33
- Recreation center-11 (Basketball courts, volleyball courts, tournaments, dances, education classrooms, outdoor tennis)
- Civic events and conferences- 10
- Community pool- 5
- Do not use City money-5
- Fire department-3
- Roller rink/skating-3
- Mountain State Forest Festival-3
- Demolish it- 2
- Theater/auditorium-2
- Community garden-2
- Do not buy it-2
- Business offices-3
- Disaster shelter-2
- BOE Central Office and bus garage-2
- Police department-2
- After school programs-2
- Indoor motorcross track
- Homeless shelter
- Indoor shooting range
- City/county government use
- Town functions
- YMCA
- Rent bicycles/bicycle repair shop
- Arts center with workshop and exhibit space
- D&E- Professional theater performance space
- Water park
- Divide into different spaces
- Factory for local business
- Storage building for city vehicles
- Bus garage
- Outdoor education center- rocking climbing, fishing/hunting classes
- Concerts/circuses
- Drug/alcohol rehab center
- Indoor farmers market
- Aquatics center
- Public entertainment center
- Small industry
- Police training center
- Tear it down-nice flat field
- Fitness center
- Sell it
- After school education
- Show old movies
- Civil war museum
- Community dances
- Nothing
- Sport facility
- Dog park
- Private venue should buy it
- Activities to generate money
- Other important issues to focus on

## ELKINS COMPREHENSIVE PLAN

### PUBLIC SURVEY RESULTS

#### 7. Do you have any suggestions on how to improve traffic on Randolph Avenue?

- Bypass-45
- Crosswalk lights (like the one by the courthouse)-14
- Convert the road to a 3-lane (middle turn lane)-10
- Not an issue-8
- Develop one way streets-8
  - Northbound-existing Randolph Avenue-2
  - Southbound-past RR depot-2
  - Make both lanes southbound toward Beverly Graham and Davis Street
  - Reroute through downtown
- Left turn lights-7
  - Go-Mart intersection, Randolph/Harrison, Walgreens
- Trucks should go through Industrial Park-6
- Enforce Jake Brake law-5
- Synchronize red lights-5
- Stoplights-5
- Nothing can be done-4
- Build Corridor H- 4
- Stop light by the courthouse-5
- Reduce speed-more enforcement-3
- Signs indicating alternate routes-3
  - Davis Avenue to 11th street (no trucks)
  - 11th street
- Pedestrian bridges-3
- Eliminate parking off narrow streets off Randolph-2
- Light by Iron Horse-2
- Stop light by Hardees-2
- Entrance to McDonalds should be only for right hand turning traffic-2
- More sidewalks, maintain existing sidewalks-2
- Police harass drivers
- 2 lanes from stoplights from Randolph to Beverly Pike
- Public transportation
- Eliminate left-hand turning into business
- Make Randolph Avenue one way, route southbound traffic onto Davis or RR onto 11 street
- Extend Elm Street to Route 33 East behind Kump House
- Install traffic circle at McDonald's intersection
- Reroute commercial traffic to 11th street
- Bicycle lanes, bicycle path
- Restrict truck traffic
- Change the names of Davis and Main Street to draw more traffic through town
- Roundabouts
- Turn some of the two lanes into four lanes
- Davis Avenue route to direct traffic through downtown with signs on how to get back on 33 or 219/250
- Connector from Corridor H to Huttonsville
- Truck bypass from Corridor H to Old 33 East
- Widen Davis Avenue
- Use the Flood Control area for by-pass road
- Stoplight at Davis and 2nd takes too long
- Tear down everything on west side of Randolph Ave. Build a 5 lane from Crystal Spring to the start of the 5 lane.
- Put traffic light back at 4th and Davis
- 4 way stop at Kerens and 3rd
- Turn two lanes into four lanes
- Add a right turn lane onto 11 street from Kroger
- Police officer at the McDonalds light during busy times
- New exit from Corridor H at old Coastal Lumber facility at the base of Kelly mountain
- Traffic light at High Street
- Enforce no left hand turn at Krogers
- Lights at Park and Randolph
- Light at Gay and Randolph
- Light at Randolph and Sycamore
- Re-route traffic through truck route
- Take down stop lights
- Reroute Route 92 down to Worth and 11th
- Make a two lane one way loop around Elkins. Start at the Kroger intersection all traffic going North to Walgreens would have two lanes of Randolph Avenue going North. For South bound traffic, at Walgreens intersection, turn left onto Randolph then all would turn right onto Davis Avenue for two lanes of South bound traffic. These two lanes would go to the 11th street intersection where two lanes would turn left and go up to the Kroger intersection. The other two roads coming into the 11th street intersection would remain two way.

## ELKINS COMPREHENSIVE PLAN

### PUBLIC SURVEY RESULTS

#### 8. Do you have any suggestions on how to beautify the City of Elkins, specifically the downtown business district?

- Plant and maintain flowers-28
- More trees-18
- Require property owners responsible for cleaning up their buildings-16
- Community art projects (murals, sculptures)-10
- Preserve and restore historic structures-10
- Incentives for property owners to improve buildings-9
- Improve building facades-8
- Paint the businesses downtown-8
- Clean up the garbage –8
- Fill empty shops with new business-8
- Sign ordinance-7
- Historic street lights-7 (railroad theme)
- Clean sidewalks-7
- Slum lords need to clean up their properties (Tygart Hotel, Central School)-7
- Create design guidelines-6
- Replace sidewalks-6
- Other problems we should be worrying about-5
- Benches-5
- Downtown looks good-4
- Demolish vacant and abandoned buildings-3
- Grants-3
- Holiday lights / Christmas decorations– 3
- Remove the grating from around the building across from Davis Trust-3
- Underground utility lines-3
- Inmates-pick up trash, paint, clean in downtown-3
- Tax breaks to businesses who locate downtown-3
- Art in vacant windows-2
- Crosswalks-2 (Brick is an option)
- Additional trash cans on side streets-2
- Additional garbage cans-2
- Fountain-2
- Lower B&O Tax-2
- Real brick sidewalks-2
- Building codes-2
- Require rental properties to follow specific rules on trash, grass, and overall property maintenance-2
- Clean up the Railroad yard-2 (grass)
- Clean up behind buildings; old sofas and mattresses should not be tolerated
- Vintage street signs
- Green space
- Make Dollar General keep the front windows clutter free
- Continue development of rail yard
- Too many organizations working on the same projects; get everyone on the same page
- Traffic calming
- Crossing at RR Ave is not pedestrian friendly
- Directional signage
- Autumn banners
- New construction should follow historic guidelines
- Monthly window designs
- More restaurants
- Ice skating rink at town square area
- Demolish buildings; plant community gardens
- Edge sidewalks with brick pavers/cobblestone
- Lights on businesses year-round (Buckhannon)
- More green space at train station
- Property tax breaks for historic preservation
- Promote civic pride through recognition programs
- Monthly citywide trash collection
- Gatherings where people can paint, clean sidewalks, pick up trash, etc.
- Place trees at street level
- Fix upper floors/windows of old buildings
- Pedestrian only traffic at Randolph/Third Street. Enhance intersection with decorative pavement, benches, fountains, and planters
- Create walking art tour of downtown
- Annexation south of City
- Tax breaks who invest in building improvements
- Outdoor café
- Tourism related businesses
- Weekly festivals
- Railroad parking area needs paved
- Public lot behind City Hall needs paved. Landscape the area.
- Make Davis Avenue one-way, create plazas with benches and tree islands
- Remove unused parking meters
- Encourage downtown property owners to adopt tree boxes and decorate them
- Less tacky holiday decorations
- More businesses open after 5 pm
- LaVoie's place is blight in the downtown
- Enforce no littering laws
- Stores open longer
- Iron Horse needs to be maintained

## ELKINS COMPREHENSIVE PLAN

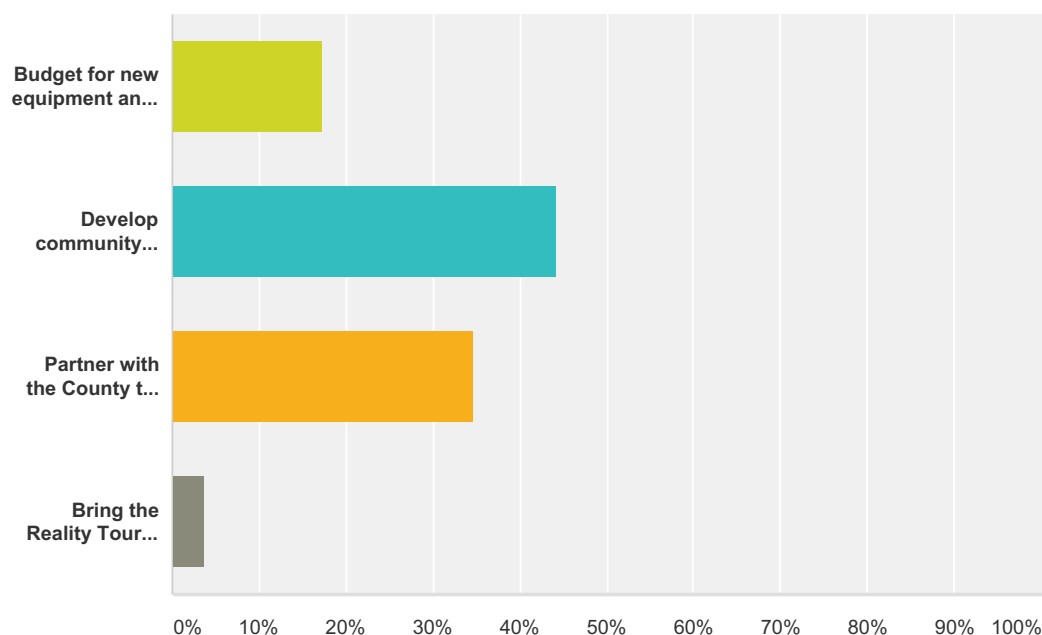
### PUBLIC SURVEY RESULTS

#### 9. Do you have any suggestions on how to beautify the City of Elkins, specifically the downtown business district?

- Too much low income/HUD housing
- Owners need to show more pride in their property
- Give property owners 10 percent off water bill if they clean up their property
- Twinkle lights in all the trees
- Mall in front of Railroad Station and close RR Avenue
- Make Forest Festival a year-round event
- Keep parks clean
- Public access to properties
- Crack down on tenant inspections. Don't inspect when there isn't problem
- Keep parking lots clean (Kroger)
- Liners in trash bins
- Empty garbage cans
- Containers for cigarette butts
- Fine people for littering
- Get rid of poisonous cherry trees and plant flowering bushes
- Quit giving decoration contracts to same people
- Big arch over road as you leave the railroad station or near City Hall that reads Welcome to Elkins (Briston, TN)
- Figure out B&O Tax
- Repeal B&O Tax
- No lights along rooftops
- Visit other cities for ideas
- Use sound system to play music on the weekends
- Revert entire town to early 1990's (Williamsburg)
- Paint the railroad bridge near McDonalds
- Implement Green Laws (tree, landscape ordinances)
- Implement a Business Front of the Quarter program

**Q1 Goal One: Strengthen public safety services to meet the needs of current and future residents and businesses**  
**Please choose the ONE action step which you feel is the most important to implement to achieve Goal One**

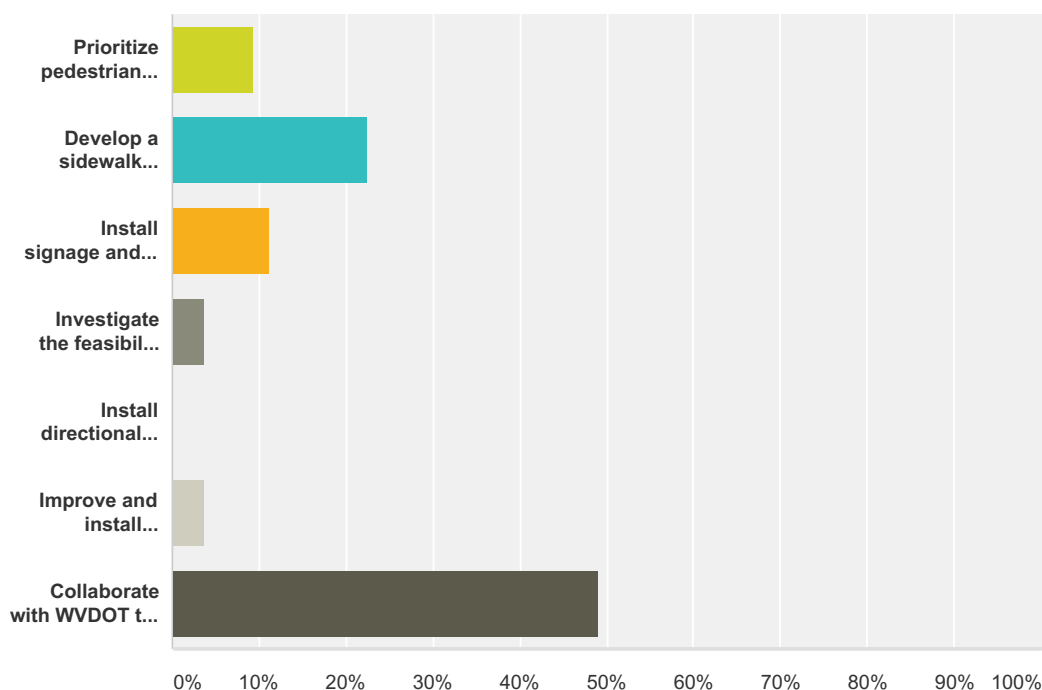
Answered: 52 Skipped: 1



Answer Choices	Responses
Budget for new equipment and additional staffing for the police and fire departments	17.31% 9
Develop community orientated policing to address the concerns of residents in Elkins pertaining to crime	44.23% 23
Partner with the County to update the countywide emergency operations plan and determine a location for an emergency shelter in Elkins	34.62% 18
Bring the Reality Tour to Elkins High School	3.85% 2
<b>Total</b>	<b>52</b>

**Q2 Goal Two: Improve traffic and pedestrian circulation to provide a safer and more accessible transportation network for residents**  
**Please choose the ONE action step which you feel is the most important to implement to achieve Goal Two**

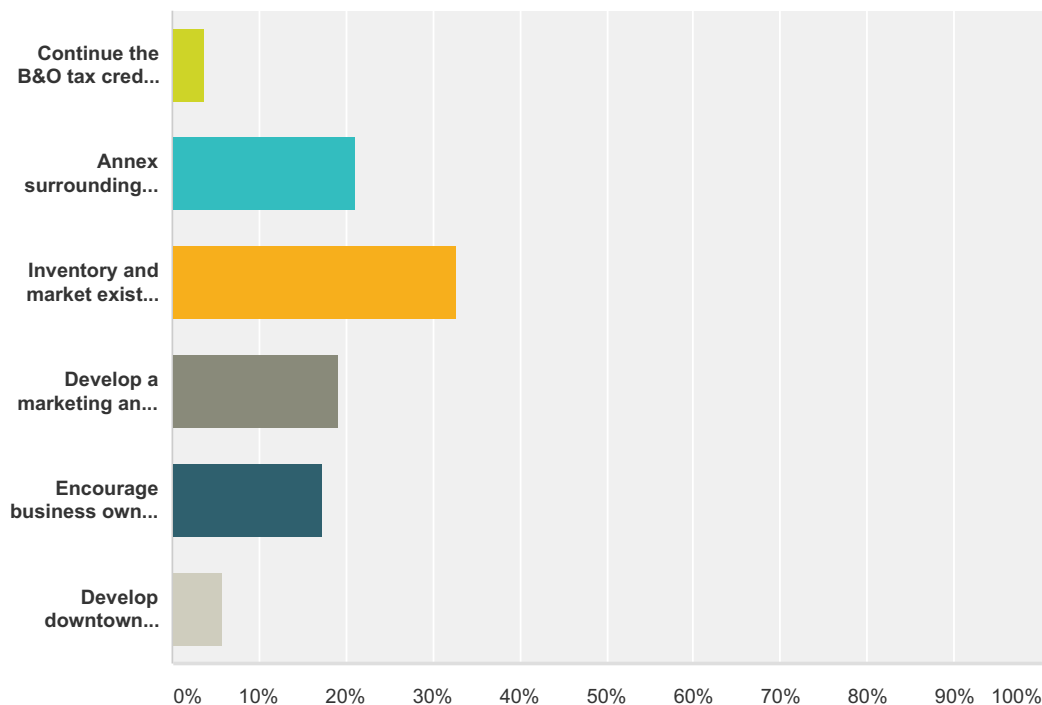
Answered: 53 Skipped: 0



Answer Choices	Responses	
Prioritize pedestrian improvements in the downtown	9.43%	5
Develop a sidewalk program to prioritize sidewalk improvements	22.64%	12
Install signage and bike amenities once the bike trail is completed	11.32%	6
Investigate the feasibility of removing the parking meters	3.77%	2
Install directional signage to all parking lots	0.00%	0
Improve and install lighting at the City parking lot	3.77%	2
Collaborate with WVDOT to explore options to address traffic congestion on Randolph Avenue	49.06%	26
<b>Total</b>		<b>53</b>

**Q3 Goal Three: Provide opportunities for increased economic development**  
**Please choose the ONE action step which you feel is the most important to implement to achieve Goal Three.**

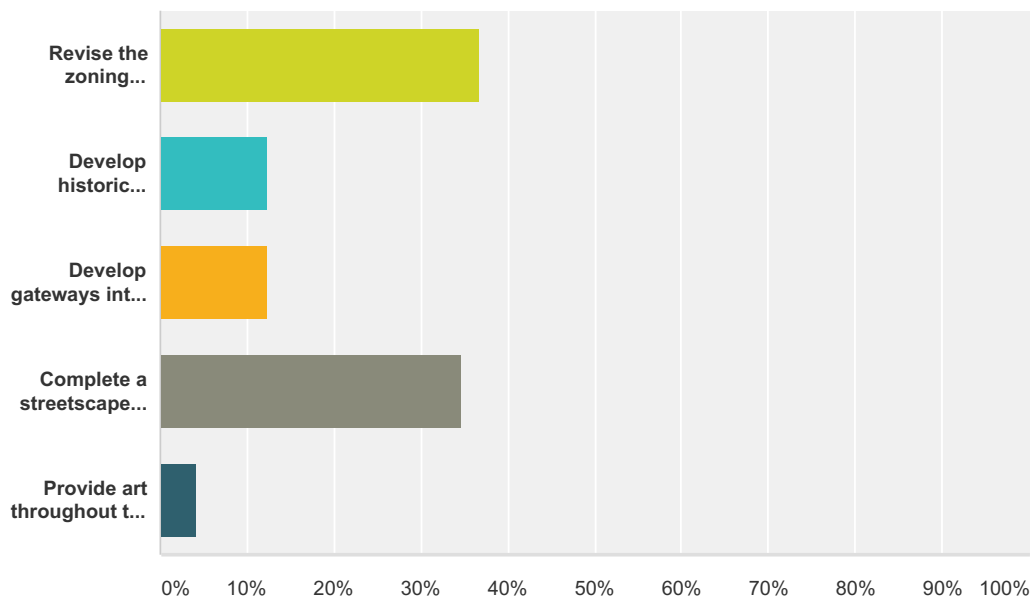
Answered: 52 Skipped: 1



Answer Choices	Responses	
Continue the B&O tax credit for new business	3.85%	2
Annex surrounding lands to increase the tax base and potential development areas	21.15%	11
Inventory and market existing vacant properties to developers	32.69%	17
Develop a marketing and branding campaign to raise awareness of all Elkins has to offer	19.23%	10
Encourage business owners to stay open late for residents and visitors	17.31%	9
Develop downtown signage identifying where shops, dining, and retail are located	5.77%	3
<b>Total</b>		<b>52</b>

**Q4 Goal Four: Enhance and protect the character of the City through land use planning**  
**Please choose the ONE action step which you feel is the most important to implement to achieve Goal Four.**

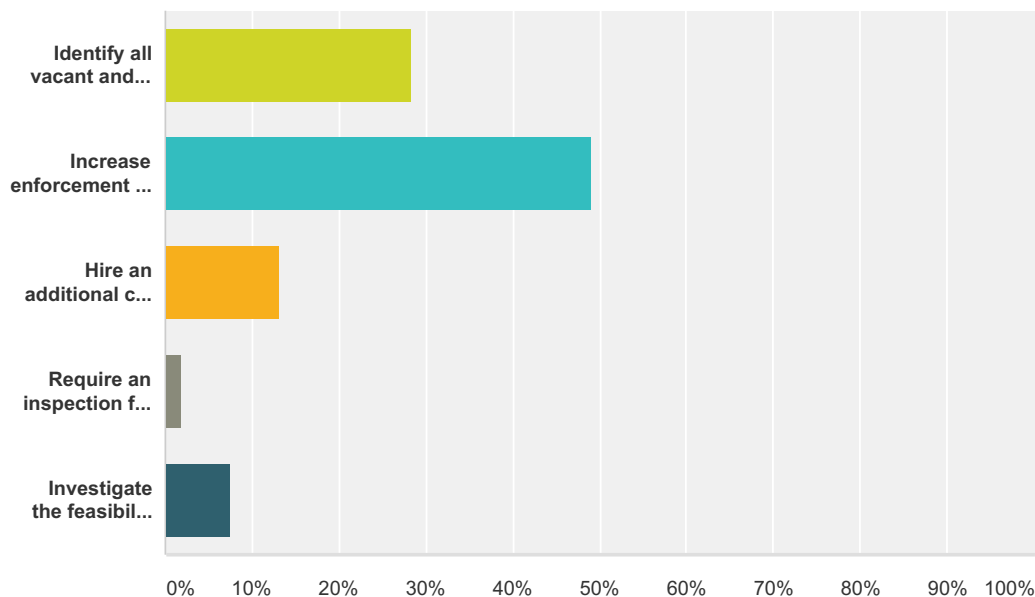
Answered: 49 Skipped: 4



Answer Choices	Responses	
Revise the zoning ordinance to be consistent with the Comprehensive Plan and to help encourage new growth	36.73%	18
Develop historic preservation guidelines	12.24%	6
Develop gateways into the City to help establish an identity	12.24%	6
Complete a streetscape project to improve the aesthetics of the downtown business district	34.69%	17
Provide art throughout the downtown	4.08%	2
<b>Total</b>		<b>49</b>

**Q5 Goal Five: Establish policies to protect neighborhoods throughout Elkins Please choose the ONE action step which you feel is the most important to implement to achieve Goal Five.**

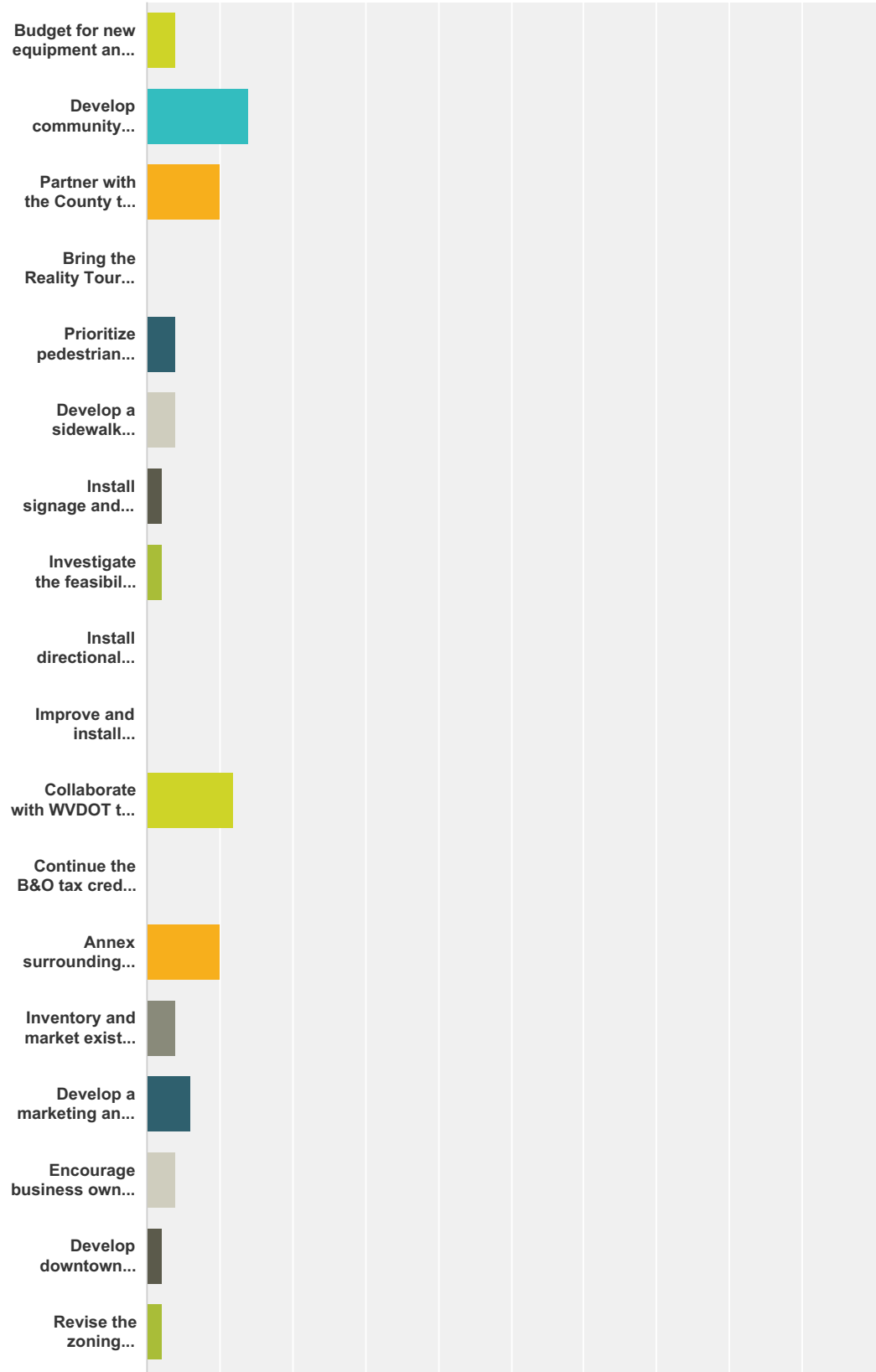
Answered: 53 Skipped: 0

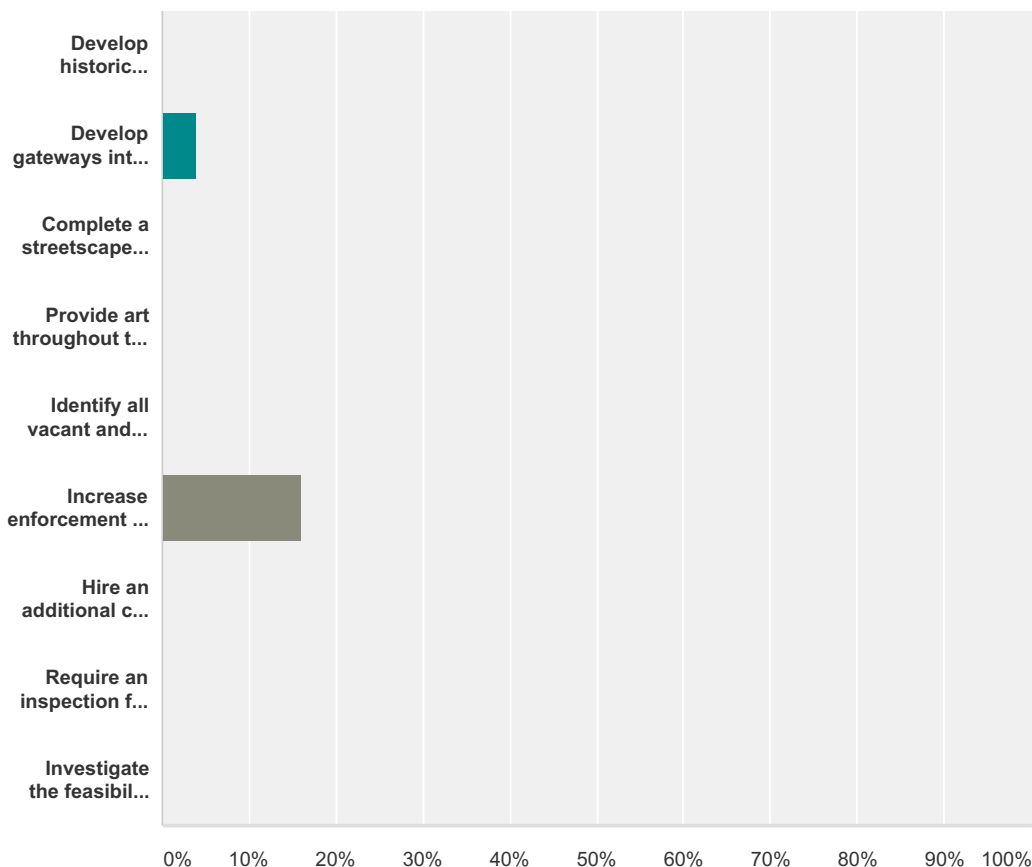


Answer Choices	Responses	
Identify all vacant and dilapidated homes	28.30%	15
Increase enforcement of building codes and property maintenance ordinances to improve the appearance of the City	49.06%	26
Hire an additional code enforcement officer to help enforce the rental registration ordinance and vacant structure ordinance	13.21%	7
Require an inspection fee for building permit inspections	1.89%	1
Investigate the feasibility of developing a land bank	7.55%	4
<b>Total</b>		<b>53</b>

Q6 Of all the action steps listed, which one do you feel should be the highest priority overall for the City?

Answered: 50 Skipped: 3





Answer Choices	Responses
Budget for new equipment and additional staffing for the police and fire departments	4.00% 2
Develop community orientated policing to address the concerns of residents in Elkins pertaining to crime	14.00% 7
Partner with the County to update the countywide emergency operations plan and determine a location for an emergency shelter in Elkins	10.00% 5
Bring the Reality Tour to Elkins High School	0.00% 0
Prioritize pedestrian improvements in the downtown	4.00% 2
Develop a sidewalk program to prioritize sidewalk improvements	4.00% 2
Install signage and bike amenities once the bike trail is completed	2.00% 1
Investigate the feasibility of removing the parking meters	2.00% 1
Install directional signage to all parking lots	0.00% 0
Improve and install lighting at the City parking lot	0.00% 0
Collaborate with WVDOT to explore options to address traffic congestion on Randolph Avenue	12.00% 6
Continue the B&O tax credit for new business	0.00% 0
Annex surrounding lands to increase the tax base and potential development areas	10.00% 5
Inventory and market existing vacant properties to developers	4.00% 2
Develop a marketing and branding campaign to raise awareness of all Elkins has to offer	6.00% 3

Encourage business owners to stay open late for residents and visitors	4.00%	2
Develop downtown signage identifying where shops, dining, and retail are located	2.00%	1
Revise the zoning ordinance to be consistent with the Comprehensive Plan and to help encourage new growth	2.00%	1
Develop historic preservation guidelines	0.00%	0
Develop gateways into the City to help establish an identity	4.00%	2
Complete a streetscape project to improve the aesthetics of the downtown business district	0.00%	0
Provide art throughout the downtown	0.00%	0
Identify all vacant and dilapidated homes	0.00%	0
Increase enforcement of building codes and property maintenance ordinances to improve the appearance of the City	16.00%	8
Hire an additional code enforcement officer to help enforce the rental registration ordinance and vacant structure ordinance	0.00%	0
Require an inspection fee for building permit inspections	0.00%	0
Investigate the feasibility of developing a land bank	0.00%	0
<b>Total</b>		<b>50</b>

# **APPENDIX 4:**

# **STAKEHOLDERS**

## Identified Key Stakeholders

### *Stakeholders who completed questionnaire*

American Mountain Theater

Appalachian Forest Heritage Area

City of Elkins Police Department

City of Elkins Tree Board

Davis Memorial Hospital

Elkins Fire Department

Elkins High School

Elkins Historic Landmarks Commission

Elkins Middle School

Elkins On-Trac

Elkins Park and Recreation

Elkins-Randolph Public Library

Elkins-Randolph Regional Airport

Highland Community Builders, Inc.

Monongahela National Forest

Mountain State Forest Festival

Randolph County Community Arts Center

Randolph County Convention and Visitors Bureau

Randolph County Office of Emergency Management

### *Stakeholders who did not complete questionnaire*

Augusta Heritage Center

C-HOPE

City of Elkins Board of Zoning Appeals

City of Elkins Code Enforcement

City of Elkins Street Department

City of Elkins Wastewater

City of Elkins Water Treatment

Davis and Elkins College

Elkins Depot Welcome Center

Elkins-Randolph County Chamber of Commerce

Elkins-Randolph YMCA

Old Brick Playhouse

Jennings Randolph Elementary School

Randolph County Development Authority

Randolph County Historical Society

Randolph County Senior Center

West Virginia Wood Technology Center

# **APPENDIX 5:**

## **YOUTH FOCUS**

### **GROUP RESULTS**

*City of Elkins Comprehensive Plan  
Youth Focus Group Meeting Results- December 2013*

**Community Facilities and Services**

- Better water system
- Vandalism is occurring in neighborhoods near City Park
- Need a volleyball court at City Park
- Drugs at City Park
- Flooding at City Park
- No shade, not enough pavilion and trees at Bluegrass Park
- Facilities are always locked at parks
- Soccer fields are needed
- Enforce smoking ban in parks
- Geese is an issue at Riverbend Park
- More security at Parks
- Work on putting more facilities in parks (Riverbend Park and Glendale Park)
- Clean up the parks
- More activities for older kids at the parks
- Drugs throughout town
- College is closing facilities to the public
- Need things for teens to do (bowling, movie theater)
- YMCA- too expensive, closed lots of activities, limits hours for students
- Warming center needed
- Need a youth center (maybe in TV Mall)

**Economic Development**

- Small businesses are struggling
- Higher class restaurants
- Need a motorcross park (stadium?)
- Attract white-collar jobs
- More variety in businesses
- Museum
- More shops in the downtown
- Not enough sit-down restaurants
- Need bowling, arcades, and roller skating

**Transportation**

- Brick the sidewalks
- Walkway along 5 lane
- Traffic is bad
- Left-turn at McDonalds should not be allowed

- No taxi service
- Need more public transit and shelters
- Bad light at the intersection of 33/250
- Red light by Iron Horse is a concern
- Need sidewalks on 219
- Trails are not maintained on D&E campus
- County Route 8 doesn't get plowed/salt, needs paved
- Randolph Avenue- too small, too much traffic
- Need more crosswalks with lights and buttons, specifically downtown

**Housing**

- Housing is sketchy near Central Street and Glendale Avenue
- Apartments downtown are horrible

**Land Use**

- Annex Walmart
- Daycares are located in sketchy neighborhoods
- Industry is too close to Riverbend Park
- Too much sprawl
- Bars are too close to parks

**Natural and Historical Resources**

- Save Tygart Hotel
- Save historical landmarks
- Ruining historic buildings
- Restore old buildings
- Delmonte needs restored

**Miscellaneous**

- Re-build Riverside Church
- Improve mental healthcare
- Lexi's bar-dangerous

**High Priorities**

1. Pedestrian Safety
2. Light at Iron Horse
3. More for youth to do (youth center)
4. Revitalization
5. More diverse businesses
6. Water system
7. Pool

# **APPENDIX 6:**

## **SOURCES**

## Sources

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# **APPENDIX 7:**

## **ADOPTION**

## **MATERIALS**

# CITY OF ELKINS

Van T. Broughton  
Mayor

401 Davis Avenue  
Elkins, West Virginia 26241

December 16, 2014

City of Elkins  
Attn: Mayor and Common Council  
City Hall  
401 Davis Avenue  
Elkins, WV 25241

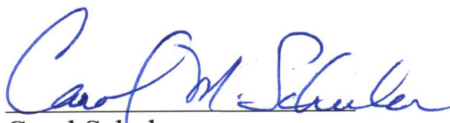
Dear Mayor and Council Members:

On behalf of the Elkins Planning Commission, it is my privilege to submit our recommended comprehensive plan. The Commission has worked carefully to ensure that this plan conforms with Chapter 8A of the West Virginia Code, which governs land-use planning in West Virginia. Among other steps, the Commission adopted and followed public-input procedures throughout the planning process.

After holding a properly advertised public hearing on December 15, 2014, the Commission convened and held a regular meeting where a quorum of the Commission, by way of resolution, recommended the plan and now submits that plan to Council for review and possible adoption.

At the next Council meeting the Planning Commission will present the comprehensive plan to Council. At that time, we will be happy to answer any questions. In order to present the comprehensive plan the Planning Commission requests that the matter be placed on the next Council meeting's agenda.

Best Regards,



Carol Schuler

President, City of Elkins Planning Commission

Enclosure

**RESOLUTION APPROVING A COMPREHENSIVE PLAN PREPARED BY THE PLANNING COMMISSION OF  
THE CITY OF ELKINS, WEST VIRGINIA**

**WHEREAS**, the Planning Commission for the City of Elkins, West Virginia, pursuant to Chapter 8A of the West Virginia Code, has prepared a comprehensive plan for the City;

**WHEREAS**, the Planning Commission has adopted procedures for public input throughout the comprehensive plan process;

**WHEREAS**, the Planning Commission has identified and addressed all required objectives and components pursuant to Chapter 8A of the West Virginia Code;

**WHEREAS**, pursuant to West Virginia Code §8A-3-6, notice was published in the Inter-Mountain on October 27, 2014;

**WHEREAS**, further pursuant to West Virginia Code §8A-3-6, a public hearing was held before the City of Elkin's Planning Commission on December 15, 2014;

**WHEREAS**, all written comments presented to the planning commission pursuant to the notice of public hearing were duly considered; and,

**WHEREAS**, no oral comments were presented to the planning commission pursuant to the notice of public hearing;

**NOW, THEREFORE, BE IT RESOLVED** by the Planning Commission for the City of Elkins, West Virginia, that, pursuant to Chapter 8A of the West Virginia Code, the comprehensive plan prepared by the Planning Commission for the City of Elkins, West Virginia, bearing the date of October 2014, is made a part of this resolution by reference and is hereby recommended to the City Council, with the following amendments thereto entered into the official minutes of the Planning Commission:

- Page 3-8: In first paragraph under "Pedestrian Network" subheading, after second sentence, insert "There are also many obstacles for persons with limited mobility."
- Page 5-2: After sentence ending "...Map 5-1: Existing Land Use," add "...which shows the current actual uses of parcels of land throughout the city, and which should not be confused with a zoning map."
- Page 5-3: On Map 5-1, change "Scott Hill" from "residential" to "commercial."
- Page 5-3: On Map 5-1, change the south side of Livingston Avenue adjacent to Scott Hill from "industrial" to "residential."
- Page 5-9: Insert description of Elkins Housing Authority.
- Page 5-10: correct "three historic districts" to "four historic districts."
- Page 5-11: Strike "Scott Hill" from list of historic properties.
- Page 6-3: Strike section on "Flex-e-grants." (Randolph County is not eligible.)
- Page 6-6: Strike section on "Preserve America grants." (Program not funded since 2010.)

**PASSED and APPROVED** at a regular meeting of the Planning Commission of the City of Elkins, West Virginia, held on December 15, 2014.

  
Carol Schuler, President, City of Elkins  
Planning Commission

Attest:

  
Sutton R. Stokes, City Clerk and Clerk  
of the Elkins Planning Commission

**IN THE COMMON COUNCIL OF THE CITY OF ELKINS, WV**

**A RESOLUTION OF COMMON COUNCIL**

(#689)

January 15, 2015

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***RESOLUTION ADOPTING A COMPREHENSIVE PLAN  
FOR THE CITY OF ELKINS, WEST VIRGINIA***

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**WHEREAS**, the Planning Commission for the City of Elkins, West Virginia, pursuant to Chapter 8A of the West Virginia Code, has prepared a recommended comprehensive plan for the City; and,

**WHEREAS** the Planning Commission has recommended that the Elkins Common Council ("Council") adopt the comprehensive plan; and,

**WHEREAS**, pursuant to West Virginia Code §8A-3-7, a public hearing was held before the City of Elkins's Planning Commission on December 15, 2014; and,

**WHEREAS**, the planning commission presented the comprehensive plan to Council on December 18, 2014; and,

**WHEREAS**, pursuant to §8A-3-7, a public hearing was held before Council on January 15, 2015;

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF ELKINS, THAT:**

Pursuant to West Virginia Code §8A-3-8, the comprehensive plan prepared by the Planning Commission for the City of Elkins, West Virginia, bearing the date of October 2014, as presented to Council on December 18, 2014 is made a part of this resolution by reference and is hereby adopted without any amendments thereto entered into the official minutes of the City Council.

  
\_\_\_\_\_  
Van T. Broughton, Mayor

Attest:



\_\_\_\_\_  
Sutton R. Stokes, City Clerk

**CITY OF ELKINS, WEST VIRGINIA  
CERTIFICATION OF APPROVAL OF THE  
CITY OF ELKINS COMPREHENSIVE PLAN**

This is to certify that the Comprehensive Plan prepared by the City of Elkins Planning Commission pursuant to Chapter 8A of the West Virginia Code was approved by the Planning Commission on December 15, 2014 at which time the Comprehensive Plan was recommended for submission to the Common Council of the City of Elkins for review and adoption.

The Planning Commission presented the Comprehensive Plan to the Elkins Common Council on December 18, 2014 at a regularly scheduled meeting. Council accepted the submission and set the matter for public comment and scheduled a public hearing for January 15, 2015 at which time the public hearing was held.

Pursuant to West Virginia Code 8A-3-9 a copy of the comprehensive plan will be kept on file in the office of the clerk of the City of Elkins and a copy filed with the clerk of the county commission of Randolph County.

It is further certified that at the regularly scheduled meeting of the City Council of the City of Elkins, West Virginia on January 15, 2015 the Council passed, approved and adopted the City of Elkins Comprehensive plan.

ATTEST:



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City Clerk

## Legal Advertisement

**NOTICE** that the City of Elkins Planning Commission will hold a public hearing and meeting on Monday, December 15, 2014 at 7 PM at the Elkins City Hall, 401 Davis Avenue, Elkins, West Virginia. The public is invited to attend and submit comments on the recently drafted Elkins Comprehensive Plan. Beginning on October 27, 2014, copies of the comprehensive plan can be found online at [www.cityofelkinswv.com/planning](http://www.cityofelkinswv.com/planning) or may be reviewed at Elkins City Hall, 401 Davis Avenue, Elkins, West Virginia during normal business hours. Members of the public can call Sutton Stokes, City Clerk, at 304.636.1414, ext. 1211 (Mon-Fri 9:00 AM – 4:00 PM) if they are unable to review the plan online or at City Hall. Written comments can be submitted prior to the scheduled hearing to City Clerk, Elkins City Hall, 401 Davis Avenue, Elkins, West Virginia 26241, or may be emailed to Sutton Stokes at [ssstokes@cityofelkins.wv.com](mailto:ssstokes@cityofelkins.wv.com).  
10/27

## Legal Advertisement

**NOTICE** that the Common Council of the City of Elkins will hold a public hearing and meeting on **Thursday, January 15, 2015 at 7:00 PM at Elkins City Hall** (401 Davis Avenue, Elkins, West Virginia). The public is invited to attend and submit comments on the recently drafted Elkins Comprehensive Plan. Copies of the comprehensive plan can be found online at <http://www.city-of-elkinswv.com/planning>, or may be reviewed at Elkins City Hall or the Elkins-Randolph County Public Library (416 Davis Avenue, Elkins, West Virginia) during normal business hours. Members of the public can call Sutton Stokes, City Clerk, at 304.636.1414, ext. 1211 (Mon-Fri 8:30 AM – 4:30 PM) if they are unable to review the plan online, at the library, or at City Hall. Written comments can be submitted prior to the scheduled hearing at the Elkins City Hall, 401 Davis Avenue, Elkins, West Virginia 26241, or may be emailed to [Sutton Stokes at sstokes@cityofelkins.wv.com](mailto:ssstokes@cityofelkins.wv.com).

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