

**ELKINS COMMON COUNCIL  
FORUM/DISCUSSION ON SUBSTANCE ABUSE**

**401 Davis Avenue  
Council Chamber, 2nd Floor  
January 7, 2016  
7:00 p.m.**

Tara Tighe, Assistant U.S. Attorney from the United States Attorney's Office, Northern District of West Virginia, who is also a public information officer and community outreach coordinator, presented information concerning statewide and local substance abuse trends and response strategies. Other speakers included Assistant U.S. Attorney Steve Warner; Lynn Phillips, representing Governor Tomblin; Rebecca Vance, of the Family Resource Network; Jim Wilson, of the Gatehouse substance-abuse treatment facility (planned); Elkins Police Chief Craig Cross; and Mayor Van Broughton.

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**ELKINS COMMON COUNCIL  
REGULAR COUNCIL MEETING  
MINUTES**

**401 Davis Avenue  
Council Chamber, 2nd Floor  
January 7, 2016  
8:50 p.m.**

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons N. E. Bross-Fregonara, M. D. Cuonzo, R.P. Dusenbury, M. L. Marstiller, C. L. Metheny, E.R. Ochsendorf, D.C. Parker, M. D. Scott, and R. A. Woolwine; Police Chief C. Cross; City Treasurer T. Judy; Fire Chief T. W. Meader; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk S.R. Stokes (acting as recording secretary); and Inter-Mountain Reporter L. Setler.

Cw. L.H. Vest was absent.

**PUBLIC COMMENT**

Deonna Vera, of 126 Harpertown Road, expressed opposition to current fire fee rates.

**MINUTES**

Cm. Metheny, seconded by Cm. Dusenbury, **MOVED APPROVAL OF THE MINUTES OF DECEMBER 17, 2015. The motion carried.**

**NEW BUSINESS**

Cm. Scott, seconded by Cm. Dusenbury, **MOVED THAT COUNCIL APPROVE ORDINANCE 205, RAISING MAXIMUM AGE FOR ENTRY-LEVEL APPOINTMENT TO ELKINS POLICE DEPARTMENT, ON SECOND AND FINAL READING. The motion carried.**

City Clerk Stokes presented information about options for obtaining funding for the city's share of the match for a WVDOH grant to replace the Wilson Street swinging bridge. Through discussion, council reached consensus that it would consider execution of a line of credit for \$140,000 with Mountain Valley Bank at its next meeting.

Cm. Metheny, seconded by Cm. Ochsendorf, **MOVED TO APPROVE A REQUEST FROM RIVERSIDE NEIGHBORHOOD/ELKINS MAIN STREET FOR POLICE ASSISTANCE FOR ITS MARCH FROM RANDOLPH COUNTY COMMUNITY ARTS CENTER TO THE OLD BRICK**

**Approved Minutes**

**PLAYHOUSE, IN OBSERVANCE OF DR. MARTIN LUTHER KING, JR.'S BIRTHDAY, JANUARY 17. The motion carried.**

**APPROVAL OF VENDOR INVOICE PAYMENTS**

Cm. Woolwine, seconded by Cm. Scott, **MOVED APPROVAL OF THE INVOICES PRESENTED.**  
The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period December 15, 2015-January 4, 2016.

**CORRESPONDENCE AND NOTIFICATIONS**

Council received the following correspondence and notifications:

- Issued building permits.

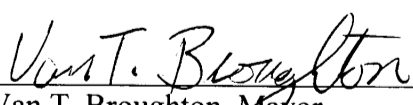
The following building permits have been issued since the previous regular council meeting.

<b>ISSUED BUILDING PERMITS</b>				
<b>Permit</b>	<b>Applicant</b>	<b>Location</b>	<b>Description</b>	<b>Value</b>
152169	Barton, Josephine	103 Wilson LN.	Storage building	\$4,500
152170	YMCA	400 Davis Ave.	Remodel lobby and old pool room	\$65,000
152171	Gillispie, Sid	212 Fourth St.	Remodel	\$2,000
152172	Howell, Bruce	723 Harrison Ave.	Repair dormer roof	\$800
152173	Iseli, Kenneth	107 Virginia Ave.	Electric service	\$850
160001	Whetsell, Robert	240 Boundary Ave.	Bathroom and hall remodel	\$9,000
160002	Phillips, Lana	595 Harrison Ave.	Install metal roof	\$5,000
160003	Tanner, Justin	305 Wilson St.	Repair drywall ceiling from water damage	\$200
160004	Holland Enterprises, LLC	612 W. Main St.	Remodel bathroom and install blown in insulation	\$8,000

Cm. Metheny, seconded by Cm. Ochsendorf, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 9:20 p.m.

*Approved by council at the meeting  
of January 21, 2016*

  
Van T. Broughton, Mayor

Attest:



Sutton R. Stokes, City Clerk

VENDOR SET: 01 E1 pins  
 BANK: \* AI

DATE RANGE: 12/15/2015 THRU 1/04/2016

VENDOR I.P.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00396	Kay Casto & Chaney PLLC							
00396	Kay Casto & Chaney PLLC							
C-CHECK	Kay Casto & Chaney PLLC VOIDED	V	12/21/2015			001477		546.60CR

NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
0	0.00	0.00	0.00
0	0.00	0.00	0.00
0	0.00	0.00	0.00
0	0.00	0.00	0.00
0	0.00	0.00	0.00

VOID CHECKS:	1	VOID DEBITS	0.00
		VOID CREDITS	546.60CR

TOTAL ERRORS: 0

NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
1	546.60CR	0.00	0.00
TOTALS:	546.60CR	0.00	0.00

BANK: *	TOTALS:	546.60CR	0.00
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VENDOR SET: 01 Elkins  
 BANK: Fool Fooled Cash  
 DATE RANGE: 12/15/2015 THRU 1/04/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00116	Child Support Enforcement	R	12/21/2015			001452		1,146.52
00147	COE Misc	R	12/21/2015			001453		521.00
00150	COE Payroll	R	12/21/2015			001454		10,555.91
00151	COE Payroll	R	12/21/2015			001455		13,672.68
00152	COE Payroll	R	12/21/2015			001456		4,163.00
00837	COE Payroll Reimbursement	R	12/21/2015			001457		75,299.41
00203	Davis Trust Company	R	12/21/2015			001458		1,110.00
00949	PHEAA	R	12/21/2015			001459		73.55
00721	Live United	R	12/21/2015			001460		15.00
00741	Voya Financial	R	12/21/2015			001461		107.00
00747	Washington National Insurance	R	12/21/2015			001462		360.16
00032	Absolute Assurance Drug Testin	R	12/21/2015			001463		36.00
00006	AFLAC	R	12/21/2015			001464		36.40
00047	BB&T Governmental Finance	R	12/21/2015			001465		2,722.68
00055	Paul Bender	R	12/21/2015			001466		850.00
00110	Chase Equipment Finance-Dept.	R	12/21/2015			001467		2,092.01
00121	Citizens Bank of WVFP	R	12/21/2015			001468		804.73
00122	Citizens Bank of WFp	R	12/21/2015			001469		1,959.62
00139	COE Fire Service Fee	R	12/21/2015			001470		74.82
00148	COE OFEB Escrow Account	R	12/21/2015			001471		4,977.00

MEMOR SET: 01 Elkins  
 RANK: Pool Fc  
 DATE RANGE: 12/15/2015 THRU 1/04/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00241	Elkins Main Street, Inc.	R	12/21/2015			001474		15.00
00242	Elkins Professional Firefighte	R	12/21/2015			001475		40.00
00805	FPMC	R	12/21/2015			001476		1,705.04
00396	Kay Casto & Chaney PLLC	V	12/21/2015			001477		546.60
00396	Kay Casto & Chaney PLLC							
00396	Kay Casto & Chaney PLLC							
	M-CHECK					001477		546.60CR
00472	Monongahela Valley Bank	R	12/21/2015			001478		1,520.92
00483	Mountain Valley Bank	R	12/21/2015			001479		67.80
00484	Mountaineer Gas Company	R	12/21/2015			001480		32.00
01074	Marie Phillips	R	12/21/2015			001481		85.00
00590	Reserve Account - Pitney Bowes	R	12/21/2015			001482		214.01
00591	Retiree Health Benefit Trust F	R	12/21/2015			001483		12,598.00
00707	Trickett Hardware	R	12/21/2015			001484		57.92
00787	WV Bureau of Employment Progra	R	12/21/2015			001485		60.36
00993	WV Consolidated Retirement Boa	R	12/21/2015			001486		1,218.46
00792	WV Consolidated Retirement Boa	R	12/21/2015			001487		28,052.94
00810	WV Public Employee Insurance A	R	12/21/2015			001488		40,307.35
00952	WV Consolidated Retirement Boa	R	12/21/2015			001489		1,743.30
00154	COE Sanitation	R	12/23/2015			001490		598.96
00236	Elkins Distributing Co., Inc.	R	12/23/2015			001491		23.00

VENDOR SET: 01 Elkins  
 BANK: Pool Fooled Cash  
 DATE RANGE: 12/15/2015 THRU 1/04/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00471	Mon Power	R	12/23/2015			001494		4,334.42
00484	Mountaineer Gas Company	R	12/23/2015			001495		125.00
01058	Pass Fire Protection Incorpora	R	12/23/2015			001496		21,909.00
00590	Reserve Account - Pitney Bowes	R	12/23/2015			001497		325.87
00799	WV Dept of Transportation	R	12/23/2015			001498		99.86
00148	COE OPEB Escrow Account	R	12/23/2015			001499		79.00
00202	Davis Trust Company	R	12/23/2015			001500		100.00
00805	FPMC	R	12/23/2015			001501		6.72
00591	Retiree Health Benefit Trust F	R	12/23/2015			001502		652.00
00810	WV Public Employee Insurance A	R	12/23/2015			001503		2,229.30
00032	Absolute Assurance Drug Testin	R	1/04/2016			001504		56.00
00012	Allegheny Insurance Services,	R	1/04/2016			001505		250.00
00022	Appalachian Community Health C	R	1/04/2016			001506		252.00
00852	BB&T3 Governmental Finance	R	1/04/2016			001507		2,970.92
00126	City of Clarksburg	R	1/04/2016			001508		561.40
00132	Clarksburg Water Board	R	1/04/2016			001509		480.00
00143	COE General Fund 2	R	1/04/2016			001510		37,297.42
00149	COE Parks and Recreation	R	1/04/2016			001511		17,500.00
00943	Easypermit Postage	R	1/04/2016			001512		17.01
00235	Elkins Building Comm.	R	1/04/2016			001513		3,861.42

VENDOR SET: 01 ELP  
 BANK: Pool  
 DATE RANGE: 1/15/2015 THRU 1/04/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00381	Grover C, Jackson, Jr.	R	1/04/2016			001516		1,800.00
00471	Mon Power	R	1/04/2016			001517		140.93
00484	Mountaineer Gas Company	R	1/04/2016			001518		6,919.56
00590	Reserve Account - Pitney Bowes	R	1/04/2016			001519		1,911.75
00644	Smith Backhoe & Dozer Service	R	1/04/2016			001520		200.00
00701	Toshiba Financial Services	R	1/04/2016			001521		89.00
00808	WV Municipal League	R	1/04/2016			001522		200.00
				INVOICE AMOUNT	DISCOUNTS			CHECK AMOUNT
* * T O T A L S * *				374,461.78	0.00			373,915.18
REGULAR CHECKS:				0.00	0.00			0.00
HAND CHECKS:				0.00	0.00			0.00
DRAFTS:				0.00	0.00			0.00
EFT:				0.00	0.00			0.00
NON CHECKS:				0.00	0.00			0.00
VOID CHECKS:				0.00	546.60CR			0.00
VOID DEBITS:				546.60CR	0.00			0.00
VOID CREDITS:								
TOTAL ERRORS:				0				
				INVOICE AMOUNT	DISCOUNTS			CHECK AMOUNT
VENDOR SET: 01 BANK: Pool TOTALS:				373,915.18	0.00			373,915.18
BANK: Pool TOTALS:				373,915.18	0.00			373,915.18

VENDOR SET: 01 Elkins  
 BANK: SEWDP Sewer Depreciation  
 DATE RANGE: 12/15/2015 THRU 1/04/2016

VENDOR I.D. NAME STATUS CHECK DATE INVOICE AMOUNT DISCOUNT CHECK NO CHECK STATUS CHECK AMOUNT  
 01043 Extreme Endeavors R 12/23/2015 000002 13,145.16

\* \* T O T A L S \* \*  
 NO INVOICE AMOUNT DISCOUNTS CHECK AMOUNT  
 REGULAR CHECKS: 1 13,145.16 0.00 13,145.16  
 HAND CHECKS: 0 0.00 0.00 0.00  
 DRAFTS: 0 0.00 0.00 0.00  
 EFT: 0 0.00 0.00 0.00  
 NON CHECKS: 0 0.00 0.00 0.00  
 VOID CHECKS: 0 VOID DEBITS 0.00  
 VOID CREDITS 0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK: SEWDP TOTALS: NO INVOICE AMOUNT DISCOUNTS CHECK AMOUNT  
 1 13,145.16 0.00 13,145.16  
 BANK: SEWDP TOTALS: 1 13,145.16 0.00 13,145.16



VENDOR SET: 01 EPLINS  
 BANK: SEWJ Set  
 DATE RANGE: 1/15/2015 THRU 1/04/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00085	Burgess & Niple, Inc.	R	1/04/2016			000022	20,426.51	
00453	McNeer, Highland, McMunn and V	R	1/04/2016			000023	80.00	
00972	Kanawha Stone Company	R	1/04/2016			000024	166,324.36	

NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS: 3	186,830.87	0.00	186,830.87
HAND CHECKS: 0	0.00	0.00	0.00
DRAFTS: 0	0.00	0.00	0.00
EFT: 0	0.00	0.00	0.00
NON CHECKS: 0	0.00	0.00	0.00

VOID CHECKS: 0	VOID DEBITS 0.00
	VOID CREDITS 0.00

TOTAL ERRORS: 0

NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: SEWJ TOTALS: 3	186,830.87	0.00	186,830.87
BANK: SEWJ TOTALS: 3	186,830.87	0.00	186,830.87
REPORT TOTALS: 75	573,344.61	0.00	573,891.21

SELECTION CRITERIA

VENDOR SET: 01-Elkins  
VENDOR: ALL  
BANK CODES: ALL  
FUNDS: ALL

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999  
DATE RANGE: 12/15/2015 THRU 1/04/2016  
CHECK AMOUNT RANGE: 0.00 THRU 999,999.99  
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: NO  
PRINT G/L: NO  
UNPOSTED ONLY: NO  
EXCLUDE UNPOSTED: NO  
MANUAL ONLY: NO  
STUB COMMENTS: NO  
REPORT FOOTER: NO  
CHECK STATUS: NO  
PRINT STATUS: \* - All