

## ***Proposed Minutes***

# **ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES**

***401 Davis Avenue  
Council Chamber, 2nd Floor  
January 21, 2016  
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons N. E. Bross-Fregonara, M. D. Cuonzo, R.P. Dusenbury, M. L. Marsteller, C. L. Metheny, E.R. Ochsendorf, D.C. Parker, M. D. Scott, L.H. Vest and R. A. Woolwine; City Treasurer T. Judy; Fire Chief T. W. Meader; City Attorney G. S. Roberts; City Clerk S.R. Stokes (acting as recording secretary); and Inter-Mountain Reporter C. Lee.

Operations Manager R.P. Pingley and Police Chief C. Cross were absent.

### **PRESENTATION**

Tina Vial, president of the Board of Directors of the Randolph County Humane Society, and Kelly Scheidegger, manager of that organization's animal shelter, presented information on a proposed "trap, neuter, return" program for dealing with stray and feral cats.

### **MINUTES**

Cm. Metheny, seconded by Cm. Ochsendorf, **MOVED APPROVAL OF THE MINUTES OF THE MEETING OF JANUARY 7, 2016.** The motion carried.

### **NEW BUSINESS**

Cm. Scott, seconded by Cm. Marsteller, **MOVED APPROVAL OF ORDINANCE 206, REGULATING VENDORS DURING MOUNTAIN STATE FOREST FESTIVAL, ON FIRST OF TWO READINGS.** Cm. Woolwine announced that he would abstain from voting because of his membership on that organization's board. The motion carried.

Cm. Metheny, seconded by Cm. Parker, **MOVED ADOPTION OF RESOLUTION 855, REAPPOINTING R. NESTOR TO BOARD OF DIRECTORS OF THE ELKINS HOUSING AUTHORITY.** The motion carried.

Cm. Woolwine, seconded by Cm. Metheny, **MOVED ADOPTION OF RESOLUTION 856, BUDGET REVISION 2016-001-04, REFUNDING CITY CLERK'S TRAVEL AND TRAINING BUDGET FOR EXPENSE REIMBURSED BY OUTSIDE AGENCY.** The motion carried.

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Cm. Woolwine, seconded by Cm. Metheny, **MOVED ADOPTION OF RESOLUTION 857, BUDGET REVISION 2016-001-05, FUNDING ASBESTOS TESTING SUPPLIES FOR CODE ENFORCEMENT OFFICER.** The motion carried.

Cw. Cuonzo, seconded by Cm. Ochsendorf, **MOVED ADOPTION OF RESOLUTION 858, ACCEPTING THE TERMS AND AUTHORIZING OF A CONTRACT WITH USDA APHIS FOR FERAL PIGEON CONTROL.** The motion carried.

Cm. Scott, seconded by Cm. Metheny, **MOVED ADOPTION OF RESOLUTION 859, AUTHORIZING ESTABLISHMENT OF A LINE OF CREDIT THROUGH MOUNTAIN VALLEY BANK TO FUND CITY’S MATCH FOR A GRANT TO REPLACE THE WILSON STREET SWINGING BRIDGE.** The motion carried.

Cw. Cuonzo, seconded by Cm. Parker, **MOVED ADOPTION OF RESOLUTION 860, AMENDING THE CITY’S PERSONNEL POLICIES CONCERNING THE ANNUAL LEAVE DONATION PROGRAM.** The motion carried.

Cm. Woolwine, seconded by Cm. Dusenbury, **MOVED ADOPTION OF RESOLUTION 861, AMENDING THE CITY’S PERSONNEL POLICIES CONCERNING DRUG TESTING.** The motion carried.

Cm. Woolwine, seconded by Cm. Metheny, **MOVED ADOPTION OF RESOLUTION 862, AUTHORIZING REGULAR FULL-TIME STATUS AND CONFIRMING A WAGE FOR D. STEMPLE AS A UTILITY BILLING CLERK.** The motion carried.

Cw. Cuonzo, seconded by Cm. Parker, **MOVED ADOPTION OF RESOLUTION 863, APPROVING INVOICES RELATING TO THE WATER SYSTEM IMPROVEMENT PROJECT AND AUTHORIZING PAYMENT THEREOF.** The motion carried.

<b>Vendor</b>	<b>Invoice No.</b>	<b>Amount</b>
Chapman Technical Group	07061-51	\$71,000.00
Chapman Technical Group	07061-52	\$9,218.75
Griffith and Associates	7459	\$900.80
McNeer, Highland, McMunn and Varner	79150	\$1,383.44
Kay, Casto and Chaney	108545	\$55.00
Kay, Casto and Chaney	108544	\$82,591.05

Cm. Scott, seconded by Cm. Parker, **MOVED APPROVAL OF A REQUEST FROM ELKINS MAIN STREET AND DAVIS AND ELKINS COLLEGE TO CLOSE THIRD STREET FOR FIRST FRIDAY/FIRE AND ICE EVENT, FEBRUARY 5.** The motion carried.

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**APPROVAL OF VENDOR INVOICE PAYMENTS**

Cm. Woolwine, seconded by Cm. Marsteller, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period January 5-18, 2016.

**CORRESPONDENCE AND NOTIFICATIONS**

Council received the following correspondence and notifications:

- Issued building permits.
- Financial statements.
- Delinquent accounts.

The following building permits have been issued since the previous regular council meeting.

<b>ISSUED BUILDING PERMITS</b>				
<b>Permit</b>	<b>Applicant</b>	<b>Location</b>	<b>Description</b>	<b>Value</b>
160005	L.I.G.H.T. LLC	408 Tenth St.	Demolition of interior walls	\$1,500

Cm. Metheny, seconded by Cm. Ochsendorf, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 8:12 p.m.

*Approved by council at the meeting  
of MONTH DAY, YEAR*

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Van T. Broughton, Mayor

*Attest:*

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Sutton R. Stokes, City Clerk