

**ELKINS COMMON COUNCIL
REGULAR COUNCIL MEETING
MINUTES**

**401 Davis Avenue
Council Chamber, 2nd Floor
February 4, 2016
7:00 p.m.**

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons N. E. Bross-Fregonara, M. D. Cuonzo, R.P. Dusenbury, M. L. Marsteller, C. L. Metheny, E.R. Ochsendorf, M. D. Scott, L.H. Vest and R. A. Woolwine; Police Chief C. Cross; City Treasurer T. Judy; Fire Chief T. W. Meader; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk S.R. Stokes (acting as recording secretary); and Inter-Mountain Reporter C. Lee.

Cm. D.C. Parker was absent.

PUBLIC COMMENT

Mayor Broughton made introductory remarks about the fire-fee program.

Gary Skinner presented information concerning the effect of fire department ISO ratings on property insurance rates.

Becky Judy, Connie Rowe, Edward Wamsley, Vickie Truman, Louise Higgins, and Mike Currence spoke in opposition to various aspects of the city's fire-fee laws.

Delores Kosanic and Ken Skinner spoke in favor the city's fire-fee laws.

MINUTES

Cw. Cuonzo, seconded by Cw. Bross-Fregonara, **MOVED APPROVAL OF THE MINUTES OF THE MEETING OF JANUARY 21, 2016.** The motion carried.

NEW BUSINESS

It was proposed to withdraw Ordinance 206, regulating vendors during Mountain State Forest Festival, pending further consultation with MSFF representatives and further deliberation by the Rules and Ordinances Committee. There were no objections.

Cw. Cuonzo, seconded by Cw. Bross-Fregonara, **MOVED ADOPTION OF RESOLUTION 864, AMENDING PERSONNEL POLICIES REGARDING CLOSURES FOR STATEWIDE ELECTIONS.** The motion carried.

Council reached consensus that the city should execute a line of credit from Mountain Valley Bank to fund demolition of 110 First Street and/or 1420 South Davis Avenue. A formal LOC proposal will be brought to the next council meeting.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Woolwine, seconded by Cm. Ochsendorf, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period January 19-February 1, 2016.

Approved Minutes**CORRESPONDENCE AND NOTIFICATIONS**

Council received the following correspondence and notifications:

- Issued building permits.
- Elkins Police Department statistics.
- Letter from Humane Society of the United States supporting consideration of a “trap, neuter, release” program.

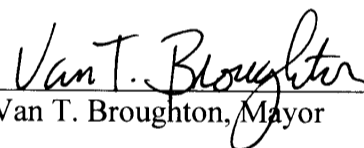
The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
160006	American Mtn. Theater, Inc	49 Martin St.	Add 42' x 8' to existing stage	\$9,440
160007	Bradley, Gary	1709 S. Davis Ave.	Electrical upgrade to 200 amp	\$1,200
16008	Ironhorse Enterprise, LLC	213 Henry Ave.	Build interior walls to make offices, rewire and install drop ceiling	\$25,000

Cm. Metheny, seconded by Cm. Ochsendorf, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 8:40 p.m.

*Approved by council at the meeting
of February 18, 2016*



Van T. Broughton, Mayor

Attest:



Sutton R. Stokes, City Clerk

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A/P HISTORY CHECK REPORT

PAGE: 1

DOR SET: 01 Elkins

R: Pool Pooled Cash

E RANGE: 1/19/2016 THRU 2/01/2016

DOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
16	Child Support Enforcement	R	1/20/2016			001569		1,146.52
47	COE Misc	R	1/20/2016			001570		470.41
50	COE Payroll	R	1/20/2016			001571		10,814.70
51	COE Payroll	R	1/20/2016			001572		13,929.96
52	COE Payroll	R	1/20/2016			001573		4,232.00
57	COE Payroll Reimbursement	R	1/20/2016			001574		76,460.77
63	Davis Trust Company	R	1/20/2016			001575		1,070.00
44	PHEAA	R	1/20/2016			001576		73.55
21	Live United	R	1/20/2016			001577		15.00
41	Voya Financial	R	1/20/2016			001578		95.00
40	Washington National Insurance	R	1/20/2016			001579		360.16
06	AFLAC	R	1/21/2016			001580		36.40
05	Paul Bender	R	1/21/2016			001581		850.00
21	Citizens Bank of WVFP	R	1/21/2016			001582		864.78
27	Citizens Bank of WVFP	R	1/21/2016			001583		1,896.60
32	Clarksburg Water Board	R	1/21/2016			001584		210.00
43	COE OPEB Escrow Account	R	1/21/2016			001585		4,819.00
42	Elkins Professional Firefighte	R	1/21/2016			001586		40.00
01	FBMC	R	1/21/2016			001587		1,632.69
14	Guttman Energy, Inc.	R	1/21/2016			001588		1,794.71
90	McNeil & Company	R	1/21/2016			001589		3,273.25
68	Miss Utility of WV	R	1/21/2016			001590		40.60

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DOR SET: 01 Elkins

K: Pool Pooled Cash

E RANGE: 1/19/2016 THRU 2/01/2016

DOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
90	Reserve Account - Pitney Bowes	R	1/21/2016			001591		568.55
91	Retiree Health Benefit Trust F	R	1/21/2016			001592		9,943.00
12	Tyler Technologies, Inc.	R	1/21/2016			001593		18,266.70
53	Ed Weese	R	1/21/2016			001594		280.00
93	WV Consolidated Retirement Boa	R	1/21/2016			001595		1,202.21
92	WV Consolidated Retirement Boa	R	1/21/2016			001596		27,792.59
10	WV Public Employee Insurance A	R	1/21/2016			001597		39,701.84
20	WV State Rail Authority	R	1/21/2016			001598		130.00
52	WV Consolidated Retirement Boa	R	1/21/2016			001599		1,789.44
68	Ink Spot Printing Company	R	1/21/2016			001600		2,172.00
72	Monongahela Valley Bank	R	1/21/2016			001601		1,520.92
47	BB&T Governmental Finance	R	1/26/2016			001602		2,722.68
57	BFMC, Inc.	R	1/26/2016			001603		4,023.50
48	COE OPEB Escrow Account	R	1/26/2016			001604		79.00
29	Elkins Express Care	R	1/26/2016			001605		690.00
43	Elkins Randolph County Chamber	R	1/26/2016			001606		250.00
14	Guttman Energy, Inc.	R	1/26/2016			001607		1,929.05
71	Mon Power	R	1/26/2016			001608		46.27
83	Mountain Valley Bank	R	1/26/2016			001609		1,228.17
84	Mountaineer Gas Company	R	1/26/2016			001610		32.00
58	Pass Fire Protection Inc.	R	1/26/2016			001611		1,977.00
91	Retiree Health Benefit Trust F	R	1/26/2016			001612		652.00

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FOR SET: 01 Elkins

R: Pool Pooled Cash

RANGE: 1/19/2016 THRU 2/01/2016

LOG I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03	WV Division of Motor Vehicles	R	1/26/2016			001613		20.00
16	WV Public Employee Insurance A	R	1/26/2016			001614		2,019.03
44	Jack Batdorf	R	1/28/2016			001615		300.00
32	BB&T3 Governmental Finance	R	1/28/2016			001616		2,970.92
16	City of Clarksburg	R	1/28/2016			001617		428.00
30	COE Fire Service Fee	R	1/28/2016			001618		74.82
44	Mountaineer Gas Company	R	1/28/2016			001619		2,795.16
30	Reserve Account - Pitney Bowes	R	1/28/2016			001620		3,713.78
01	Toshiba Financial Services	R	1/28/2016			001621		89.00
47	WV Bureau of Employment Progra	R	1/28/2016			001622		3,517.75
44	WV DEP	R	1/28/2016			001623		4,285.00
43	COE General Fund 2	R	2/01/2016			001624		37,297.42
49	COE Parks and Recreation	R	2/01/2016			001625		17,500.00
56	COE Sewer Depreciation Account	R	2/01/2016			001626		4,406.00
57	COE Water Depreciation Account	R	2/01/2016			001627		3,946.62
35	Elkins Building Comm.	R	2/01/2016			001628		3,861.46
41	Grover C, Jackson, Jr.	R	2/01/2016			001629		1,800.00

TOTALS **

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	61	330,147.98	0.00	330,147.98
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

ALL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
FOR SET: 01 BANK: Pool TOTALS:	61	330,147.98	0.00	330,147.98
ANK: Pool TOTALS:	61	330,147.98	0.00	330,147.98

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DOR SET: 01 Elkins

K: SEWPEJ Sewer Project

E RANGE: 1/19/2016 THRU 2/01/2016

DOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
*5	Burgess & Niple, Inc.	R	1/19/2016			000025		22,963.02
53	McNeer, Highland, McMunn and V	R	1/19/2016			000026		70.00
72	Kanawha Stone Company Inc.	R	1/19/2016			000027		41,765.87

* T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	3	64,798.89	0.00	64,798.89
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

AL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
ENDOR SET: 01 BANK: SEWPEJTOTALS:	3	64,798.89	0.00	64,798.89
ANK: SEWPEJ TOTALS:	3	64,798.89	0.00	64,798.89

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ENDOR SET: 01 Elkins
 E: WATIM Water System Improvement
 E RANGE: 1/19/2016 THRU 2/01/2016

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
92	United Bank, Inc	R	1/19/2016			000005		500.00
96	Kay Casto & Chaney PLLC	R	1/26/2016			000006		687.40
03	McNeer, Highland, McMunn and V	R	1/26/2016			000007		1,330.00

* T O T A L S *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	3	2,517.40	0.00	2,517.40
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

ALL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
ENDOR SET: 01 BANK: WATIM TOTALS:	3	2,517.40	0.00	2,517.40
EN WATIM TOTALS:	3	2,517.40	0.00	2,517.40
ENRY TOTALS:	67	397,464.27	0.00	397,464.27

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SELECTION CRITERIA

POR SET: 01-Elkins

DOR: ALL

K CODES: All

DS: All

CK SELECTION

CK RANGE: 000000 THRU 999999

E RANGE: 1/19/2016 THRU 2/01/2016

CK AMOUNT RANGE: 0.00 THRU 999,999,999.99

LUDE ALL VOIDS: YES

NT OPTIONS

UENCE: CHECK NUMBER

NT TRANSACTIONS: NO

NT G/L: NO

OSTEI ONLY: NO

LUDE UNPOSTED: NO

JAL ONLY: NO

B COMMENTS: NO

ORT FOOTER: NO

CK STATUS: NO

NT STATUS: * - All
