

Approved Minutes

**ELKINS COMMON COUNCIL
REGULAR COUNCIL MEETING
MINUTES**

***401 Davis Avenue
Council Chamber, 2nd Floor
July 7, 2016
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons N. E. Bross-Fregonara, M. D. Cuonzo, R.P. Dusenbury, C. L. Metheny, E.R. Ochsendorf, D.C. Parker, M. D. Scott, L.H. Vest and R. A. Woolwine; Police Captain R. Canfield; Fire Chief T. W. Meader; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter R. Adkins.

Cm. C. Friddle, III, Police Chief C. Cross and Treasurer T. Judy were absent.

MINUTES

Cw. Cuonzo, seconded by Cm. Ochsendorf, **MOVED APPROVAL OF THE MINUTES OF THE JUNE 30, 2016 SPECIAL MEETING.** The motion carried.

NEW BUSINESS

Cw. Bross-Fregonara, seconded by, Cm. Parker **MOVED APPROVAL OF ORDINANCE 215: ADOPTION OF INTERNATIONAL AND STATE BUILDING CODE. READING 1 OF 2.** The motion carried.

Cm. Scott, seconded by, Cm. Ochsendorf **MOVED APPROVAL OF ORDINANCE 216: ON-SITE CITATIONS FOR CODE VIOLATIONS, A HOME RULE AUTHORITY. READING 1 OF 2.** The motion was withdrawn.

Cm. Scott, seconded by, Cm. Dusenbury **MOVED REFERRAL OF ORDINANCE 216: ON-SITE CITATIONS FOR CODE VIOLATIONS, A HOME RULE AUTHORITY, TO THE RULES AND ORDINANCES COMMITTEE.** The motion carried.

Cm. Woolwine, seconded by, Cm. Metheny **MOVED APPROVAL OF RESOLUTION 917: ACCEPTING THE CONDITIONS OF AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR THE REPAIRS TO THE FIRE DEPARTMENT ROOF.** The motion carried.

Cw. Cuonzo, seconded by, Cm. Parker **MOVED APPROVAL OF RESOLUTION 918: REAPPOINTMENT OF S. GRAHAME TO THE LIBRARY BOARD OF TRUSTEES.** The motion carried.

Cw. Bross-Fregonara, seconded by, Cm. Woolwine **MOVED APPROVAL OF RESOLUTION 919: DESIGNATING JESSICA R. SUTTON AN AUTHORIZED SIGNATORY ON CITY BANK ACCOUNTS AND CANCELLING THE AUTHORIZATION OF ROBERT PINGLEY.** The motion carried.

Cw. Cuonzo, seconded by, Cm. Parker **MOVED APPROVAL OF RESOLUTION 920: CITY OF ELKINS WATER SYSTEM IMPROVEMENT PROJECT CHANGE ORDER NO. 3 TO CONTRACT NO. 1.** The motion carried.

Fire Chief T.W. Meader advised that both the Personnel and Finance Committees have approved the hiring of additional firefighters. Council members are invited to attend the interviews of four candidates to be held on Tuesday, July 12, 2016 at 6:00 in Room 212 of Elkins City Hall.

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APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Woolwine, seconded by Cm. Ochsendorf, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period 6/14/16 – 7/04/16.

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits.

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
160124	Langevin, Jonathan & Alicia	1421 Lavalette Ave.	Build a 12' X 24" Addition, Add Bath	38,000.00
160125	Welshonce, Jeffrey	21 Heavener Acres	Electric Service	1,000.00
160126	Irwin, Fred & Mary	1306 S. Henry Ave.	Install Vinyl Siding	1,500.00
160127	Cross, Mark	506-1/2 Center St.	Re-Roof and Gutters	5,000.00
160128	Strong, Stuart	957 S. Kerens Ave	Install Metal Roof	2,444.00
160129	Somerville, Mona	227 Central St.	Replace A Window With A Door	750.00
160130	Romine, Thomas & Brenda	115 Ellis Ave.	6' Privacy Fence	4,755.00
160131	Talbott, Kenneth Jr.	109 Mountain View Dr.	Driveway and Sidewalk	2,800.00
160132	Hitchcock, Hugh & Kathy	111 White Oak Ln.	Driveway	6,000.00
160133	Gainer, John	132 Vector Ave.	16' X 32' Utility Building	11,000.00
160134	AAA Rentals, LLC	1403 Livingston Ave.	16' X 18' Carport	5,000.00
160135	Bennett, Bradly	114 Davis St.	Install Metal Roof	6,800.00
160136	Lipscomb, Hollis	302 Center St.	Addition	25,000.00
160137	Shiflett, Ken	1510-1/2 Taylor Ave.	Install Siding	1,200.00
160138	Big Timber Brewing Company	2 Davis Ave.	Interior Remodel	160,000.00
160139	Williams, Ronney	110 White Oak Ln.	Replace 18' X 20' of Existing Driveway	2,000.00
160140	Hutton, Brad	45 George St.	Remodel Bathroom	5,000.00
160141	Family Dental	108 Third St.	Roof Top HVAC Units	22,260.00

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ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
160142	J C Properties, LLC	122 Conaway Dr.	Front Deck	1,500.00
160143	Meader, John II	204 Southview Dr.	Install Sump Pump	4,908.00
160144	Goodwin, Austin	316 Central St.	Install 6 Windows	1,813.00

ADMINISTRATIVE OFFICER REPORTS

Operations Manager R.P. Pingley reported that funds left from the sewer project are being used to contract Red Zone Robotics for the purpose of mapping Buffalo Creek by laser, video and GPS technology.

Cm. Metheny, seconded by Cm. Ochsendorf, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 7:58 p.m.

Approved by council at the meeting of July 21, 2016

Van T. Broughton, Mayor

Attest:

Jessica R. Sutton, City Clerk