

Approved Minutes

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES

***401 Davis Avenue
Council Chamber, 2nd Floor
September 1, 2016
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons N. E. Bross-Fregonara, M. D. Cuonzo, R.P. Dusenbury, C. L. Metheny, E.R. Ochsendorf, D.C. Parker, M. D. Scott, and R. A. Woolwine; Police Chief C. Cross; City Treasurer T. Judy; Fire Chief T. W. Meader; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter R. Adkins.

Cm. C. Friddle III; Cw. L.H. Vest; and Operations Manager R.P. Pingley were absent.

PRESENTATION

Chris Lee, Elkins Recreation and Events Center Director, provided information on past, current and upcoming programming at the EREC. Mr. Lee also advised Council that the EREC received a donation of \$5,900.00 from the Rotary Club of Elkins for kitchen upgrades. Improvements have also been made in the lighting, signage and parking areas in and around the Center. The EREC is still in need of air-conditioning, minor roof repairs and improvements to the bathroom facilities.

Dave Clark, Woodlands Development Group Director, and Donna Martino, Area Manager for the West Virginia Housing Fund, presented information on the prioritization of dilapidated buildings in the City and a potential funding source for demolition of ranked buildings.

Council took a brief recess at 7:53 p.m. and re-adjourned at 7:58 p.m.

MINUTES

Cm. Metheny, seconded by Cw. Bross-Fregonara, **MOVED APPROVAL OF THE MINUTES OF THE AUGUST 18, 2016 REGULAR MEETING OF THE COMMON COUNCIL.** The motion carried.

NEW BUSINESS

Cw. Cuonzo, seconded by, Cm. Ochsendorf. **MOVED APPROVAL OF RESOLUTION 939: APPOINTING M. DAVIS TO THE CITY OF ELKINS PLANNING COMMISSION.** The motion carried.

Cw. Cuonzo, seconded by, Cw. Bross-Fregonara. **MOVED APPROVAL OF RESOLUTION 940: APPOINTING K. MCCLANE TO THE CITY OF ELKINS TREE BOARD.** The motion carried.

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Cm. Scott, seconded by, Cm. Parker. **MOVED APPROVAL OF RESOLUTION 941: AGREEMENT BETWEEN THE CITY OF ELKINS PLANNING COMMISSION, THE HISTORIC LANDMARKS COMMISSION AND THE ELKINS-RANDOLPH YMCA TO IMPROVE AND MAINTAIN THE DARDEN HOUSE GREEN SPACE AND AUTHORIZING USE OF CITY RESOURCES FOR THE SAME.** The motion carried.

Cw. Bross-Fregonara, seconded by, Cw. Cuonzo. **MOVED APPROVAL OF RESOLUTION 942: HUMANE CITY DESIGNATION.** The motion carried.

Cm. Woolwine, seconded by, Cm. Metheny. **MOVED REFERRAL OF RESOLUTION 943: AUTHORIZING USE OF COAL SEVERANCE FUNDS FOR PUBLIC SAFETY PURPOSES, TO THE FINANCE COMMITTEE.** The motion carried.

Cm. Scott, seconded by, Cm. Parker. **MOVED APPROVAL OF ORDINANCE 218: ALLEY ABANDONMENT (2ND AND FINAL READING).** The motion carried.

Cw. Bross-Fregonara, seconded by, Cm. Scott. **MOVED REFERRAL OF ORDINANCE 219: APPROVING A GENERAL OFFENSE FINE OF \$100 TO BE EMPLOYED IN THE ABSENCE OF ANY OTHER SPECIFIED PENALTY (1ST OF 2 READINGS), TO THE RULES AND ORDINANCES COMMITTEE.** The motion carried.

Cm. Scott, seconded by, Cm. Dusenbury. **MOVED APPROVAL OF ORDINANCE 220: AMENDING THE CITY OF ELKINS CODE TO PROVIDE FOR PREPARATION AND DISCLOSURE OF A LIST OF DELINQUENT BUSINESS AND OCCUPATION TAXPAYERS PURSUANT TO HOUSE BILL 4163 (1ST OF TWO READINGS).** The motion carried.

Cw. Bross-Fregonara, seconded by, Cm. Parker. **MOVED APPROVAL OF ORDINANCE 221: AMENDING ORDINANCE 212 TO ALLOW A REDUCTION IN THE WINE DISTRIBUTION LICENSE FEE FROM \$2500 TO \$500 (1ST OF TWO READINGS).** The motion carried.

Cw. Bross-Fregonara, seconded by, Cm. Ochsendorf. **MOVED APPROVAL OF ORDINANCE 222: AMENDMENT TO ORDINANCE 177 TO ALLOW AN INCREASE IN THE FEE CHARGED BY THE CITY FOR AGENTS OR EMPLOYEES UTILIZED IN THE CUTTING OR REMOVAL OF ITEMS SPECIFIED THEREIN, FROM \$50 TO \$100 PER HOUR (1ST OF TWO READINGS).** The motion carried.

Cm. Metheny, seconded by, Cw. Cuonzo. **MOVED APPROVAL OF THE FOLLOWING REQUEST TO USE OR CLOSE CITY STREETS FOR SPECIAL EVENTS THAT HAVE BEEN APPROVED BY THE APPROPRIATE ADMINISTRATIVE OFFICERS PER THE CITY'S EVENTS PROTOCOL.** The motion carried.

- i. September 2, 6:00 p.m. – 8:00 p.m. – Elkins Main Street First Friday Run.

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The Rules and Ordinance Committee held a special call meeting on August 29, 2016 with several members of the community as well as non-committee council members, the Mayor and Administrative Officers in attendance to discuss the City adopting a repetitive nuisance ordinance (minutes available in the Clerk’s Office). Cm. Scott and Cw. Bross-Fregonara, chair, advised Council of the discussion at that meeting and their intention to speak with officials from the City of Martinsburg about the implementation of their nuisance property ordinances. The Rules and Ordinances committee invited all council members to provide input during this process.

Cm. Scott, seconded by, Cm. Woolwine. **MOVED APPROVAL OF THE CANCELLATION OF THE REGULARLY SCHEDULED COMMON COUNCIL MEETING FALLING ON OCTOBER 6, 2016.** The motion carried.

Cw. Bross-Fregonara, seconded by, Cw. Cuonzo. **MOVED APPROVAL OF RESIDENTIAL TRICK OR TREAT ON OCTOBER 31, 2016, 6 P.M. TO 8 P.M.** The motion carried.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Woolwine, seconded by Cm. Metheny, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period of 8/15 – 8/28, 2016.

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits.

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
160184	Elza, Michael D	300 Scott St.	Repair Porch & Gutters	1,000.00
160185	First United Methodist Church	315 Kerens Ave.	Repair Brick on Bell	6,000.00
160186	Roettger, Sharyn	1727 S Davis Ave	Remodel Bathroom	10,300.00
160187	City of Elkins Event Center	142 Robert E Lee Ext.	Sign	1,000.00

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ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
160188	Hostetler, Eli & Joy	1610 Taylor Ave.	Repair Driveway and Sidewalk	750.00
160189	Biola, John	235 Elm St.	Install Clean Space & Sani Dry System	8,095.00
160190	U.S Cellular	10 Eleventh St.	Install Underground Conduit	2,500.00
160191	Metheny, Jerry	106 Wilton Ave.	Redo Concrete Porches Front and Back	5,000.00
160193	City of Elkins	192 High St.	Water Treatment Plant & Reservoir	21,000,000.00
160194	City of Elkins	31 Barron Ave.	Midland Booster Station, Raw Water Intake Building, Pump Station & Generator	1,500,000.00

Cm. Metheny, seconded by Cm. Ochsendorf, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 8:36 p.m.

*Approved by council at the meeting
of September 15, 2016*

Van T. Broughton, Mayor

Attest:

Jessica R. Sutton, City Clerk