

Approved Minutes

**ELKINS COMMON COUNCIL
REGULAR COUNCIL MEETING
MINUTES**

***401 Davis Avenue
Council Chamber, 2nd Floor
November 3, 2016
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons N. E. Bross-Fregonara, M. D. Cuonzo, R.P. Dusenbury, C. Friddle, III, C. L. Metheny, E.R. Ochsendorf, D.C. Parker, M. D. Scott, L.H. Vest and R. A. Woolwine; Police Officer C. Boatwright; City Treasurer T. Judy; Fire Chief T. W. Meader; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter B. Broschart.

Police Chief C. Cross was absent.

MINUTES

Cm. Metheny, seconded by Cm. Ochsendorf, **MOVED APPROVAL OF THE MINUTES OF THE OCTOBER 20, 2016 MEETING.** The motion carried.

NEW BUSINESS

Mayor V. Broughton received unanimous approval from Council to move agenda item e. Resolution 958, to the first item under new business.

Cm. Metheny, seconded by, Cm. Scott, **MOVED APPROVAL OF RESOLUTION 958: ANNOUNCING SUPPORT FOR THE RAIL TRAIL EXTENSION INTO THE ELKINS RAIL YARD.** The motion carried.

Cm. Friddle recused himself due to his membership on the Randolph County Development Authority Board.

Cw. Bross-Fregonara, seconded by, Cm. Ochsendorf, **MOVED APPROVAL OF ORDINANCE 219: APPROVING A GENERAL OFFENSE FINE TO BE EMPLOYED IN THE ABSENCE OF ANY OTHER SPECIFIED PENALTY (AMENDED – 2ND AND FINAL READING).** The motion carried.

Cm. Scott, seconded by, Cm. Parker, **MOVED APPROVAL OF ORDINANCE 223: AMENDING CITY CODE, CHAPTER 13 BY ADDING NUISANCE PROPERTIES – DRUG AND GANG HOUSES, HOUSES OF PROSTITUTION AND OTHER DISORDERLY HOUSES (2ND AND FINAL READING).** The motion carried.

Cm. Scott, seconded by, Cm. Parker, **MOVED APPROVAL OF ORDINANCE 225: AMENDING CITY CODE, CHAPTER 13 BY ADDING NUISANCE PROPERTIES – REQUIREMENT OF A WATCHMAN FOR VACANT OR OPEN BUILDINGS (2ND AND FINAL READING).** Following Council discussion,

Approved Minutes

Cm. Scott, seconded by, Cm. Woolwine, **MOVED THE PREVIOUS QUESTION.** The motion carried. In accordance with Resolution 924 and the amended City of Elkins Rules of Council the chair called for a roll call vote. The clerk called roll in random order. The motion failed. Council votes were as follows:

N. Bross-Fregonara	No	C. Metheny	No	L. Vest	No
M. Cuonzo	No	G. Ochsendorf	No	R. Woolwine	No
R. Dusenbury	Yes	D. Parker	No		
C. Friddle III	No	M. Scott	Yes		

Cm. Dusenbury, seconded by, Cm. Scott. **MOVED APPROVAL OF RESOLUTION 957: CITY OF ELKINS OPEN FISCAL YEAR BUDGET WORKSHOP.** Following Council discussion, Cm. Scott, seconded by, Cm. Woolwine, **MOVED THE PREVIOUS QUESTION.** The motion carried. In accordance with Resolution 924 and the amended City of Elkins Rules of Council the chair called for a roll call vote. The clerk called roll in random order. The motion failed. Council votes were as follows:

N. Bross-Fregonara	No	C. Metheny	No	L. Vest	Yes
M. Cuonzo	No	G. Ochsendorf	No	R. Woolwine	No
R. Dusenbury	Yes	D. Parker	No		
C. Friddle III	No	M. Scott	Yes		

Cm. Scott, seconded by, Cw. Cuonzo. **MOVED APPROVAL OF RESOLUTION 959: ACCEPTING CONDITIONS OF MEMORANDUM OF UNDERSTANDING BETWEEN THE KUMP EDUCATION CENTER AND THE CITY OF ELKINS AND AUTHORIZING EXECUTION OF AGREEMENT.** The motion carried.

Cm. Scott, seconded by, Cw. Cuonzo. **MOVED APPROVAL OF RESOLUTION 960: ACCEPTING CONDITION OF LEASE BETWEEN THE ELKINS HISTORIC LANDMARKS COMMISSION AND THE CITY OF ELKINS, AND AUTHORIZING EXECUTION OF AGREEMENT.** The motion carried.

Cw. Cuonzo, seconded by, Cm. Ochsendorf. **MOVED APPROVAL OF RESOLUTION 961: ADOPTING AND IMPLEMENTING NEW ORGANIZATIONAL CHART.** The motion carried.

Cm. Metheny, seconded by, Cm. Woolwine. **MOVED ENTERING EXECUTIVE SESSION FOR THE AGENDA ITEM COLLINS v. CITY OF ELKINS FOR THE PURPOSE OF ATTORNEY-CLIENT CONSULTATION.** The motion carried. The executive session began at 8:14 pm and ended at 8:26 pm. The chair announced that no actions were taken.

Cw. Cuonzo, seconded by, Cm. Dusenbury. **MOVED APPROVAL OF THE FOLLOWING EVENTS WHICH HAVE BEEN APPROVED BY THE APPROPRIATE ADMINISTRATIVE OFFICERS PER THE CITY’S EVENTS PROTOCOL.** The motion carried.

- i. 3rd Annual Veteran’s Day parade: Nov. 12, 10:00 am – 11:00 am.

Approved Minutes

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Scott, seconded by Cm. Parker, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period October 18 – November 1, 2016

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits.

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
160234	Howard, Kathryn	621 Capitol St.	Fence	800.00
160235	Phillips, Brenda	119 Evergreen Dr.	Room Addition	20,000.00
160236	Gola, Emilio	113 White Oak Ln.	Install Metal Roof	9,500.00
160237	Haynes, Stephanie	706 W Main St.	Electrical Upgrade	7,710.00
160238	Bonner, Gene & Madonna	100 Vernon Ave	New 2234 Sq Ft Home	197,000.00
160239	Hudkins, Richard & Pamela	109 Southview Dr.	Windows	4,970.00
160240	Otterbein Church Parsonage	1106 S Davis Ave	Replace Tub & Shower	2,400.00
160241	Sharp, Dennis & Heather	1008 S Henry Ave	Accessible Ramp	250.00
160242	Long, Malcolm	133 Elm St	Install New Siding	3,600.00
160243	First Baptist Church	412 Randolph Ave.	HVAC Traps & Drains	950.00
160244	Gainer, John	132 Vector Ave.	Remove and Replace Roof Shingles	9,620.00

Approved Minutes

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
160245	Tingler, Freddie	69 S. Twelfth St.	Build Wash Bay Onto Existing Garage	20,000.00
160246	First Baptist Church	226 Evergreen Dr	Crawlspace Remediation	1,600.00
160247	Legg Properties LLC	1002 Cole Ave.	Replace Failing Sewer Line From House to Street	3,000.00
160248	Morrall, Michael & Jennifer	105 Grandview Ave.	Upgrade Service Entrance	1,000.00
160249	Martin, Steve	1527 Taylor Ave.	Install Metal Roof	3,000.00
160250	Jackson & Kaye, LLC	320-322 Davis Ave.	Recoat Roof	7,718.00
160251	Lambert, Patricia	1736 S Davis Ave.	Service Inspection	1,200.00
160252	Holland, Richard	Central School Bldg	Install 3 Entry Doors and Locks Exterior Lighting & 2 Storage Walls	10,000.00
160253	Ross, Wilson	16 Henry Ave.	Remodel Bath	2,000.00
160254	Hutton, Bradford	45 George St.	Stairs on the Front of the House	2,000.00

The Mayor announced that City Hall will be closed on November 8th and November 11th. Also, that the Veteran's Day Parade will take place on Saturday, November 12th.

Cm. Metheny, seconded by Cm. Scott, **MOVED ADJOURNMENT. The motion carried.**

The meeting adjourned at 8:46 pm.

*Approved by council at the meeting
of November 17, 2016*

Attest:

Van T. Broughton, Mayor

Jessica R. Sutton, City Clerk