

Approved Minutes

**ELKINS COMMON COUNCIL
REGULAR COUNCIL MEETING
MINUTES**

*401 Davis Avenue
Council Chamber, 2nd Floor
November 17, 2016
7:00 p.m.*

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons N. E. Bross-Fregonara, M. D. Cuonzo, R.P. Dusenbury, C. L. Metheny, E.R. Ochsendorf, D.C. Parker, M. D. Scott, L.H. Vest and R. A. Woolwine; Police Chief C. Cross; City Treasurer T. Judy; Fire Chief T. W. Meader; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter M. Burdette.

Cm. C. Friddle, III was absent.

MINUTES

Cm. Metheny, seconded by Cw. Cuonzo, **MOVED APPROVAL OF THE MINUTES OF THE NOVEMBER 3, 2016 MEETING.** The motion carried.

NEW BUSINESS

Cw. Cuonzo, seconded by, Cw. Vest, **MOVED APPROVAL OF RESOLUTION 962: WATER SYSTEM IMPROVEMENT PROJECT CHANGE ORDER NO. 2 TO CONTRACT NO. 1.** Cm. Scott, seconded by, Cm. Dusenbury, **MOVED THE LANGUAGE IDENTIFYING CONTRACT NO. 1 BE AMENDED TO CONTRACT NO. 4A.** The motion for amendment carried. The motion to approve the amended resolution carried.

Cm. Woolwine, seconded by, Cw. Bross-Fregonara, **MOVED APPROVAL OF RESOLUTION 963: APPROVAL OF BUDGET REVISIONS FOR FY 2017.** Following Council debate, Cm. Scott, seconded by, Cw. Bross-Fregonara, **MOVED THE PREVIOUS QUESTION.** In accordance with Resolution 924 and the amended City of Elkins Rules of Council the chair called for a roll call vote. The clerk called role in random order. The motion passed. Council votes were as follows:

N. Bross-Fregonara	Yes	C. Metheny	Yes	L. Vest	Yes
M. Cuonzo	Yes	G. Ochsendorf	Yes	R. Woolwine	Yes
R. Dusenbury	No	D. Parker	Yes		
C. Friddle III	Absent	M. Scott	Yes		

In accordance with the requirements of the state auditor’s office for inter-departmental budget revisions, the chair ordered a roll-call vote. The clerk called the roll in random order. The motion carried. Council votes were as follows:

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N. Bross-Fregonara	Yes	C. Metheny	Yes	L. Vest	Yes
M. Cuonzo	Yes	G. Ochsendorf	Yes	R. Woolwine	Yes
R. Dusenbury	Yes	D. Parker	Yes		
C. Friddle III	Absent	M. Scott	Yes		

Cw. Cuonzo, seconded by, Cm. Woolwine, **MOVED APPROVAL OF RESOLUTION 964: REAPPOINTING CLARK EVANS TO HOUSING AUTHORITY OF THE CITY OF ELKINS.** The motion carried.

Cw. Cuonzo, seconded by, Cm. Woolwine, **MOVED APPROVAL OF RESOLUTION 965: ACCEPTING CONDITIONS OF AGREEMENT BETWEEN CINTAS AND THE CITY OF ELKINS, AND AUTHORIZING EXECUTION OF AGREEMENT.** The motion carried.

Cm. Woolwine, seconded by, Cm. Parker, **MOVED APPROVAL OF RESOLUTION 966: AUTHORIZING CONDITIONS OF FINANCING AGREEMENT BETWEEN CITIZENS NATIONAL BANK OF WEST VIRGINIA AND THE CITY OF ELKINS, AND AUTHORIZING EXECUTION OF FINANCING DOCUMENTS.** The motion carried.

Cm. Woolwine, seconded by, Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 967: REVISING JOB DESCRIPTION AND ESTABLISHING NEW COMPENSATION LEVEL FOR M. HIMES AS OPERATIONS ASSISTANT.** The motion carried.

Cw. Cuonzo, seconded by, Cm. Ochsendorf, **MOVED APPROVAL OF RESOLUTION 968: APPROVING INVOICES RELATING TO THE WATER SYSTEM IMPROVEMENT PROJECT, AND AUTHORIZING PAYMENT THEREOF.** The motion carried.

Cw. Cuonzo, seconded by, Cw. Vest, **MOVED APPROVAL OF RESOLUTION 969: APPROVING “FULL-TIME REGULAR” STATUS AND CONFIRMING COMPENSATION FOR R. COBERLY.** The motion carried.

Cw. Cuonzo, seconded by, Cw. Vest, **MOVED APPROVAL OF RESOLUTION 970: APPROVING “FULL-TIME REGULAR” STATUS AND CONFIRMING COMPENSATION FOR J. DAKAN.** The motion carried.

Cw. Cuonzo, seconded by, Cw. Vest, **MOVED APPROVAL OF RESOLUTION 971: APPROVING “FULL-TIME REGULAR” STATUS AND CONFIRMING COMPENSATION FOR R. TAYLOR.** The motion carried.

Cm. Dusenbury, seconded by, Cm. Scott, **MOVED APPROVAL OF RESOLUTION 972: APPROVING INTENT TO SUBMIT A HOME RULE APPLICATION AMENDMENT.** The motion carried.

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Cm. Scott, seconded by Cm. Metheny, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period 11/2 – 11/15, 2016.

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits.

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
160255	Crawford, Dave	204 Sylvester Dr.	Roofing and Build Front Porch	40,000.00
160256	Karlen, Tom & Patricia	28 Diamond St.	Install Vinyl Siding	34,000.00
160257	Talkington, Dariel	1012 S Kerens Ave.	Gutter, Porch Railings and Fence	1,500.00
160258	Conklin, Tim	120 Sunset Dr.	Renovate Bathroom and Repair Floor	2,500.00
160259	Ryan, Richard	420 Center St	Remodel Kitchen	3,000.00
160260	Judy, Tracy	311 Scot Ford Rd	Install HVAC and Drywall	6,090.00

City Clerk J. Sutton advised Council that City Hall closures related to the Thanksgiving, Christmas and New Year's holidays were listed in a memo contained within their packets and sent to all City employees.

Cm. Woolwine announced that the City of Elkins Christmas Party will be held December 16, 2016, 11:00 a.m. to 1:00 p.m., at the Elkins Recreation and Events Center. City Hall will be closed at this time so that all employees may attend.

Cm. Metheny, seconded by Cm. Ochsendorf, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 7:49 p.m.

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*Approved by council at the meeting
of December 1, 2016*

Van T. Broughton, Mayor

Attest:

Jessica R. Sutton, City Clerk