

# **ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING AGENDA**

*401 Davis Avenue  
Council Chamber, 2nd Floor  
December 1, 2016  
7:00 p.m.*

## **1. Invocation and Pledge of Allegiance**

## **2. Call to order and roll call**

## **3. Agenda Adjustments**

- a. *Ordinance 227*: Amending Elkins City Code, Chapter 13, Offense-Miscellaneous, by adding Article IV, Nuisance Properties, Section 13-32 to 13-33, Requirement to Secure Vacant or Open Buildings
- b. Attorney-Client discussion concerning violations of City Code and Ultimate Resolutions
- c. *Ordinance 228*: Adoption of the City of Elkins Alcohol Protocol
- d. *Resolution 976*: Authorizing conditions of Agreement between Hart Solutions, LLC and the City of Elkins, and Authorizing Execution of Agreement

## **4. Public comment**

## **5. Presentation**

- a. Laura Ward – Senior Center and Country Roads Transit

## **6. Minutes**

- a. Minutes proposed for the regular council meeting of November 17, 2016.

## **7. New business**

- a. *Ordinance 226*: Amending Elkins City Code, Chapter 6: Business Licenses, Regulations and Taxes, Article II: Business and Occupation Tax and Ordinance 070

- b. *Ordinance 227*: Amending Elkins City Code, Chapter 13, Offense-Miscellaneous, by adding Article IV, Nuisance Properties, Section 13-32 to 13-33, Requirement to Secure Vacant or Open Buildings
- c. Attorney-Client discussion concerning violations of City Code and Ultimate Resolutions
- d. *Ordinance 228*: Adoption of the City of Elkins Alcohol Protocol
- e. *Resolution 973*: Appointing a City Clerk and establishing the amount of annual compensation
- f. *Resolution 974*: Adoption of a Council Vacancy Protocol
- g. *Resolution 975*: City of Elkins open fiscal year budget workshop
- h. *Resolution 976*: Authorizing conditions of Agreement between Hart Solutions, LLC and the City of Elkins, and Authorizing Execution of Agreement
- i. The following requests to use or close city streets for special events have been approved by the appropriate administrative officers per the city's Events Protocol.
  - i. August 12, 2017, 10 am – 5 pm; Augusta Festival food vendors
- j. Attorney-Client consultation concerning the Mayor and the Treasurer.

## **8. Approval of vendor invoice payments**

Vendor invoices presented for approval:

- A/P History Check Report for the period 11/16 – 11/28, 2016.

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)

## **9. Correspondence and Notifications**

- a. Issued building permits.

## **10. Committee Reports**

## **11. Administrative officer reports**

## **12. Mayor's comments**

## **13. Adjournment**