

**Approved Minutes**

**ELKINS COMMON COUNCIL  
REGULAR COUNCIL MEETING  
MINUTES**

*401 Davis Avenue  
Council Chamber, 2nd Floor  
December 15, 2016  
7:00 p.m.*

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons N. E. Bross-Fregonara, M. D. Cuonzo, R.P. Dusenbury, C. Friddle, III, C. L. Metheny, E.R. Ochsendorf, D.C. Parker, L.H. Vest and R. A. Woolwine; Police Chief C. Cross; City Treasurer T. Judy; Operations Assistant M. Himes; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter M. Burdette.

Cm. M.D. Scott and Fire Chief T. W. Meader were absent.

**MINUTES**

Cm. Metheny, seconded by Cm. Ochsendorf, **MOVED APPROVAL OF THE MINUTES OF THE DECEMBER 1, 2016 MEETING.** The motion carried.

**NEW BUSINESS**

Cw. Bross-Fregonara, seconded by, Cm. Dusenbury **MOVED APPROVAL OF ORDINANCE 220: AMENDING THE CITY OF ELKINS CODE, CHAPTER 6, ARTICLE II TO PROVIDE FOR PREPARATION AND DISCLOSURE OF LIST OF DELINQUENT BUSINESS AND OCCUPATION TAXPAYERS (2<sup>ND</sup> AND FINAL READING).** In accordance with Resolution 924 and the amended City of Elkins Rules of Council Cm. Metheny requested a roll call vote. The clerk called role in random order. The motion carried. Council votes were as follows:

N. Bross-Fregonara	Yes	C. Metheny	No	L. Vest	Yes
M. Cuonzo	Yes	G. Ochsendorf	Yes	R. Woolwine	Yes
R. Dusenbury	Yes	D. Parker	Yes		
C. Friddle III	Yes	M. Scott	absent		

Cw. Bross-Fregonara, seconded by, Cw. Cuonzo **MOVED APPROVAL OF ORDINANCE 226: AMENDING CITY OF ELKINS CODE, CHAPTER 6, ARTICLE II AND ORDINANCE 070 REGARDING TAX RETURN CONFIDENTIALITY (2<sup>ND</sup> AND FINAL READING).** The motion carried

Cw. Cuonzo, seconded by, Cm. Ochsendorf **MOVED APPROVAL OF ORDINANCE 227: AMENDING THE CITY OF ELKINS CODE, CHAPTER 13, OFFENSE-MISCELLANEOUS, BY ADDING ARTICLE IV, NUISANCE PROPERTIES, SECTION 13-32 TO 13-33 REQUIREMENT TO SECURE VACANT OR OPEN BUILDINGS (2<sup>ND</sup> AND FINAL READING).** The motion carried.

## **Approved Minutes**

Cw. Cuonzo, seconded by, Cm. Parker **MOVED APPROVAL OF ORDINANCE 228: ADOPTING THE CITY OF ELKINS ALCOHOL POLICY (2<sup>ND</sup> AND FINAL READING).** The motion carried

Cw. Bross-Fregonara, seconded by, Cw. Cuonzo **MOVED APPROVAL OF RESOLUTION 977: ADOPTION OF REVISED CITY OF ELKINS EVENTS PROTOCOL.** The motion carried

Cm. Dusenbury, seconded by, Cm. Woolwine **MOVED APPROVAL OF RESOLUTION 978: APPOINTING R. DYE AND C. TRIBBLE AS BALLOT COMMISSIONERS FOR THE 2017 MUNICIPAL ELECTION.** The motion carried

Cw. Cuonzo, seconded by, Cw. Vest **MOVED APPROVAL OF RESOLUTION 979: APPROVING INVOICES RELATED TO THE WATER SYSTEMS IMPROVEMENT PROJECT AND AUTHORIZING PAYMENT THEREOF.** The motion carried

Cw. N. Bross-Fregonara and City Attorney G. Roberts reported to council a discussion held within the Rules and Ordinances Committee regarding the value assessment of streets and alleys considered for abandonment. The committee recommends leaving the value determination up to the Operations Manager. No action was taken.

The following request to use of close city streets for special events have been approved by the appropriate administrative officers per the City's Events Protocol and were presented to council for approval. However, with the approval of Resolution 977 during this council session and the adoption of the revised City of Elkins Events Protocol, council action is not required.

- i. January 15, 2017, 3:45 p.m. to 4:30 p.m. – Martin Luther King, Jr. Memorial Walk.

### **APPROVAL OF VENDOR INVOICE PAYMENTS**

Cm. Woolwine, seconded by Cm. Parker, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period November 29 to December 12, 2016.

### **CORRESPONDENCE AND NOTIFICATIONS**

Council received the following correspondence and notifications:

- Issued building permits.
- Treasurer's Report

The following building permits have been issued since the previous regular council meeting.

**Approved Minutes**

<b>ISSUED BUILDING PERMITS</b>				
<b>Permit</b>	<b>Applicant</b>	<b>Location</b>	<b>Description</b>	<b>Value</b>
160268	Perry, Matthew	124 Boundary Ave.	Replace Windows	5,106.00
160269	Winkler, Amanda & Jon	3 Park St.	Replace Windows & Wrap the Seals	2,997.00
160270	Guy, Tracey	104 Mountainview Dr.	Interior Remodel	1,600.00
160271	Holland Enterprises, LLC	Town Center Mall	Interior Remodel	28,000.00
160272	Harper, Jackie	202 Washington Ave.	Interior Remodel & Replace Windows	45,000.00
160273	Elkins Historic Landmarks Com.	421 Davis Ave. (Darden House)	Remodel Bathroom, Kitchen & Repair Floor	3,940.00

The Mayor wished everyone a Merry Christmas.

Cm. Metheny, seconded by Cm. Ochsendorf, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 7:26 p.m.

*Approved by council at the meeting  
of January 5, 2017*

---

Van T. Broughton, Mayor

*Attest:*

---

Jessica R. Sutton, City Clerk