

Approved Minutes

***ELKINS COMMON COUNCIL
REGULAR COUNCIL MEETING
MINUTES
401 Davis Avenue
Council Chamber, 2nd Floor
May 18, 2017
7:00 p.m.***

**PUBLIC HEARING REGARDING THE LEASE OF CITY
PROPERTY
MINUTES**

PROPERTY ON SOUTH DAVIS AVENUE, IDENTIFIED AS TAX MAP 17, PARCELS 18 AND 19.

The meeting was called to order at 7:00 p.m. City Attorney Gerry Roberts explained the purpose of the public hearing. Mayor Broughton asked if anyone would like to speak in regard to the lease of City property. No one appeared to speak.
The public Hearing ending at 7:02 p.m.

***REGULAR COUNCIL MEETING
MINUTES***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons R.C. Chenoweth, M. D. Cuonzo, C. Friddle, III, C. L. Metheny, D.C. Parker, L.H. Vest and R. A. Woolwine; Police Chief J.C. Raffety; City Treasurer T. Judy; Operations Assistant M. R. Himes; City Attorney G. S. Roberts; Executive Secretary L.M. Barrick (acting as recording secretary); and Inter-Mountain Reporter B. Henry-Vance.

Councilpersons M. M. Hazen, C. C. Lowther, E. R. Ochsendorf, Operations Manager R. P. Pingley, City Clerk J. R. Sutton, and Fire Chief T. W. Meader were absent.

PRESENTATION

Katy McClane presented the Elkins Tree Board Annual Report.

MINUTES

Cm. Metheny **MOVED APPROVAL OF THE MINUTES OF THE MAY 4, 2017 REGULAR MEETING.**
The motion carried.

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NEW BUSINESS

Cm. Metheny MOVED APPROVAL OF *ORDINANCE 236*: AN ORDINANCE TO MAKE ADJUSTMENTS IN THE CURRENT RATES OF BUSINESS & OCCUPATIONAL TAXES IN SEVERAL CATEGORIES (3RD AND FINAL READING). The motion carried.

Cw. Cuonzo MOVED APPROVAL OF *ORDINANCE 237*: AMENDING CHAPTER 18 ARTICLE I OF THE ELKINS CITY CODE AND ORDINANCE ADOPTED JANUARY 7, 1993, TO MAKE THE INTERSECTION AT LIVINGSTON AVENUE AND FIFTEENTH STREET A TWO-WAY STOP (2ND AND FINAL READING). The motion carried.

Cm. Woolwine MOVED APPROVAL OF *ORDINANCE 238*: AMENDING AND SUPPLEMENTING CHAPTER 11, ARTICLE I BY ADDING SECTION 11-2A, MUNICIPAL COURT CLERK SERVING AS MUNICIPAL COURT JUDGE (1ST OF TWO READINGS). The motion carried.

Cw. Cuonzo MOVED APPROVAL OF *ORDINANCE 239*: AMENDING AND SUPPLEMENTING THE ELKINS CITY CODE CHAPTER 2, ARTICLE IV, DIVISION 3 REGARDING THE PLANNING COMMISSION (1ST OF TWO READINGS). The motion carried.

Cm. Woolwine MOVED APPROVAL OF *RESOLUTION 1014*: AUTHORIZING MAYOR TO EXECUTIVE LEASE AGREEMENT FOR SOUTH DAVIS AVENUE PROPERTY. The motion carried.

Cw. Cuonzo MOVED APPROVAL OF *RESOLUTION 1027*: APPROVING INVOICES RELATED TO THE WATER SYSTEM IMPROVEMENTS PROJECT AND AUTHORIZING PAYMENT THEREOF. The motion carried.

Cw. Cuonzo MOVED APPROVAL OF *RESOLUTION 1028*: CITY OF ELKINS WATER SYSTEM IMPROVEMENTS PROJECT CHANGE ORDER NO. 6 TO CONTRACT NO. 1. The motion carried.

Cw. Cuonzo MOVED APPROVAL OF *RESOLUTION 1029*: CITY OF ELKINS WATER SYSTEM IMPROVEMENTS PROJECT CHANGE ORDER NO. 3 TO CONTRACT NO. 4. The motion carried.

Discussion of the Elkins Building Commission—Elkins City Attorney Gerry Roberts explained that the City of Elkins has not had members on this commission since 2006. There is documentation in packets for Council Members to review which shows that the building commission is necessary when the City of Elkins would require long-term financing. Elkins Building Commissioners must be private citizens not elected officials.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Woolwine MOVED APPROVAL OF THE INVOICES PRESENTED. The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

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- Accounts Payable check transactions for the period May 3 – May 15, 2017.

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits.
- Events

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
170119	Garver, Nathaniel	28 High St.	New Electric Service	1,000.00
170120	Staud, Thomas & Paula	131 Elm St.	Re-Roof	7,600.00
170121	Redding, Tina	97 Heavner Ave.	Electrical Inspection	1,000.00
170122	Bonnell, Nathaniel	1418 S. Davis Ave.	Replace Tub & Shower & HVAC	2,500.00
170123	O'Kernick, Robert	105 Wilson Ln.	Replace Shingle Roof	2,500.00
170124	Canfield, Rebecca	12 Second St.	Replace Sidewalk	22,000.00
170125	Fretwell, Angela	130 Weese St.	Re-Roof	2,000.00
170126	First Church of Christ	300 Main St.	Repair Roof	40,000.00
170127	AutoZone	1404 Harrison Ave.	Commercial Roof Overlay	22,599.00
170128	Mullenex, Amy	129 Riverview Dr.	Install Fence and Storage Roof	750.00
170129	Reckart, Robert, Jr. & Gina	114 High St.	Remodel, Electric & Plumbing	10,000.00
170130	Tingler, Freddie	110 First St.	Remodel House	20,000.00

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170131	Mussi, Richard Jr.	317 Wilson St.	Replace Sewer Line	6,000.00
170132	Williams, Rosanna	249 Boundary Ave	Replace Shower Walls & Kitchen Cabinets	3,000.00
170133	Suddenlink	Wilson Ln.	Electrical Service Inspection	1,000.00
170134	Cumberledge, Jerry	137 Heavner Ave.	Build in Porch	14,000.00

Mayor Broughton announced that Friday, May 19, 2017 is “Ride Your Bike to Work Day”. He encouraged everyone to meet at Elkins City Hall at 12:00 p.m. on Friday with their bikes for a photo opportunity. Also, Mayor Broughton still needs someone to stand in for him at the Invasive Species Awareness awards ceremony tomorrow at the Old Brick Theatre.

Cm. Metheny **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 7:57 p.m.

*Approved by council at the meeting
of June 1, 2017*

Van T. Broughton, Mayor

Attest:

Jessica R. Sutton, City Clerk