

## ***Proposed Minutes***

# **ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES**

***401 Davis Avenue  
Council Chamber, 2nd Floor  
February 15, 2018  
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Councilpersons R.C. Chenoweth, M. D. Cuonzo, C. Friddle, III, C. L. Metheny, E.R. Ochsendorf and R. A. Woolwine; Police Chief G. Galloway; City Treasurer T. Judy; Fire Chief T. W. Meader; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as Mayor), L. Barrick (acting as Clerk); and Inter-Mountain Reporter B. Johnson.

Mayor Van T. Broughton, Councilpersons M.M. Hazen, C.C. Lowther, D.C. Parker and L.H. Vest were absent.

### **PRESENTATION**

Karen Jacobson of the Randolph County Housing Authority presented council with the organizations 2016 annual report. Ms. Jacobson discussed organizational accomplishments, ongoing and upcoming projects, as well as answering questions from council members.

Laura Ward, representing the Randolph County Senior Center and Country Roads Transit, spoke to council about both organizations. Ms. Ward reported an uptick in in non-disabled transit riders, using the service for employment and shopping. Council was also invited to attend an upcoming 50 yr. celebration of the Senior Center.

### **MINUTES**

Cm. Woolwine **MOVED APPROVAL OF THE MINUTES OF THE FEBRUARY 1, 2018 MEETING.** The motion carried.

### **NEW BUSINESS**

Cm. Metheny **MOVED APPROVAL OF ORDINANCE 252: AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF ELKINS, WEST VIRGINIA, AMENDING ELKINS CITY CODE, CHAPTER 13, OFFENSES-MISCELLANEOUS, BY ADDING SECTION 13-24.1, UNAUTHORIZED CAMPING, PROHIBITING UNAUTHORIZED CAMPING ON PUBLIC OR PRIVATE PROPERTY (1<sup>ST</sup> OF TWO READINGS).** The motion carried.

Cm. Woolwine **MOVED APPROVAL OF RESOLUTION 1095: APPROVING INVOICES RELATING TO THE WATER SYSTEM IMPROVEMENT PROJECT AND AUTHORIZING PAYMENT THEREOF.** The motion carried.

**Proposed Minutes**

Treasurer T. Judy requested a waiver of one month rental fee for each renter at the Seneca Parking Lot due to confusion during the process of sign removal and replacement. The total fees waived would total approximately \$240.00. Cm. Woolwine **MOVED APPROVAL OF A WAIVER OF ONE MONTH RENTAL FEE FOR EACH RENTER OF A PARKING SPACE AT THE SENECA MALL PARKING LOT.** The motion carried.

**APPROVAL OF VENDOR INVOICE PAYMENTS**

Cm. Woolwine **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period January 29 – February 9, 2018

**CORRESPONDENCE AND NOTIFICATIONS**

Council received the following correspondence and notifications:

- Issued building permits.
- Events (none)
- Treasurer’s report
- Code Enforcement report

The following building permits have been issued since the previous regular council meeting.

| <b>ISSUED BUILDING PERMITS</b> |                         |                             |                                      |                 |
|--------------------------------|-------------------------|-----------------------------|--------------------------------------|-----------------|
| <b>Permit</b>                  | <b>Applicant</b>        | <b>Location</b>             | <b>Description</b>                   | <b>Value</b>    |
| <b>180016</b>                  | <b>MacVean, Donald</b>  | <b>510 Central St.</b>      | <b>Remodel Bathroom</b>              | <b>2,400.00</b> |
| <b>180017</b>                  | <b>Wilmoth, Charles</b> | <b>103 Wilton Ave.</b>      | <b>Upgrade Electrical Service</b>    | <b>1,000.00</b> |
| <b>180018</b>                  | <b>Go Mart #90</b>      | <b>699 Railroad Ave.</b>    | <b>Repair Canopy</b>                 | <b>4,500.00</b> |
| <b>180019</b>                  | <b>Rogers, Alice</b>    | <b>224 Bruce St.</b>        | <b>Handicap Ramp</b>                 | <b>2,500.00</b> |
| <b>180020</b>                  | <b>Tillman, Danny</b>   | <b>Lot 69 Heavner Acres</b> | <b>Electrical Service Inspection</b> | <b>200.00</b>   |

Cm. Metheny **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 7:47 p.m.

**Proposed Minutes**

*Approved by council at the meeting  
of MONTH DAY, YEAR*

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Van T. Broughton, Mayor

*Attest:*

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Jessica R. Sutton, City Clerk