

## ***Proposed Minutes***

# **ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES**

***401 Davis Avenue  
Council Chamber, 2nd Floor  
March 1, 2018  
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Councilpersons R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, M.M. Hazen, C.C. Lowther, C. L. Metheny, E.R. Ochsendorf, D.C. Parker, L.H. Vest and R. A. Woolwine; Police Chief G. Galloway; City Treasurer T. Judy; Fire Chief T. W. Meader; Operations Manager R.P. Pingley; City Clerk J.R. Sutton (acting as Mayor); L.M. Barrick (acting as recording secretary); and Inter-Mountain Reporter B. Johnson.

Mayor Van T. Broughton and City Attorney G. S. Roberts were absent.

### **PUBLIC COMMENT**

Wayne Keplinger of 153 Delaware Ave. is opposed to the camping ordinance.

### **PRESENTATIONS**

Chelley Depp, President of the Randolph County Convention and Visitors Bureau Board of Directors, presented to council information about the RCCVB's accomplishments and goals for the future. Ms. Depp added that she is pleased to be moving forward.

Anne Beardslee, Executive Director of the Elkins Depot Welcome Center, presented to council information about the organization's accomplishments and their plans moving forward, including hiring a full-time marketing director.

### **MINUTES**

Cm. Metheny, **MOVED APPROVAL OF THE MINUTES OF THE FEBRUARY 15, 2018 MEETING.** The motion carried.

### **NEW BUSINESS**

Cm. Metheny, **MOVED APPROVAL OF ORDINANCE 252: AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF ELKINS, WEST VIRGINIA, AMENDING ELKINS CITY CODE, CHAPTER 13, OFFENSES-MISCELLANEOUS, BY ADDING SEC. 13-24.1, UNAUTHORIZED CAMPING, PROHIBITING UNAUTHORIZED CAMPING ON PUBLIC AND PRIVATE PROPERTY (2<sup>ND</sup> AND FINAL READING).** The motion carried.

**Proposed Minutes**

Cm. Woolwine, MOVED APPROVAL OF **RESOLUTION 1096: AUTHORIZING CONDITIONS OF SUPPLEMENTAL RIGHT OF WAY AGREEMENT BETWEEN THE CITY OF ELKINS AND MONONGAHELA POWER COMPANY, AND AUTHORIZING EXECUTION OF AGREEMENT.** The motion carried.

Cw. Cuonzo, MOVED APPROVAL OF **RESOLUTION 1097: CITY OF ELKINS WATER SYSTEM IMPROVEMENTS PROJECT CHANGE ORDER NO. 4 TO CONTRACT NO. 4A.** The motion carried.

Cw. Cuonzo, MOVED APPROVAL OF **RESOLUTION 1098: AUTHORIZING OPENING A LINE OF CREDIT FOR EXPENSES RELATED TO THE COMBINED SEWER SYSTEMS IMPROVEMENTS, PHASE II, AT MOUNTAIN VALLEY BANK.** The motion carried.

Cm. Friddle, MOVED APPROVAL OF **RESOLUTION 1099: ANNOUNCING SUPPORT FOR THE SUBMISSION OF A PROPOSAL FOR THE CITY OF ELKINS TO BE CONSIDERED A WEST VIRGINIA OPPORTUNITY ZONE.** The motion carried.

Cm. Woolwine, MOVED APPROVAL TO ACCEPT THE ZONING PETITION RECEIVED FROM **DAVIS & ELKINS COLLEGE AND ACKNOWLEDGE THE REQUEST IS IN COMPLIANCE WITH THE CITY OF ELKINS COMPREHENSIVE PLAN.** The motion carried.

Cm. Woolwine, MOVED APPROVAL FOR COUNCIL TO ENTER INTO EXECUTIVE SESSION TO DISCUSS A REAL ESTATE MATTER (ITEM G) AND FOR ATTORNEY-CLIENT PRIVILEGE (ITEM H). The motion carried. Cm. Metheny recused himself during the discussion of item g, due to his relationship with an involved party. Council entered executive session at 7:47 p.m. and returned at 8:00 p.m. The Chair announced that no action was taken.

Cm. Chenoweth, MOVED APPROVAL FOR THE CITY ATTORNEY TO NEGOTIATE WITH AN OUTSIDE PARTY IN REGARDS TO A LAND ACQUISITION RELATING TO THE WATER SYSTEM IMPROVEMENTS PROJECT. The motion carried.

Cm. Woolwine, MOVED APPROVAL TO REMOVE THE TEMPORARY SUSPENSION OF HOTEL OCCUPANCY TAX REVENUE PAID TO THE RANDOLPH COUNTY CONVENTION AND VISITORS BUREAU. Cm. Lowther abstained from the vote given his relationship to the Executive Director and having abstained from the previous vote on this matter. The motion carried.

**APPROVAL OF VENDOR INVOICE PAYMENTS**

Cm. Woolwine, MOVED APPROVAL OF THE INVOICES PRESENTED. The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period February 12-23, 2018.

**Proposed Minutes****CORRESPONDENCE AND NOTIFICATIONS**

Council received the following correspondence and notifications:

- Issued building permits.
- Events
- Corrected Resolution 1095

The following building permits have been issued since the previous regular council meeting.

<b>ISSUED BUILDING PERMITS</b>				
<b>Permit</b>	<b>Applicant</b>	<b>Location</b>	<b>Description</b>	<b>Value</b>
180021	Davis, Mary	101 Wilson Ln.	Covered Deck	6,000.00
180022	Ray, Karen	202 Randolph Ave.	Interior Remodel	1,000.00
180023	Thompson, Leona	311 Wilson St.	HVAC	2,984.00
180024	Thompson, Leona	317 Wilson St.	HVAC	4,950.00
180025	Teter, David	938 S Kerens Ave.	Upgrade Electric Service	1,000.00
180026	Friddle, Charles	119 Mountain View Dr.	Replace Roof Shingles	12,616.00
180027	Lond, Deborah	1709 Livingston Ave.	Replace Roof Shingles	3,422.00
180028	Bialek, James	300 Railroad Ave.	Replace Roof Shingles	13,080.00
180029	Toney, Steve	105 Valley Ct.	Replace Roof Shingles	8,952.00
180030	Rector John	212 Ferndale Dr.	Replace Roof Shingles	8,257.00
180031	Gay, Mary Ann	204 Alexander Ave.	Replace Roof Shingles	8,652.00
180032	Kirkpatrick, Rebecca	217 Center St	Repair Bathroom	1,800.00
180033	Knapp. Howard	5 First St.	Upgrade Electrical Service	750.00
180034	Hussions, Chris	15 River St.	Upgrade Electrical Service	400.00
180035	Ware, Ross	1029 S Henry Ave.	Replace Shingles	12,000.00
180036	Fancy Paws	105 Third St.	Remodel and Install 2 Wash Stations	5,000.00

***Proposed Minutes***

Cm. Metheny, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 8:13 p.m.

*Approved by council at the meeting  
of MONTH DAY, YEAR*

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Van T. Broughton, Mayor

*Attest:*

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Jessica R. Sutton, City Clerk