

Approved Minutes

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES

***401 Davis Avenue
Council Chamber, 2nd Floor
September 20, 2018
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, M.M. Hazen, C.C. Lowther, C. L. Metheny, E.R. Ochsendorf, D.C. Parker, L.H. Vest and R. A. Woolwine; Police Chief G. Galloway; City Treasurer T. Judy; Fire Chief T. W. Meader; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter B. Johnson.

PUBLIC COMMENT

Richard Holland, business owner at 104 Randolph Ave, also owns businesses outside the City limits and wants to know what they will be getting from the City in exchange for taxes paid if they are annexed. Mr. Holland believes that the City benefits from the businesses existing. He also expressed that business owners don't necessarily want the laws of the City imposed upon them. Mr. Holland has been a business owner for forty years and does not believe that the City is reflective of what he or other business owners need. Finally, Mr. Holland thanked the Mayor and Council for all they do.

PRESENTATION

Tom Tesar, Director of Elkins Parks and Recreation, provided an update on their core activities as well as events occurring in the Parks. Mr. Tesar also provided a list and spoke about future possibilities.

MINUTES

Cm. Metheny, **MOVED APPROVAL OF THE MINUTES OF THE SEPTEMBER 6, 2018.** The motion carried.

NEW BUSINESS

Cm. Ochsendorf, **MOVED APPROVAL OF RESOLUTION 1154: ADOPTION OF THE CITY OF ELKINS 2018-2023 STRATEGIC PLAN.** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1155: APPOINTING N. BROSS-FREGONARA TO THE ELKINS TREE BOARD.** The motion carried.

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Cm. Woolwine, **MOVED APPROVAL OF RESOLUTION 1156: REAPPOINTING J. GALLAGHER TO THE ELKINS BUILDING COMMISSION.** The motion carried.

Cm. Parker, **MOVED APPROVAL OF RESOLUTION 1157: AUTHORIZATION OF THE CREATION OF A BANK ACCOUNT FOR FORFEITURES WITHIN THE ELKINS POLICE DEPARTMENT.** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1158: APPROVING INVOICES RELATING TO THE WATER SYSTEM IMPROVEMENT PROJECT AND AUTHORIZING PAYMENT THEREOF.** The motion carried.

Cm. Woolwine, **MOVED APPROVAL OF RESOLUTION 1159: APPROVAL OF BUDGET REVISION 2019-001-03 FOR FISCAL YEAR 2019.** In accordance with the requirements of the state auditor’s office for interdepartmental budget revisions, the chair ordered a roll-call vote. The recording secretary called roll in random order. The motion carried. Council votes were as follows:

| | | | | | |
|-----------------|-----|---------------|-----|-------------------------------------|-----|
| R. Chenoweth | Yes | C. Lowther | Yes | L. Vest | Yes |
| M. Cuonzo | Yes | C. Metheny | Yes | R. Woolwine | Yes |
| C. Friddle, III | Yes | G. Ochsendorf | Yes | Mayor V. Broughton (in case of tie) | n/a |
| M. Hazen | Yes | D. Parker | Yes | | |

With unanimous consent, the Mayor moved item f to the end of the council agenda.

Cm. Friddle, **MOVED JOINT APPROVAL OF VINTAGE RESTAURANT, BIG TIMBER BREWING AND DAVIS & ELKINS COLLEGE ABCA ENDORSEMENT REQUESTS.** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF A LETTER OF SUPPORT FOR THE PHIL GAINER COMMUNITY CENTER AND THE RANDOLPH COUNTY FLASH MEMORANDUM OF UNDERSTANDING.** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL FOR RESIDENTIAL TRICK OR TREAT TO BE HELD 6:30 P.M. – 8:00 PM ON OCTOBER 31, 2018.** The motion carried.

Cm. Chenoweth, **MOVED APPROVAL OF CANCELLING THE REGULAR COUNCIL MEETING SCHEDULED OCTOBER 4, 2018 AND SCHEDULING A SPECIAL CALL COUNCIL MEETING ON OCTOBER 10, 2018 AT 5:00 P.M.** The motion carried.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Woolwine, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

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- Accounts Payable check transactions for the period September 4 – 14, 2018

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits.
- Events
- Treasurer's report

The following building permits have been issued since the previous regular council meeting.

| ISSUED BUILDING PERMITS | | | | |
|--------------------------------|----------------------------|------------------------|---------------------------|--------------|
| Permit | Applicant | Location | Description | Value |
| 180236 | Bennett, Jo Ellen | 337 Blaine Ave | New House & Garage | 130,000.00 |
| 180237 | McCollam, John | 124 Diamond St. | HVAC | 4,600.00 |
| 180238 | Hivley, Wilma | 217 Ferndale Dr. | Re-Roof | 6,500.00 |
| 180239 | Steiger, Michael | 110 Henry Ave. | Soffit and Fascia | 500.00 |
| 180240 | Osborne, Matthew | 118 Elm St | Build Garage | 10,000.00 |
| 180241 | Grindle, William | 12 Dent St. | Re-Roof | 6,854.00 |
| 180242 | Marsteller, Clifford | 109 Buffalo St. | Upgrade Electric Service | 1,200.00 |
| 180243 | Miller, Robin | 1003-1/2 S Kerens Ave. | Re-Roof Garage | 2,000.00 |
| 180244 | Coffman, Stacy | 212 Davis Ave. | Remodel | 2,000.00 |
| 180245 | Smith, Richard & Elizabeth | 114 Bruce St | New House & Garage | 126,900.00 |
| 180246 | Strong, Stuart | 301 Central St. | Repair Roof | 2,000.00 |
| 180247 | Calain, Mark | 113 Sunset Dr. | New Windows | 1,400.00 |
| 180248 | Bodkins, Tommie | 1515 Taylor Ave. | Interior Remodel | 18,000.00 |
| 180249 | Fath, Tracy | 218 Center St. | Interior Remodel & Rewire | 2,500.00 |
| 180250 | Miller, Robin | 1003-1/2 S Kerens Ave. | Re-Roof Garage | 2,000.00 |

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|--------|-------------------------|---------------------|----------------|-----------|
| 180251 | Lambert, Robert & Julia | 105 Pleasant Ave. | New Windows | 3,995.00 |
| 180252 | Semmler, Lorna | 1411 Lavalette Ave. | Re-Roof | 8,900.00 |
| 180253 | Sutton, Jessica | 107 Elm St. | Rewire Kitchen | 2,000.00 |
| 180254 | Wilfong Law | 330 Randolph Ave | Sign | 906.00 |
| 180255 | McCallister, Robert | 105 Southview Dr. | Fence | 2,668.00 |
| 180256 | Elkins Metro | 1200 Harrison Ave. | Re-Roof | 37,430.00 |

MAYOR’S COMMENT

On September 21 the Phil Gainer Community Center is hosting an outdoor movie night. September 22 the Presbyterian Church will have their mobile food truck in Church Lane and Main Street will host the Scarecrow set-up and festival downtown. Elkins High School will be marching down Davis Avenue next Friday, September 28th to their home football game. The Mountain State Forest Festival begins Saturday, September 29th.

NEW BUSINESS (continued)

Cm. Metheny, **MOVED APPROVAL TO ENTER EXECUTIVE SESSION TO DISCUSS AN OPERATIONS DEPARTMENT PERSONNEL MATTER.** The motion carried. Council entered executive session at 8:05 p.m. and returned at 8:10 p.m. The Chair announced no action was taken.

Cm. Metheny, **MOVED APPROVAL TO CHANGE THE PAY STEP FOR J. YORKEY, STREET SWEEPER OPERATOR, FROM A STEP 3 TO STEP 4 RETROACTIVE TO JULY 1, 2018.** The motion carried.

Cm. Metheny, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 8:11 p.m.

*Approved by council at the meeting
of October 10, 2018*

Van T. Broughton, Mayor

Attest:

Jessica R. Sutton, City Clerk