



Thank you for your interest in joining the Elkins Police Department. Please review the enclosed materials and return your completed application as soon as possible.

Applications will not be accepted after 4 p.m. on Friday September 7th.

The purpose of this testing process is to generate the civil service list from which appointments will be made in the event that any openings arise or new positions are created. Lists remain valid for three years. There is currently one or more vacancies.

To apply:

- Review materials in this packet.
- Bring completed application to Elkins City Hall (401 Davis Avenue) by above date/time.

This packet contains the following materials. Please double check to make sure you have all of these documents, as they will help you prepare for and understand the testing process, in addition to the compensation and benefits enjoyed by Elkins police officers.

- Police Civil Service Application
- Civil Service Testing Schedule (with test locations)
- Advisory to Police Applicants
- Compensation and Fringe Benefits
- Physical Agility Test Information

There is no study guide available through the state office that supplies the tests that we use. However, study guides for many different police tests are available from book stores, online vendors and in public libraries, and reviewing any of these will help you prepare for this test.

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APPLICATION FOR POLICE CIVIL SERVICE TEST

Name (Last, First, MI) _____ Today's Date ___/___/___

Social Security Number _____ Driver's License Number _____

Email _____

Address _____ City _____ ST _____ ZIP _____

Home Telephone Number (____) _____ Daytime Telephone Number (____) _____

Date of Birth ___/___/___ Place of Birth (City and State) _____

SPECIAL PURPOSE QUESTIONS

Height ___ Feet ___ Inches Weight ___ Lbs. Are you a U. S. Citizen? Yes ___ No ___

Is the state of your health and your physical capacity currently sufficient to allow you to safely and efficiently perform the duties of a police officer? Yes ___ No ___

I understand and agree that I may be required to take a physical examination and/or an agility test. I agree to take such test(s) at such time as designated by the Commission and to release the Commission, its members, officers or agents from any claim arising in connection with the use of such test(s). Yes ___ No ___

Have you been convicted of a felony or misdemeanor? Yes ___ No ___ Describe _____

Have you been convicted of Domestic Violence? Yes ___ No ___

Have you taken the Elkins Police Department entry-level written exam in the last three years? Enter dates below:

EDUCATION

	NO. OF YEARS ATTENDED	NAME OF SCHOOL	CITY	COURSE	DID YOU GRADUATE?
High School					
College/University					
Other					

Criminal Justice or related degree? ___ Yes ___ No ___ Associate's ___ Bachelor's ___ Advanced

MILITARY SERVICE RECORD

Branch of Service _____ Discharge Date ___/___/___ Rank _____

Present Membership in National Guard or Reserve Yes ___ No ___ Date obligation ends ___/___/___

