

## ***Approved Minutes***

# **ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES**

***401 Davis Avenue  
Council Chamber, 2nd Floor  
February 7, 2019  
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons R.C. Chenoweth, C.H. Friddle, III, M.M. Hazen, C.C. Lowther, C. L. Metheny, E.R. Ochsendorf, D.C. Parker, L.H. Vest and R. A. Woolwine; Police Chief G. Galloway; City Treasurer T. Judy;; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter B. Johnson.

Councilperson M. D. Cuonzo and Fire Chief T. W. Meader were absent.

### **PRESENTATION**

Denise Campbell presented to council information regarding the Atlantic Coast Pipeline. Randolph County currently houses one yard (2A) which was established in April 2018. There were approximately 500 employees working there, but since the work stop, that has reduced to around 200. The Fourth Circuit Court of Appeals has rescinded the permits and placed a Stay Order on the entire pipeline project, which affects WV, VA and MD. The ACP had hoped to be in front of the Court in March, but due to the recent government shutdown, that date has been pushed back to April or May. Due to environmental restrictions, the ACP can only cut trees until March 31<sup>st</sup>, so given the current stay, no work, other than stabilization allowed by the court, could possibly resume until the fall.

Anne Beardslee, Executive Director, and Taira Landavere, Marketing Director, for the Elkins Welcome Depot Center and the Elkins Randolph County Tourism CVB, presented a summary of the organizations 2018 accomplishments and their goals for 2019. They are focusing on relationship building, social media, a county-wide calendar, their new website and maintaining and attracting events. The organizations also received three awards in 2018 – the Governor’s Service Award, the Governor’s Tourism Award, and Trip Advisor’s Certificate of Excellence.

### **MINUTES**

Cm. Ochsendorf, **MOVED APPROVAL OF THE MINUTES OF THE JANUARY 17, 2019 MEETING.**  
The motion carried.

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**NEW BUSINESS**

Cm. Parker, **MOVED APPROVAL OF ORDINANCE 258: AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF ELKINS, WEST VIRGINIA, TO EXEMPT THE CITY FROM THE LIMITATION IMPOSED BY WEST VIRGINIA CODE § 8-12-5(52) BY RAISING THE PER CAPITA AMOUNT THE CITY MAY EXPEND FOR ADVERTISING THE MUNICIPALITY AND FOR THE ENTERTAINMENT OF VISITORS FROM TWENTY-FIVE CENTS TO ONE DOLLAR ANNUALLY (2<sup>ND</sup> AND FINAL READING).** The motion carried.

Cm. Woolwine, **MOVED APPROVAL OF RESOLUTION 1186: ACCEPTING CONDITIONS AND AUTHORIZING EXECUTION OF AGREEMENT BETWEEN SUDDENLINK COMMUNICATIONS AND THE CITY OF ELKINS.** The motion carried.

Cw. Hazen, **MOVED APPROVAL OF RESOLUTION 1191: ACCEPTING CONDITIONS OF LEASE BETWEEN THE ELKINS HISTORIC LANDMARKS COMMISSION AND THE CITY OF ELKINS, AND AUTHORIZING EXECUTION OF AGREEMENT.** The motion carried.

Cw. Hazen, **MOVED APPROVAL OF RESOLUTION 1192: APPROVING “FULL-TIME REGULAR EMPLOYEE” STATUS AND ESTABLISHING A NEW COMPENSATION LEVEL FOR R. SUMMERFIELD AS A POLICE PATROLMAN.** The motion carried.

Cw. Hazen, **MOVED APPROVAL OF RESOLUTION 1193: AUTHORIZING CONDITIONS OF AGREEMENT BETWEEN HART OFFICE SOLUTIONS, LLC AND THE CITY OF ELKINS, AND AUTHORIZING EXECUTION OF AGREEMENT.** The motion carried.

Cm. Woolwine, **MOVED APPROVAL OF RESOLUTION 1194: APPROVING “FULL-TIME REGULAR EMPLOYEE” STATUS AND ESTABLISHING A COMPENSATION LEVEL FOR S. ROWBACK.** The motion carried.

Cm. Metheny, **MOVED APPROVAL OF THE PROPOSED ADDRESSING OF DAVIS AND ELKINS COLLEGE.** The motion carried.

Cm. Metheny, **MOVED APPROVAL OF THE PROPOSED ADDRESSING OF GRACELAND HILLS.** The motion carried.

**APPROVAL OF VENDOR INVOICE PAYMENTS**

Cm. Woolwine, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period January 14 – February 1, 2019

**Approved Minutes****CORRESPONDENCE AND NOTIFICATIONS**

Council received the following correspondence and notifications:

- Issued building permits.

The following building permits have been issued since the previous regular council meeting.

<b>ISSUED BUILDING PERMITS</b>				
<b>Permit</b>	<b>Applicant</b>	<b>Location</b>	<b>Description</b>	<b>Value</b>
190008	Montgomery, David	1104 ½ S. Henry Ave	Repair garage wall	7,500.00
190010	D&E College	President's House	Remodel bathroom and redo walls in dining room	4,015.00
190011	Tanner, Justin	110 Hanley St.	Remove kitchen wall & install beam	2,500.00
190012	Kessler, Herschel	227 Lough St.	Replace siding; remodel bathroom; and replace living room ceiling	4,000.00
190013	Winkler, Jon	3 Park St.	Ceiling	6,200.00
190014	Van Gundy, Douglas	101 Barron Ave.	Install tile shower and floor	4,475.00

**MAYOR'S COMMENTS**

Thank you to the Fire Chief, Police Chief, Operations and Treasurer's Office for their efforts during the recent cold spell. Councilman Friddle added that the Fire Department had three individuals come in to warm up.

Thank you to the Police Department for their efforts in securing grant money and equipment.

Gerry Roberts advised council that the Home Rule Bill passed out of Senate as we wanted, but that our Delegates needed to hear from us now in order to ensure movement and passage of the House version.

Cm. Metheny, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 8:15 p.m.

**Approved Minutes**

*Approved by council at the meeting  
of February 21, 2019*

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Van T. Broughton, Mayor

*Attest:*

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Jessica R. Sutton, City Clerk