

## ***Approved Minutes***

# **ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES**

***401 Davis Avenue  
Council Chamber, 2nd Floor  
February 21, 2019  
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons R.C. Chenoweth, M. D. Cuonzo, M.M. Hazen, C. L. Metheny, E.R. Ochsendorf, L.H. Vest and R. A. Woolwine; Police Chief G. Galloway; Fire Chief T. W. Meader; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter B. Johnson.

Councilmen C.H. Friddle, III, C.C. Lowther, D.C. Parker, and City Treasurer T. Judy were absent.

### **PUBLIC COMMENT**

Judy Guye, 107 Sylvester Drive, believes the City's Strategic Plan to be very ambitious. It is a good plan and council seems to be following it so far. However, I have heard no discussion of lowering or removing the B&O Tax for our merchants now that we have the sales tax revenue. These items in the Strategic Plan are not mandatory, and don't have to be completed by the time line given. Recently Mark Doak provided a letter to council regarding the B&O and Sales taxes. I believe we need to reduce B&O and increase wages.

George Kniley, 110 Orchard St., has nothing but contempt for council. He purchased a home and has tried to keep his property up only to watch the house across the alley deteriorate over the years. He hasn't been able to open his curtains on that side of his house for years because they can't stand to look at it. Mr., Kniley advised council that he plans to put up signs during the Forest Festival stating that the City of Elkins loves trash. He doesn't believe that what has happened with the property transfers is legal and has no faith in the City.

### **PRESENTATIONS**

Karen Jacobson with the Randolph County Housing Authority advised council that the organization will be celebrating its fortieth year. An event will be planned soon and council will be notified. Mrs. Jacobson provided two flyers with information about the RCHA's accomplishments and programs. The City has been a partner and supporter of the RCHA for many years and she appreciates the continued support.

## **Approved Minutes**

Laura Ward of the Randolph County Senior Center and Country Roads Transit reported to council that over 17,000 rides were provided in the Elkins area in 2018. This was down only slightly from the previous year, but so far in 2019 ridership has increased. They provide both loop service to the north and the south as well as on demand service from point to point. One dollar of investment in the program generates two dollars from Federal Transit Funds. Ms. Ward advised that riders use the service for appointments, shopping and other general travel needs. The City has been an important partner since day one and she invites council to ride the transit and witness how important and impactful it is. In the future they would like to be able to provide extended hours during the week and Saturday service.

### **MINUTES**

Cm. Metheny, **MOVED APPROVAL OF THE MINUTES OF THE FEBRUARY 7, 2019.** The motion carried.

### **NEW BUSINESS**

Cw. Hazen, **MOVED APPROVAL OF RESOLUTION 1195: APPROVING “FULL-TIME REGULAR EMPLOYEE” STATUS AND ESTABLISHING A COMPENSATION LEVEL FOR L. COOPER.** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1196: AUTHORIZING CONDITIONS OF AGREEMENT BETWEEN HART OFFICE SOLUTIONS, LLC AND THE CITY OF ELKINS, AND AUTHORIZING EXECUTION OF AGREEMENT.** The motion carried.

Cw. Hazen, **MOVED APPROVAL OF RESOLUTION 1197: APPOINTING D. TURNER TO THE ELKINS HISTORIC LANDMARKS COMMISSION.** The motion carried.

The Clerk announced the 2019 Municipal Election canvass and certification dates. They are as follows:

- 2019 Municipal Election Canvass – March 11, 2019 at 12:00 p.m.
- 2019 Municipal Election Certification – March 13, 2019 at 7:00 p.m.

Cm. Metheny, **MOVED APPROVAL OF ENTERING INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING THE CITY OWNED PROPERTY ON ELEVENTH STREET.** The motion carried. Council entered into executive session at 7:31 p.m. and returned at 8:00 p.m. The Chair announced that no action was taken.

### **APPROVAL OF VENDOR INVOICE PAYMENTS**

Cm. Woolwine, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period February 4 – February 15, 2019

**Approved Minutes****CORRESPONDENCE AND NOTIFICATIONS**

Council received the following correspondence and notifications:

- Issued building permits.
- Treasurer's report

The following building permits have been issued since the previous regular council meeting.

<b>ISSUED BUILDING PERMITS</b>				
<b>Permit</b>	<b>Applicant</b>	<b>Location</b>	<b>Description</b>	<b>Value</b>
190015	Varner, Constance	226 Sylvester Dr	Replace Shingles	15,205.00
190016	Shipp, Joseph	410 Center St.	Replace Shingles	4,818.00
190017	Reckart Logistics, LLC	929 S. Davis Ave.	Remodel Offices	36,681.00
190018	Hutton, Bradford	500 Center St.	Repair Fire Damage	3,600.00
190019	Hunter, Juanita	206 Edgewater Dr.	Replace Shingles	5,970.00
190020	Hudnall, Carol	204 Edgewater Dr.	Replace Shingles	5,970.00
190021	Cunningham, Randall	216 Center St.	New Residential Home	100,000.00

Committee and Administrative Officer reports were provided by those present.

**MAYOR'S COMMENTS**

The Mayor recently attended the Youth Build graduation, the Laurel Place grand opening and was invited to speak and answer questions with students at D&E College. He also had a few elementary students visit him at City Hall. Wednesday Senator Manchin visited Elkins and participated in an awards ceremony as well as a roundtable discussion with local business owners. Seth Gainer, a native of Elkins, accompanied Mr. Manchin, and then met with the Mayor the next day.

Cm. Metheny, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 8:15 p.m.

*Approved by council at the meeting  
of March 7, 2019*

***Approved Minutes***

---

Van T. Broughton, Mayor

*Attest:*

---

Jessica R. Sutton, City Clerk