

Approved Minutes

**ELKINS COMMON COUNCIL
REGULAR COUNCIL MEETING
MINUTES**

***401 Davis Avenue
Council Chamber, 2nd Floor
March 7, 2019
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, M.M. Hazen, C.C. Lowther (arrived at 7:33 p.m.), C. L. Metheny, E.R. Ochsendorf, D.C. Parker, L.H. Vest and R. A. Woolwine; Police Chief G. Galloway; City Treasurer T. Judy; Fire Chief T. W. Meader; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter B. Johnson.

PRESENTATION

Chris Lee, Manager of the Phil Gainer Community Center, provided Council with an overview of past and current events at the Center. Mr. Lee reported that when he started approximately three years ago the Center was a blank slate with the intention of turning it into an accessible, usable space for the community as well as having an impact on the youth. He feels that they are fulfilling this mission. The PGCC hosts large annual and one-time events for several organizations; rentals for birthday parties and baby showers; a thriving recreation program; as well as ongoing in-house uses by several organizations. One of the programs Mr. Lee is especially proud of and that the Center is becoming known for, is the ENGAGE after-school program. There are 94 children enrolled and they see an average of 28 each day.

The Center is grateful for past and continuing support from the City, the County and other outside donors. Mr. Lee has seen a significant increase in rentals over the last year and expects this to continue, particularly once the new HVAC system is installed. Mr. Lee also identified some needs, beyond this including a part-time janitor and keypad entry for the doors.

MINUTES

Cm. Metheny, **MOVED APPROVAL OF THE MINUTES OF THE FEBRUARY 21, 2019 MEETING.** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF THE MINUTES OF THE FEBRUARY 28, 2019 SPECIAL CALL MEETING.** The motion carried.

NEW BUSINESS

Cw. Hazen, **MOVED APPROVAL OF RESOLUTION 1198: APPOINTMENT OF C. PATTERSON TO THE ELKINS HISTORIC LANDMARKS COMMISSION.** The motion carried.

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Cm. Parker, MOVED APPROVAL OF **RESOLUTION 1199: DESIGNATING THE CITY OF ELKINS STREET GARAGE AS THE JAMES E. LEWIS BUILDING.** The motion carried. Council agreed the Municipal Properties Committee can make a decision on the style of sign and that a dedication ceremony would be held.

Cm. Ochsendorf, MOVED APPROVAL OF **RESOLUTION 1200: REAPPOINTING J. TRIBBLE TO THE ELKINS PARKS AND RECREATION COMMISSION.** The motion carried.

Cm. Ochsendorf, MOVED APPROVAL OF **RESOLUTION 1201: REAPPOINTMENT OF GERALDINE ROBERTS AS CITY ATTORNEY.** The motion carried.

Cm. Ochsendorf, MOVED APPROVAL OF **RESOLUTION 1202: APPROVING “FULL-TIME REGULAR EMPLOYEE” STATUS AND CONFIRMING A COMPENSATION LEVEL FOR J. SHREVE.** The motion carried.

Cw. Hazen, MOVED APPROVAL OF **RESOLUTION 1203: CITY OF ELKINS WATER SYSTEM IMPROVEMENTS PROJECT CHANGE ORDER NO. 9 TO CONTRACT NO. 4.** The motion carried.

Cm. Metheny, MOVED APPROVAL OF **RESOLUTION 1204: APPROVING INVOICES RELATING TO THE WATER SYSTEM IMPROVEMENTS PROJECT AND AUTHORIZING PAYMENT THEREOF.** The motion carried.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Woolwine, MOVED APPROVAL OF THE INVOICES PRESENTED. The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period February 18 – March 1, 2019.

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits.
- Events

The following building permits have been issued since the previous regular council meeting.

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ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
190022	Nicelson, Randall	Lot 66 Heavner Acres	Electric Service Inspection	100.00
190023	Elkins Metal Recycling	1331 Livingston St	Asbestos Abatement	2,000.00
190024	Schumacher, Gregory	110 Vector Ave	Remodel Bathroom	2,500.00
190025	Elza, John	200 Wilson St	Replace Furnace	2,900.00
190026	Shearer, Warren & Patti	115 Wilson Ln.	New Home	126,742.00
190027	Miller, Amanda	614 North Ave.	Electric Service Inspection	100.00
190028	Teter, Roy & Madalin	200 Central St.	Electric Service Inspection	1,500.00
190030	Elkins Metal Recycling	1331 Livingston St	Demolition	2,500.00
190031	Studio Fox	220 Davis Ave	Sign	300.00

MAYOR'S COMMENTS

Thank you to Cw. Vest for representing the City at the IOOF dinner and presenting keys to the City to the honored guests. I recently attended two events at local schools for Dr. Seuss week and a cyber security training and luncheon. I also received a call from U.S. Senator Joe Manchin congratulating me on doing a great job for the City. Upcoming is the Randolph County Humane Society "Spay"ghetti dinner. Finally, I'd like to recognize the amazing job being done at the Phil Gainer Community Center.

Cm. Metheny, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 8:02 p.m.

*Approved by council at the meeting
of March 21, 2019*

Van T. Broughton, Mayor

Attest:

Jessica R. Sutton, City Clerk