

Approved Minutes

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES

***401 Davis Avenue
Council Chamber, 2nd Floor
March 21, 2019
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were City Clerk J.R. Sutton (acting as Mayor); Councilpersons R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, M.M. Hazen, C.C. Lowther, C. L. Metheny, D.C. Parker, and R. A. Woolwine; Police Chief G. Galloway; City Treasurer T. Judy; Fire Chief T. W. Meader; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; Lea Crawford (acting as recording secretary); and Inter-Mountain Reporter B. Johnson.

Mayor Van T. Broughton; and Councilpersons E.R. Ochsendorf L.H. Vest were absent.

PUBLIC COMMENT

Nanci Bross-Fregonara, 210 Boundary Ave., offered thanks to Councilman R. Woolwine for his service. She was happy to have worked with him for eight years on council and appreciated his work on council.

PRESENTATION

Madalyn Humphrey, Elkins Main Street Director, spoke to council about working together to foster a viable and working community. The passion and determination in Elkins is what it takes to bring the community, downtown and visitors together. Thank you to council for the past and continuing support.

Chelley Depp, Randolph County Convention and Visitor's Bureau Board President, advised council that despite the cuts in funding they continue to promote and market the city and county as they always have. Ms. Depp reported on past and future activities, noting that the RCCVB is working with a new destination travel partner to bring over 1000 buses per season to the City. She reports they spent approximately \$80,000 in marketing in the past fiscal year and have dedicated \$30,000 for the spring season.

MINUTES

Cm. Metheny, **MOVED APPROVAL OF THE MINUTES OF THE MARCH 7, 2019 REGULAR MEETING.**
The motion carried.

Cm. Metheny, **MOVED APPROVAL OF THE MINUTES OF THE MARCH 11, 2019 SPECIAL MEETING.**
The motion carried.

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Cm. Friddle, **MOVED APPROVAL OF THE MINUTES OF THE MARCH 13, 2019 SPECIAL MEETING.** The motion carried.

NEW BUSINESS

Cw. Hazen, **MOVED APPROVAL OF RESOLUTION 1205: AUTHORIZING APPLICATION FOR STATE DEVELOPMENT GRANT THROUGH THE STATE HISTORIC PRESERVATION OFFICE (“SHPO”) FOR CITY HALL.** The motion carried. Mr. Pingley advised council this is a 50/50 matching grant with an estimated total cost of \$114,000.

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1206: APPROVAL OF BUDGET REVISIONS 3 THROUGH 12 FOR FISCAL YEAR 2019.** The motion carried.

Cm. Woolwine, **MOVED APPROVAL OF RESOLUTION 1207: APPROVAL OF BUDGET REVISION 2019-001-06 FOR FISCAL YEAR 2019.** The motion carried. In accordance with the requirements of the state auditor’s office for interdepartmental budget revisions, the chair ordered a roll-call vote. The recording secretary called roll in random order. The motion carried. Council votes were as follows:

R. Chenoweth	Yes	C. Lowther	Yes	L. Vest	absent
M. Cuonzo	Yes	C. Metheny	Yes	R. Woolwine	Yes
C. Friddle, III	Yes	G. Ochsendorf	absent	Mayor V. Broughton (in case of tie)	n/a
M. Hazen	Yes	D. Parker	Yes		

Cm. Parker relayed to council recent discussions in Public Safety regarding the use of the dedicated \$50,000 for demolitions to also be used for payment of delinquent taxes when found necessary for the City to acquire property and move forward on a demolition. The City has no interest in being put in at a disadvantage, and will work with property owners or the courts as needed. Currently the City is working with two property owners who may be willing to deed the properties in exchange for payment of delinquent taxes.

Cm. Woolwine, **MOVED APPROVAL OF FY2020 BUDGET.** In accordance with Resolution 924 and the amended City of Elkins Rules of Council the chair called for a roll call vote. The clerk called roll in random order. Cm. Lowther recused himself from the vote. The motion carried. Council votes were as follows:

R. Chenoweth	Yes	C. Lowther	recused	L. Vest	absent
M. Cuonzo	Yes	C. Metheny	Yes	R. Woolwine	Yes
C. Friddle III	Yes	G. Ochsendorf	absent		
M. Hazen	Yes	D. Parker	Yes		

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Cm. Woolwine, **MOVED APPROVAL OF FY2020 COAL SEVERANCE BUDGET.** The motion carried.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Woolwine, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period March 3 – 15, 2019

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
190032	Muhlestein, Lynn	203 Randolph Ave.	Replace HVAC	3,600.00
190033	Lee, David & Holly	120 Grandview Ave.	Foundation Repair & Water Proofing	50,701.00
190034	Unger, Joan	84 Pleasant Ave.	Install Tile Around Shower & Build Closet	3,675.00
190035	Fath, Tracy	218 Center St.	Re-roof	4,500.00
190035	Farley, Farrah	201 Heavner Ave.	Zoning Appeal	50.00
190037	Lowe, Freda	215 Center St.	Install Metal Roof	6,500.00
190038	Woodford Church	115 First St.	Re-Roof	3,000.00
190039	Hyer, David	105 Barron Ave.	Build Garage	40,000.00
190040	Twig, James	211 Evergreen Dr.	Install Privacy Fence	6,000.00
190041	Gatehouse, Edward	114 Pleasant Ave.	Upgrade Electric Service	250.00
190042	Kostakos, Nick	310 Buffalo St.	Install Gutter	1,911.00

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MAYOR'S COMMENTS

Acting Mayor J. Sutton thanked scouts from Troop 88 for attending the meeting and leading us in the Pledge of Allegiance.

Committee assignments effective April 1, 2019 were sent out. Please contact the Clerk by March 26th with the day and time of your recurring meetings.

There is a special call council meeting on Tuesday, March 26th at 3:00 p.m. to review a grant application for work on the Darden Carriage House.

The swearing in of all re-elected and newly elected council members will be held on Friday, March 29th at 2:00 p.m.

Thanks were given to Councilpersons R. Woolwine and E. Ochsendorf for their years of dedicated service to the City.

Cm. Woolwine, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 8:05 p.m.

*Approved by council at the meeting
of April 4, 2019*

Van T. Broughton, Mayor

Attest:

Jessica R. Sutton, City Clerk