

Approved Minutes

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES

***401 Davis Avenue
Council Chamber, 2nd Floor
April 4, 2019
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Councilpersons R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, J.A. Guye, M.M. Hazen, G.M. Hinchman, C.C. Lowther, C. L. Metheny, D.C. Parker, and L.H. Vest; Police Chief G. Galloway; City Treasurer T. Judy; Fire Chief T. W. Meader; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as Mayor); L. Crawford (acting as recording secretary); and Inter-Mountain Reporter B. Johnson.

Mayor Van T. Broughton was absent.

MINUTES

Cm. Metheny, **MOVED APPROVAL OF THE MINUTES OF THE MARCH 21, 2019 REGULAR MEETING.** The motion carried.

Cm. Metheny, **MOVED APPROVAL OF THE MINUTES OF THE MARCH 26, 2019 SPECIAL CALL MEETING.** The motion carried.

NEW BUSINESS

Cm. Chenoweth, **MOVED APPROVAL OF ORDINANCE #259: AN ORDINANCE OF THE CITY OF ELKINS, WV, AMENDING CITY CODE CHAPTER 5, SEC. 5-7, REGARDING THE AMENDMENT TO THE STATE BUILDING CODE AND REPEALING ORDINANCE 215 (1ST OF TWO READINGS).** The motion carried.

Cm. Metheny, **MOVED APPROVAL OF RESOLUTION 1209: AUTHORIZING THE CITY TO ACT IN RELATION TO DOWNTOWN PARKING BY INCREASING FREE PARKING TO THREE HOURS.** The motion carried. This will be effective immediately.

Cw. Hazen, **MOVED APPROVAL OF RESOLUTION 1210: APPROVING “FULL-TIME REGULAR EMPLOYEE” STATUS AND CONFIRMING A COMPENSATION LEVEL FOR S. POE.** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1211: AUTHORIZING A WAIVER OF THE CONTRACTING BUSINESS AND OCCUPATION TAXES FOR THE ELKINS POLICE DEPARTMENT RENOVATION PROJECT.** The motion carried

Approved Minutes

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1212: ACCEPTING BIDS FROM AND AUTHORIZING EXECUTION OF AGREEMENTS WITH SUCCESSFUL BIDDERS FOR THE ELKINS POLICE DEPARTMENT RENOVATION PROJECT.** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1213: ACCEPTING BID FROM AND AUTHORIZING EXECUTION OF AGREEMENT WITH ASSURED PARTNERS OF WEST VIRGINIA, LLC, FOR GENERAL LIABILITY INSURANCE.** The motion carried.

City Clerk J.R. Sutton advised council of existing addresses and street names that were in conflict and advised of suggested changes. Council requested that letters be sent to those residents whose street name would need to be changed, requesting input. This will be brought back to council for further consideration at a later date.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Friddle, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period March 18-29, 2019.

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits
- Events

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
190043	Martin, Robert	633 Capital St.	Install Metal Roof	12,620.00
190044	Shears, Brian	1306 S Davis Ave.	Replace Porch Roof	1,100.00
190045	Davis & Elkins College	Martin Fieldhouse	Replace Roof	416,730.00
190046	Kolsun, Phillips	220 Sylvester Dr	Electric Remodel	3,130.00
190047	Skidmore, Loretta	1525 Lavalette Ave.	Replace Roof	6,853.00

Approved Minutes

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
190048	Elkins Distributors	1021 S Davis Ave	Install Metal Roof & Shingles	25,000.00
190049	Grubb, Nancy	1619 S Davis Ave.	Replace Roof	4,486.00
190050	McCollam, John	124 Diamond St.	Interior Remodel	2,500.00
190051	Scott, Eldrige & Willa	244 Bruce St.	Install Metal Roof	5,700.00
190052	Kyle Arnold	98 Pleasant Ave	Re-Roof Storage Shed	600.00
190053	First United Methodist Church	315 Kerens Ave.	Enclose Basement Stairs	22,000.00
190054	Schoonover, William	8 Monticello St	Driveway	2,100.00
190055	Hinzman, Danielle	122 Guy St	Replace 5 Windows	1,100.00
190056	Schoonover, Lawrence	200 S. Randolph Ave.	Replace Roof	5,200.00
190057	Wiseman, Danny	1520 S Davis Ave.	Install Metal Roof	2,000.00
190058	Gallagher, Patrick	236 Terrace Ave.	Replace Cedar Shingles on N. Side of House	1,360.00

MAYOR'S COMMENTS

Due to the requirement that council meet on Tuesday, April 16th to Lay the Levy, the regular council meeting scheduled for April 18th will be cancelled and all business will be moved to the meeting on the 16th.

Cm. Metheny, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 7:49 p.m.

*Approved by council at the meeting
of April 16, 2019*

Van T. Broughton, Mayor

Attest:

Jessica R. Sutton, City Clerk