

***Approved Minutes***

**ELKINS COMMON COUNCIL  
SPECIAL COUNCIL MEETING  
MINUTES**

***401 Davis Avenue  
Council Chamber, 2nd Floor  
April 16, 2019  
7:00 p.m.***

Elkins Common Council met in special session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons R.C. Chenoweth, M. D. Cuonzo, J.A. Guye, M.M. Hazen, G.M. Hinchman, C.C. Lowther, C. L. Metheny, D.C. Parker, and L.H. Vest; Police Chief G. Galloway; City Treasurer T. Judy; Fire Chief T. W. Meader; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter B. Johnson.

Councilman C.H. Friddle, III, and Operations Manager R.P. Pingley were absent.

**PUBLIC COMMENT**

Carol Reams of 102 N. Washington Ave, is concerned over the proposed address change because it will be a hassle. Mrs. Reams states that multiple residents on N. Washington are elderly and that several have serious health problems. Mrs. Reams is requesting that the addresses not be changed and suggests that if there is someone on Washington Ave. with a problem receiving mail, that the council change their address instead.

**MINUTES**

Cm. Metheny, **MOVED APPROVAL OF THE MINUTES OF THE APRIL 4, 2019 MEETING.** The motion carried.

**NEW BUSINESS**

Cw. Cuonzo, **MOVED APPROVAL OF ORDINANCE 259: AN ORDINANCE OF THE CITY OF ELKINS, WV AMENDING CITY CODE CHAPTER 5, SEC. 5-7, REGARDING THE AMENDMENT TO THE STATE BUILDING CODE AND REPEALING ORDINANCE 215 (2<sup>ND</sup> AND FINAL READING).** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF ORDINANCE 260: AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF ELKINS, WEST VIRGINIA, AMENDING ELKINS CITY CODE, CHAPTER 14, POLICE, ARTICLE I, IN GENERAL, AND RULES AND REGULATIONS OF THE ELKINS CIVIL SERVICE COMMISSION SEC. 4.04, APPLICATION FOR ORIGINAL APPOINTMENT, AND REPEALING ORDINANCE 241 (1<sup>ST</sup> OF TWO READINGS).** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF THE LAYING OF THE LEVY.** The motion carried.

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Cm. Metheny, **MOVED APPROVAL OF RESOLUTION 1214: APPOINTING R. WOOLWINE TO THE ELKINS PLANNING COMMISSION.** The motion carried.

Cm. Metheny, **MOVED APPROVAL OF RESOLUTION 1215: AMENDING THE CITY OF ELKINS PERSONNEL POLICIES REGARDING PROBATIONARY PERIOD AND LEAVE.** The motion carried.

Cw. Guye, **MOVED APPROVAL OF RESOLUTION 1216: APPROVING PROMOTIONAL STATUS AND CONFIRMING COMPENSATION LEVEL FOR M. HARTLEY.** The motion carried.

Cw. Hazen, **MOVED APPROVAL OF RESOLUTION 1217: APPROVING PROMOTIONAL STATUS AND CONFIRMING COMPENSATION LEVEL FOR S. AKERS.** The motion carried.

Cm. Parker, **MOVED APPROVAL OF RESOLUTION 1218: APPROVING “FULL-TIME REGULAR EMPLOYEE” STATUS AND CONFIRMING A COMPENSATION LEVEL FOR T. MACVEAN.** The motion carried.

Cw. Hazen, **MOVED APPROVAL OF AN OPEN CONTAINER WAIVER ENDORSEMENT FOR THE ELKINS WELCOME DEPOT CENTER.** The motion carried.

Cm. Metheny, **MOVED APPROVAL OF THE PROPOSED WASHINGTON AVENUE AND N. WASHINGTON AVENUE ADDRESSING.** In accordance with Resolution 924 and the amended City of Elkins Rules of Council the chair called for a roll call vote. The clerk called roll in random order. The motion carried. Council votes were as follows:

R. Chenoweth	Yes	M. Hazen	Yes	D. Parker	Yes
M. Cuonzo	Yes	M. Hinchman	Yes	L. Vest	Yes
C. Friddle III	Absent	C. Lowther	Yes		
J. Guye	No	C. Metheny	Yes		

**APPROVAL OF VENDOR INVOICE PAYMENTS**

Cm. Metheny, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period April 1 – 10, 2019

**CORRESPONDENCE AND NOTIFICATIONS**

Council received the following correspondence and notifications:

- Issued building permits
- Treasurer’s report
- Events

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The following building permits have been issued since the previous regular council meeting.

<b>ISSUED BUILDING PERMITS</b>				
<b>Permit</b>	<b>Applicant</b>	<b>Location</b>	<b>Description</b>	<b>Value</b>
190059	Floyd, James Jr.	1614 Taylor Ave.	Install Privacy Fence	1,200.00
190060	Haynes, Stephanie	706 W Main St.	Replace Roof Shingles	6,000.00
190061	Guthrie, Nayoka	1219 S Henry Ave.	Front Porch	4,000.00
190062	Davis Trust Co.	950 Beverly Pike	Alarm System	14,114.00
190063	Holiday Inn Express	175 Martin St.	Addition	1,200,000.00
190064	Life Reflections LLC	202 S Randolph Ave.	Replace Roof Shingles	18,854.00
190065	Munsey, Jerome	203 Forth St.	Replace Roof Shingles	8,245.00
190066	YMCA	400 Davis Ave.	Install New Rubber Roof	43,413.00
190067	Stemple, Stephen	116 Vector Ave.	Replace 2 Windows	1,376.00

**MAYOR'S COMMENTS**

The Mayor made several appearances last week including at a First Grade class at Third Ward school for Government Week; an event at Tip Top celebrating the outgoing Mountaineer and WVU cheerleader, which was also attended by WVU President Dr. Gordon Gee; the Elkins Main Street Heritage and Horizon Awards; and the Easter Egg Hunt at City Park.

City Hall is closed this Friday, April 19 for the Easter holiday.

Next week the DOH will be working with the Huttonsville Inmate crew to clean the sidewalks along Harrison Ave, Randolph Ave and N. Randolph Ave. The Ramps & Rails Festival is next Saturday at Town Square; the Busy Beaver grand opening is also Saturday April 27<sup>th</sup> at 9:00 and there are two Arbor Day events planned for Friday, April 26<sup>th</sup>.

Cm. Metheny, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 7:41 p.m.

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*Approved by council at the meeting  
of May 2, 2019*

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Van T. Broughton, Mayor

*Attest:*

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Jessica R. Sutton, City Clerk