

Proposed Minutes

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES

401 Davis Avenue

Council Chamber, 2nd Floor

June 6, 2019

Immediately following the public hearing

Elkins Common Council met in regular session in the council chamber of city hall. Present were City Clerk J.R. Sutton (acting as mayor); Councilpersons R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, J.A. Guye, M.M. Hazen, G.M. Hinchman, C. L. Metheny, D.C. Parker, and L.H. Vest; Police Chief G. Galloway; City Treasurer T. Judy; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; Executive Secretary L. Crawford (acting as recording secretary); and Inter-Mountain Reporter B. Johnson.

Mayor Van T. Broughton, Councilman C.C. Lowther and Fire Chief T. W. Meader were absent.

PRESENTATION

Newly appointed Augusta Heritage Center Director Seth Young introduced himself to council and provided an overview of what the program offers to participants as well as the economic impact on the City. They typically draw around 1500 participants from in-state, out-of-state and from out of the country who pay for lodging, food and other expenses during their time here. Mr. Young is also working with Elkins Main Street to improve the pedestrian experience in downtown Elkins, including putting up dummy storefronts in those that are empty.

MINUTES

Cm. Metheny, **MOVED APPROVAL OF THE MINUTES OF THE MAY 16, 2019 MEETING.** The motion carried.

NEW BUSINESS

City Clerk J. Sutton administered the oath to newly hired Elkins Police Department Patrolman Jerry Wilson. Officer Wilson was welcomed by council.

Cw. Cuonzo, **MOVED APPROVAL OF ORDINANCE 261: AN ORDINANCE OF THE CITY OF ELKINS, WEST VIRGINIA TO VACATE, ABANDON AND CLOSE A PORTION OF THOSE CERTAIN PUBLIC RIGHTS OF WAY KNOWN AS SUMMIT STREET EXT. AND ALLEY BETWEEN 194 AND 210 SUMMIT STREET WITHOUT ANY VALUATION (1ST OF TWO READINGS).** The motion carried.

Cm. Parker, **MOVED APPROVAL OF RESOLUTION 1225: REAPPOINTMENT OF LARRY WING TO THE ELKINS-RANDOLPH COUNTY REGIONAL AIRPORT AUTHORITY.** The motion carried.

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Cm. Metheny, **MOVED APPROVAL OF RESOLUTION 1226: APPROVAL OF BUDGET REVISION 2019-001-07 FOR FISCAL YEAR 2019.** In accordance with the requirements of the state auditor’s office for interdepartmental budget revisions, the chair ordered a roll-call vote. The recording secretary called roll in random order. The motion carried. Council votes were as follows:

R. Chenoweth	Yes	M. Hazen	Yes	D. Parker	Yes
M. Cuonzo	Yes	M. Hinchman	Yes	L. Vest	Yes
C. Friddle, III	Yes	C. Lowther	absent	Mayor V. Broughton (in case of tie)	n/a
J. Guye	Yes	C. Metheny	Yes		

Cw. Cuonzo, **MOVED REFERRAL TO THE MUNICIPAL PROPERTIES COMMITTEE OF RESOLUTION 1227: AUTHORIZING CONDITIONS OF CONTRACT BETWEEN DELMONTE MARKET DBA TAMMY’S FLORAL AND THE CITY OF ELKINS, AND AUTHORIZING EXECUTION THEREOF.** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1228: CITY OF ELKINS WATER SYSTEM IMPROVEMENTS PROJECT CHANGE ORDER NO. 10 TO CONTRACT NO. 4.** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1229: APPROVING INVOICES RELATING TO THE WATER SYSTEM IMPROVEMENT PROJECT, AND AUTHORIZING PAYMENT THEREOF.** The motion carried.

The City Clerk presented a review of the City of Elkins 2018-2023 Strategic Plan indicating which items within the plan have had no action taken, were in progress or were completed. Council requested that the items be broken down by committee assignment and that each committee be asked to complete a Strategic Plan review at their July meetings.

Cw. Cuonzo, **MOVED APPROVAL OF CANCELLING THE JULY 4, 2019 REGULAR COUNCIL MEETING.** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF ENDORSEMENT LETTERS FOR EL GRAN SABOR’S ABCA SPECIAL EVENTS APPLICATIONS FOR EL GRAN FEST AND THE MOUNTAIN STATE FOREST FESTIVAL.** The motion carried

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Metheny, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period May 11 – 31, 2019

Proposed Minutes**CORRESPONDENCE AND NOTIFICATIONS**

Council received the following correspondence and notifications:

- Issued building permits
- Events

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
190099	City of Elkins	401 Davis Ave.	Remodel Police Dept.	148,600.00
190100	Ridenour, Joey	314 Wilson St	Fence	2,415.00
190101	Bodkin, Jeffrey	1640 S Davis Ave.	Repair Porch Post & Rail	400.00
190102	Simmons, Jeannie	200 Alexander Ave.	Tub and Shower	6,762.00
190103	Knotts, Nancy	114 Sunset Dr.	Replace Garage Shingles	3,000.00
190104	Holliday, Eileen	210 Davis St.	Interior Remodel	5,000.00
190105	Hedrick, Gary	3 Thorn Ave.	Metal Roof	2,059.00
190106	Harper, Brian	1611 Lavalette Ave.	Electrical Service Upgrade	1,000.00

Cm. Metheny, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 8:13 p.m.

*Approved by council at the meeting
of MONTH DAY, YEAR*

Van T. Broughton, Mayor

Attest:

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Jessica R. Sutton, City Clerk