

Proposed Minutes

ELKINS COMMON COUNCIL SPECIAL COUNCIL MEETING MINUTES

***401 Davis Avenue
Council Chamber, 2nd Floor
June 18, 2019
7:00 p.m.***

Elkins Common Council met in special session in the council chamber of city hall. Present were City Clerk J.R. Sutton (acting Mayor); Councilpersons R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, J.A. Guye, M.M. Hazen, G.H. Hinchman, C.C. Lowther, C. L. Metheny, D.C. Parker, and L.H. Vest; Police Chief G. Galloway; Fire Chief T. W. Meader; City Treasurer T. Judy; Operations Manager R.P. Pingley; Executive Secretary Lea Crawford (acting as recording secretary); and Inter-Mountain Reporter B. Johnson.

Mayor Van T. Broughton and City Attorney Gerry Roberts were absent.

PRESENTATION

Elkins-Randolph County Chamber of Commerce President Lisa Wood described to council the organization's mission and vision. Mrs. Wood also advised council of ongoing activities including Chamber After Hours (Third Thursdays of most months); bi-monthly Chamber meetings (next one is August 29th); the Annual Awards Dinner; 4th of July Celebration; introduction of Micro Chambers; and creating educational and avocational opportunities.

MINUTES

Cm. Metheny, **MOVED APPROVAL OF THE MINUTES OF THE REGULAR COUNCIL MEETING JUNE 6, 2019.** The motion carried.

NEW BUSINESS

Cw. Cuonzo, **MOVED APPROVAL OF ORDINANCE # 261: AN ORDINANCE OF THE CITY OF ELKINS WEST VIRGINIA TO VACATE, ABANDON AND CLOSE A PORTION OF THOSE CERTAIN PUBLIC RIGHTS OF WAY KNOWN AS SUMMIT STREET EXT. AND ALLEY BETWEEN 194 AND 210 SUMMIT STREET WITHOUT ANY VALUATION (2ND AND FINAL READING).** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1227: AUTHORIZING CONDITIONS OF CONTRACT BETWEEN DELMONTE MARKET DBA TAMMY'S FLORAL AND THE CITY OF ELKINS, AND AUTHORIZING EXECUTION OF CONTRACT.** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1230: ANNOUNCING COUNCIL VACANCY AND OPENING PERIOD OF APPLICATION FOR UNEXPIRED TERM.** Cw. Hazen, **MOVED APPROVAL OF**

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AN AMENDMENT TO THE RESOLUTION, EXTENDING THE APPLICATION DEADLINE TO 4:30 P.M. ON JULY 1, 2019. The motion to amend carried. The Chair called for a vote on the primary motion to approve Resolution 1230. The motion carried.

Cm. Friddle, **MOVED APPROVAL OF RESOLUTION 1231: ASSIGNMENT OF OPERATIONS POSITION TO THE COMPENSATION AND CLASSIFICATION PLAN.** The motion carried.

Cw. Hazen, **MOVED APPROVAL OF RESOLUTION 1232: ADOPTION OF THE CITY OF ELKINS EMERGENCY COMMUNICATIONS PLAN.** The motion carried.

Cm. Friddle, **MOVED APPROVAL OF RESOLUTION 1233: APPROVAL OF BUDGET REVISIONS 26 THROUGH 41 FOR FISCAL YEAR 2019.** The motion carried.

Cm. Friddle, **MOVED APPROVAL OF RESOLUTION 1234: APPROVAL OF FISCAL YEAR 2020 WATER FUND BUDGET.** The motion carried.

Cm. Friddle, **MOVED APPROVAL OF RESOLUTION 1235: APPROVAL OF FISCAL YEAR 2020 SANITATION FUND BUDGET.** The motion carried.

Cm. Friddle, **MOVED APPROVAL OF RESOLUTION 1236: APPROVAL OF FISCAL YEAR 2020 LANDFILL FUND BUDGET.** The motion carried.

The Chair announced that Resolution 1237 had been withdrawn from the agenda. No action was taken.

Cw. Cuonzo, **MOVED APPROVAL OF ABCA ENDORSEMENT LETTER REQUEST FOR DAVIS AND ELKINS COLLEGE.** The motion carried

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Friddle, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period June 3 - 14, 2019.

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits
- Events
- Treasurer's report

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The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
190115	Tahoe Management, LLC	21 Davis Ave.	Replacing Metal on Roof	2,500.00
190116	Barr, Cynthia	1731 S Davis Ave	Upgrade Electric Service	1,750.00
190117	Bradshaw, Kelly	619 Yokum St.	Upgrade Electric Service	500.00
190118	Shomo, Linda	118 Chestnut St.	Privacy Fence	2,000.00
190119	Umbright, William	414 Davis St.	Sidewalk	3,500.00
190120	Dean, Sterl	100 Edgewater Dr.	Deck with Roof	6,000.00
190121	Lothes, Charles	107 White Oak Ln.	Metal Roof	4,100.00
190122	Campbell, Kelly	245 Boundary Ave.	Upgrade Electric Service	1,200.00
190123	Bender, Tim	202 Tenth St.	Replace Porch Posts & Railing	800.00

The Chair, as well as other members of council, expressed thanks and best wishes to Councilor M. Hazen for her two years of service.

Cm. Metheny, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 7:37 p.m.

*Approved by council at the meeting
of MONTH DAY, YEAR*

Jessica R. Sutton, Acting Mayor

Attest:

Lea Crawford, Recording Secretary