

## ***Proposed Minutes***

# **ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES**

***401 Davis Avenue  
Council Chamber, 2nd Floor  
September 5, 2019  
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, , G.M. Hinchman, C.C. Lowther, C. L. Metheny, D.C. Parker, L.H. Vest, and K.L. Wilmoth; City Treasurer T. Judy; Fire Chief T. W. Meader; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter B. Johnson.

Councilwoman J.A. Guye was absent.

### **PUBLIC COMMENT**

Larry Warner resident at 113 Chestnut St. would like to see more crosswalks, specifically by Lynne's service station on Randolph Ave. He would also like to know if the bridge can be fixed.

Mary Higgins of 206 Hinkle St provided a six page letter to each councilperson describing her concerns about water drainage and trees.

### **PRESENTATION**

Woodlands Development Group Director Dave Clark provided a handout and spoke about the accomplishments of the group and the projects they are continuing to work on. Specifically, Mr. Clark outlined the Grace Davis housing being built in conjunction with Davis Health Systems; the acquisition and demolition of dilapidated properties in partnership with the City; and the Tygart Hotel project. WDG serves Randolph, Tucker and Barbour counties in the areas of housing and business development.

### **MINUTES**

Cm. Metheny, **MOVED APPROVAL OF THE MINUTES OF THE AUGUST 25, 2019 MEETING.** The motion carried.

### **NEW BUSINESS**

Cw. Vest, **MOVED APPROVAL TO INDEFINITELY POSTPONE ORDINANCE 263: AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF ELKINS, WEST VIRGINIA, ADJUSTING THE DISTANCE**

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**REQUIREMENTS BETWEEN ABCA LICENSE HOLDERS AND CHURCHES, AND AMENDING CITY CODE CHAPTER 3: ALCOHOLIC BEVERAGES (2<sup>ND</sup> AND FINAL READING). The motion carried.**

Cm. Chenoweth, **MOVED APPROVAL OF ORDINANCE 264: AN ORDINANCE AMENDING AND MODIFYING THE CITY CODE OF ELKINS, WEST VIRGINIA, BY ADDING ARTICLE TWO PROVIDING FOR THE REGULATION OF STREET VENDORS TO CHAPTER 17 (1<sup>ST</sup> OF TWO READINGS). The motion carried.**

Cm. Parker, **MOVED APPROVAL OF RESOLUTION 1254: APPROVING PROMOTIONAL STATUS AND CONFIRMING A COMPENSATION LEVEL FOR L. CRAWFORD. The motion carried.**

Cm. Metheny, **MOVED APPROVAL OF A REQUEST BY VINTAGE RESTAURANT AND WINE BAR FOR ABCA LICENSURE. The motion carried.**

Cm. Metheny, **MOVED APPROVAL OF A REQUEST BY THE ELKINS VOLUNTEER FIRE DEPARTMENT FOR ABCA LICENSURE. The motion carried.**

**APPROVAL OF VENDOR INVOICE PAYMENTS**

Cm. Friddle, **MOVED APPROVAL OF THE INVOICES PRESENTED. The motion carried.**

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period August 10 – 30, 2019.

**CORRESPONDENCE AND NOTIFICATIONS**

Council received the following correspondence and notifications:

- Issued building permits
- Events

The following building permits have been issued since the previous regular council meeting.

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<b>ISSUED BUILDING PERMITS</b>				
<b>Permit</b>	<b>Applicant</b>	<b>Location</b>	<b>Description</b>	<b>Value</b>
190184	Metheny, Carman	100 1/2 Hanley St	Storage Building	8,000.00
190185	Cox, Kevin	635 Robert E Lee Ave	Remove Skylights	2,000.00
190186	Barb, Michelle	721 Yokum St	Electrical	4,000.00
190187	Bennett, Edward	126 Chestnut St	Privacy Fence	2,000.00
190188	Teter, Richard	28 Baxter St	Install New Metal Roof	11,500.00
190189	McDonald, Charles	7 Heavner Acres	Build Deck	960.00
190190	Byrd's House of Donuts	224 Davis Ave.	Replace Store Frontage	250.00
190191	Randolph Co. Commission	25 High St. (Old Jail)	Install New Restroom, Drywall & Drop Ceiling	10,300.00
190192	Gillispie, Sidney & Sue	224 Elm St.	Windows, Tubs & install Lights	5,000.00
190193	Bonner, Gene & Madonna	100 Vernon Ave.	Stand By Generator	7,249.00
190194	Citizens Bank	211 Third St.	New Signage	40,000.00
190195	Elkins Housing Authority	Stoddard Ave.	New HVAC and Water Heaters	124,500.00
190196	Miller, Robin	1003 1/2 S Kerens Ave.	Install Metal Roof	2,400.00
190197	Armentrout, Beverly	1654 Taylor Ave.	Replace Shingles	6,000.00
190198	Doerr Development LLC	226 Edgewater Dr.	New 1550 Sq Ft House	170,000.00
190199	Kimble Properties	200 Kerens Ave.	Electric Service	600.00
190200	Cumberledge, Jerry	137 Heavner Ave	Replace Shingles on Garage & Building	1,300.00
190201	Betler, Scott	127 Riverview Dr.	Install Metal Roof on Back Porch, Cabinets & Electrical	15,000.00

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<b>190202</b>	<b>Jones, Greg</b>	<b>118 Whisperwood Dr ***</b>	<b>Build Closets</b>	<b>2,100.00</b>
<b>190203</b>	<b>Shepler, Stephen</b>	<b>215 Sylvester Dr.</b>	<b>Replace Roof Shingles</b>	<b>29,314.00</b>
<b>190204</b>	<b>Gouer, Larry</b>	<b>1644 Taylor Ave.</b>	<b>Replace 4 Columns and Top Railings</b>	<b>1,200.00</b>
<b>190205</b>	<b>Frost, John</b>	<b>40 High St.</b>	<b>Replace Gutters &amp; Downspouts</b>	<b>2,058.00</b>
<b>190206</b>	<b>Lambert, Michelle</b>	<b>1016 1/2 S Kerens Ave.</b>	<b>Electric Service</b>	<b>1,000.00</b>
<b>190207</b>	<b>Tingler, Freddie</b>	<b>36 Sixteenth St.</b>	<b>Replace Roof Shingles</b>	<b>3,000.00</b>

Cm. Metheny, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 7:35 p.m.

*Approved by council at the meeting  
of MONTH DAY, YEAR*

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Van T. Broughton, Mayor

*Attest:*

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Jessica R. Sutton, City Clerk