

## ***Proposed Minutes***

# **ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES**

***401 Davis Avenue  
Council Chamber, 2nd Floor  
September 19, 2019  
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, J.A. Guye, G.M. Hinchman, C.C. Lowther, C. L. Metheny, L.H. Vest, and K.L. Wilmoth; City Treasurer T. Judy; Fire Chief T. W. Meader; Operations Assistant M. Himes; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter B. Johnson.

Councilmember D.C. Parker and Operations Manager R. Pingley were absent.

### **PRESENTATION**

Tom Tesar, Elkins Parks and Recreation Director provided council with information on past and ongoing projects within each of the City's five parks, and the Phil Gainer Community Center, as well as the challenges they face. Mr. Tesar also offered thanks to the Elkins City Council, the Tree Board, Terra Flora Landscaping and all the Operations Departments for their ongoing support and help.

### **MINUTES**

Cm. Metheny, **MOVED APPROVAL OF THE MINUTES OF THE SEPTEMBER 5, 2019 MEETING.** The motion carried.

### **NEW BUSINESS**

Cw. Cuonzo, **MOVED APPROVAL OF ORDINANCE 264: AN ORDINANCE AMENDING AND MODIFYING THE CITY CODE OF ELKINS, WEST VIRGINIA, BY ADDING ARTICLE TWO PROVIDING FOR THE REGULATION OF STREET VENDORS TO CHAPTER 17 (2<sup>ND</sup> AND FINAL READING).** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1255: APPOINTING A POLICE CHIEF AND CONFIRMING THE AMOUNT OF COMPENSATION.** The motion carried.

Mayor V. Broughton made some introductory comments regarding Travis Bennett prior to the City Clerk administering the oath of office to the newly appointed chief of police. Chief Bennett addressed council and the public immediately followed by the recognition of all present EPD members.

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Cm. Friddle, **MOVED APPROVAL OF RESOLUTION 1256: APPROVING THE PROMOTION OF AND ESTABLISHING A NEW COMPENSATION LEVEL FOR R. BELT.** The motion carried.

Cm. Friddle, **MOVED APPROVAL OF RESOLUTION 1257: APPOINTING A TREASURER AND CONFIRMING THE AMOUNT OF COMPENSATION.** The motion carried.

Cm. Metheny, **MOVED APPROVAL OF RESOLUTION 1258: AMENDING THE CITY OF ELKINS MOTOR VEHICLE POLICY.** The motion carried.

Cm. Metheny, **MOVED APPROVAL OF RESOLUTION 1259: AMENDING THE CITY OF ELKINS PERSONNEL POLICY CH. 4 REGARDING PART-TIME EMPLOYEES.** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1260: ASSIGNMENT OF OPERATIONS POSITION TO THE COMPENSATION AND CLASSIFICATION PLAN AND AUTHORIZING COMPENSATION FOR R. MOORE.** The motion carried.

Cm. Metheny, **MOVED APPROVAL OF THE BIG TIMBER BREWING ABCA ENDORSEMENT REQUEST.** The motion carried.

Cm. Chenoweth, **MOVED APPROVAL OF RESIDENTIAL TRICK-OR-TREAT BEING PERMANENTLY HELD ON OCTOBER 31<sup>ST</sup> FROM 6:30 P.M. TO 8:00 P.M.** The motion carried.

Cm. Metheny, **MOVED APPROVAL OF SUSPENDING THE OCTOBER 3, 2019 REGULAR MEETING OF COUNCIL DUE TO THE MOUNTAIN STATE FOREST FESTIVAL.** The motion carried.

**APPROVAL OF VENDOR INVOICE PAYMENTS**

Cm. Friddle, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period August 31 – September 13, 2019.

**CORRESPONDENCE AND NOTIFICATIONS**

Council received the following correspondence and notifications:

- Issued building permits
- Events
- Treasurer's report

The following building permits have been issued since the previous regular council meeting.

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<b>ISSUED BUILDING PERMITS</b>				
<b>Permit</b>	<b>Applicant</b>	<b>Location</b>	<b>Description</b>	<b>Value</b>
190210	Terry, Justin	919 S Kerens Ave	Demolition	10,000.00
190211	Parks, William	21 Northview Dr.	Electrical	1,000.00
190212	Parker, David	108 Henry Ave	Porch Roof Shingles	250.00
190213	Louk, Freda	235 Bruce St	Metal Roof, Gutters & Downspouts	7,500.00
190214	Davis Memorial Presbyterian Church	450 Randolph Ave.	Replace Sidewalk	16,400.00
190215	Hawker, Virginia	11 Key St.	Replace Electric Breakers and Receptacles	500.00
190216	Randolph Co. Authority	15 Grace Circle	Build New 1321 Sq. Ft House	142,000.00
190217	West, Kyle	108 Third St.	Demo Walkway	5,000.00
190218	Polesnak, Thomas	115 Conaway Dr.	Re-Shingle Roof	3,700.00
190219	Hutton, Bradford	45 George St	Remodel Kitchen	6,000.00
190220	Hinkle, David	206 Diamond St ****	Interior Remodel	5,000.00
190221	Kimble, Jordan & Emily	108 Kerens Ave.	Electric Service Inspection	500.00
190222	Campbell, Christopher	203 Washington Ave.	Electric Service Inspection	500.00
190223	Tingler, Freddie	1512 S Davis Ave.	Residential Remodel	10,000.00
190224	Fincham, Keith	100 Westview Dr.	Stand-by Generator	6,606.00

Committee, Administrative and Mayoral reports were provided.

Cm. Metheny, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 7:50 p.m.

*Approved by council at the meeting  
of MONTH DAY, YEAR*

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Van T. Broughton, Mayor

*Attest:*

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Jessica R. Sutton, City Clerk