

# ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING AGENDA

*401 Davis Avenue  
Council Chamber, 2nd Floor  
October 17, 2019  
7:00 p.m.*

## **1. Invocation and Pledge of Allegiance**

## **2. Call to order and roll call**

## **3. Agenda adjustments**

- a. Ordinance 267: An Ordinance Amending Ordinance 264 and Modifying City Code, Article II, Chapter 17, Street Vendors (1<sup>st</sup> of two readings)
- b. *Resolution 1266*: Approving an Increase in the Accident Report Fee charged by the Elkins Police Department
- c. *Resolution 1267*: Authorization for the Creation of an Information Services Coordinator Position within the City Clerk's Office, and Authority to Hire

## **4. Public comment**

## **5. Presentation**

- a. Kump House – Heather Biola

## **6. Minutes**

- a. Minutes proposed for the regular council meeting of September 19, 2019.

## **7. New business**

- a. *Ordinance 265*: An Ordinance of the City of Elkins Authorizing (i) the Conveyance of the Real Property and all Improvements Appurtenances thereto consisting of the Phil Gainer Community Center to the Elkins Municipal Building Commission (the "Building Commission"), (ii) the Design, Acquisition, Construction and Equipping of Improvements to the Phil Gainer Community Center (the "Project"). (iii) the Leasing of Such Real Property and All Project Improvements and Appurtenances Thereto by the City from the Building Commission, and (iv) the Issuance by the Building Commission of its Lease Revenue Bonds in an Amount Not to Exceed \$750,000 for the Purpose of Financing the Project and Matters Relating Thereto (1<sup>st</sup> of two readings)

- b. *Ordinance 266*: An Ordinance to Set Forth Proposed Sewer Collection System Improvement Project and to Amend and Reenact the Rates, Rules and Regulations for Furnishing Sewage and Sewage Disposal Service at Elkins and Vicinity, Randolph County, West Virginia by Increasing the Rates Charged Therefore (1<sup>st</sup> of two readings)
- c. *Ordinance 267*: An Ordinance Amending Ordinance 264 and Modifying City Code, Article II, Chapter 17, Street Vendors (1<sup>st</sup> of two readings)
- d. *Resolution 1260*: Assignment of Operations Position to the Compensation and Classification Plan and Authorizing Compensation for R. Moore (Amended)
- e. *Resolution 1261*: Appointment of C. Carter to the Elkins Historic Landmarks Commission
- f. *Resolution 1262*: Appointing L. Burke to the Elkins Tree Board
- g. *Resolution 1263*: Appointing V. Winn to the Elkins Tree Board
- h. *Resolution 1264*: Approval of Budget Revision 2020-001-02 for Fiscal Year 2020
- i. *Resolution 1265*: Approving “Full-Time Regular Employee” Status and Confirming a Compensation Level for S. Skidmore
- j. *Resolution 1266*: Approving an increase in the Accident Report Fee charged by the Elkins Police Department
- k. *Resolution 1267*: Authorization for the Creation of an Information Services Coordinator Position within the City Clerk’s Office, and Authority to Hire

**8. Approval of vendor invoice payments**

Vendor invoices presented for approval:

- A/P History Check Report for the period September 16 – October 11, 2019

(Available for public review in the city clerk’s office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)

**9. Correspondence and Notifications**

- a. Issued building permits
- b. Events
- c. Treasurer’s report

**10. Committee Reports**

**11. Administrative officer reports**

**12. Mayor’s comments**

**13. Adjournment**

