

Proposed Minutes

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES

***401 Davis Avenue
Council Chamber, 2nd Floor
November 7, 2019
Immediately following public hearings***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, J.A. Guye, G.M. Hinchman, C. L. Metheny, D.C. Parker, L.H. Vest, and K.L. Wilmoth; City Treasurer T. Judy; Fire Chief T. W. Meader; Police Chief T. Bennett; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter B. Johnson.

Councilman C.C. Lowther was absent.

PUBLIC COMMENT

Mike Elza, 1311 S. Kerens Ave, stated that one thing that would help is knowing about all the vehicles the City owns. He sees them around but thinks the public should know what and where they are.

PRESENTATION

Maryann Durland, President of the Elkins Historic Landmarks Commission, presented information to council regarding the group's responsibilities, current major projects, and goals for next year. The commission consists of five members, two of which will be asking for reappointment in December. The group meets monthly at the Darden House.

MINUTES

Cm. Metheny, **MOVED APPROVAL OF THE MINUTES OF THE OCTOBER 17, 2019 REGULAR MEETING.** The motion carried.

NEW BUSINESS

Cw. Cuonzo, **MOVED APPROVAL OF ORDINANCE 265: AN ORDINANCE OF THE CITY OF ELKINS AUTHORIZING (I) THE CONVEYANCE OF THE REAL PROPERTY AND ALL IMPROVEMENTS APPURTENANCES THERETO CONSISTING OF THE PHIL GAINER COMMUNITY CENTER TO THE ELKINS MUNICIPAL BUILDING COMMISSION (THE "BUILDING COMMISSION"), THE DESIGN, ACQUISITION, CONSTRUCTION AND EQUIPPING OF IMPROVEMENTS TO THE PHIL GAINER COMMUNITY CENTER (THE "PROJECT"). (III) THE LEASING OF SUCH REAL PROPERTY AND ALL PROJECT IMPROVEMENTS AND APPURTENANCES THERETO BY THE CITY FROM THE BUILDING**

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COMMISSION OF ITS LEASE REVENUE BONDS IN AN AMOUNT NOT TO EXCEED \$750,000 FOR THE PURPOSE OF FINANCING THE PROJECT AND MATTERS RELATING THERETO (2ND AND FINAL READING. The motion carried.

Cm. Friddle, MOVED APPROVAL OF ORDINANCE 266: AN ORDINANCE TO SET FORTH PROPOSED SEWER COLLECTION SYSTEM IMPROVEMENT PROJECT AND TO AMEND AND REENACT THE RATES, RULES AND REGULATIONS FOR FURNISHING SEWAGE AND SEWAGE DISPOSAL SERVICE AT ELKINS AND VICINITY, RANDOLPH COUNTY, WEST VIRGINIA BY INCREASING THE RATES CHARGED THEREFORE (2ND AND FINAL READING).

Cm. Friddle, MOVED APPROVAL OF AMENDMENTS TO ORDINANCE 266 AS DESCRIBED BELOW:

SCHEDULE NO. 3 - REPLACE \$4.05 WITH \$3.67

SCHEDULE NO. 4 - REPLACE \$4.09 WITH \$3.71

SECTION 4: STATUTORY NOTICE AND PUBLIC HEARING – REVISE THE LAST TWO SENTENCES TO REFLECT THE REVISED HEARING AND SECOND READING DATES.

The motion carried.

Cm. Friddle, MOVED APPROVAL TO POSTPONE THE SECOND READING OF ORDINANCE 266 UNTIL NOVEMBER 21, 2019. The motion carried.

Cw. Cuonzo, MOVED APPROVAL OF ORDINANCE 267: AN ORDINANCE AMENDING ORDINANCE 264 AND MODIFYING CITY CODE, ARTICLE II, CHAPTER 17, STREET VENDORS (2ND AND FINAL READING). The motion carried.

By unanimous consent, item i was moved up on the agenda.

Cw. Cuonzo, MOVED APPROVAL OF RESOLUTION 1273: APPROVING THE PROMOTION OF AND ESTABLISHING A NEW COMPENSATION LEVEL FOR C.G. BOATWRIGHT. The motion carried.

Cw. Cuonzo, MOVED APPROVAL OF RESOLUTION 1268: ACCEPTING CONDITION AND AUTHORIZING EXECUTION OF AGREEMENT BETWEEN THE UNITED STATES DEPARTMENT OF AGRICULTURE AND THE CITY OF ELKINS. The motion carried.

Cw. Guye, MOVED APPROVAL OF RESOLUTION 1269: REAPPOINTMENT OF V. HAYNES TO THE HOUSING AUTHORITY OF THE CITY OF ELKINS. The motion carried.

Cw. Guye, MOVED APPROVAL OF RESOLUTION 1270: REAPPOINTMENT OF R. LEITNER TO THE ELKINS MUNICIPAL BUILDING COMMISSION... The motion carried.

Cm. Parker, MOVED APPROVAL OF RESOLUTION 1271: REAPPOINTMENT OF J. JUDY TO THE BOARD OF APPEALS UNDER THE INTERNATIONAL PROPERTY MAINTENANCE CODE. Cm. Chenoweth recused himself voting based on his relationship to the appointee. The motion carried.

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Cm. Friddle, **MOVED APPROVAL OF RESOLUTION 1272: AUTHORIZATION FOR THE CREATION OF AN EXTERNAL AFFAIRS SPECIALIST POSITION WITHIN THE CITY CLERK’S OFFICE, AND AUTHORITY TO HIRE.** In accordance with Resolution 924 and the amended City of Elkins Rules of Council the chair called for a roll call vote. The clerk called roll in random order. The motion carried. Council votes were as follows:

R. Chenoweth	No	M. Hinchman	Yes	L. Vest	Yes
M. Cuonzo	Yes	C. Lowther	absent	K. Wilmoth	Yes
C. Friddle, III	Yes	C. Metheny	Yes	Mayor V. Broughton (in case of tie)	n/a
J. Guye	No	D. Parker	Yes		

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1274: APPROVING THE APPOINTMENT OF AND ESTABLISHING A COMPENSATION LEVEL FOR A SUBSTITUTE MUNICIPAL COURT JUDGE.** The motion carried.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Friddle, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period October 14 – November 1, 2019

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits
- Treasurer’s report

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
190248	Newman, Jean	321 Graham St.***	Electrical Inspection	800.00
190249	Hazen, Marly	106 Harpertown Rd.	Deck and Steps	500.00
190250	Woodrum, Bonnie	215 Elm St.	Foundation and Replace Shingles ##	18,000.00

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ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
190251	Vision Worship Center	1612 Lavalette Ave.	36 X 50 Fellowship Hall Addition	50,000.00
190252	Volentir, Cristian	1314 S Davis Ave.	Remodel from Fire	29,000.00
190253	McGee, Phillip	120 Mountain View Dr.	Re-Roof	13,000.00
190254	Gow, Robert	119 Barron Ave	Waterproofing And Foundation Repair	12,629.00
190255	Bodkin, Jeffrey	1640 S Davis Ave.	Replace Roof Shingles on Garage	1,700.00
190256	Haynes, Earl	612 Capitol St.	Replace Fascia and Gutters	1,500.00
190257	Woodlands Development Group	149 Delaware Ave.	Replace Upstairs Door with Window	500.00
190258	Barton, Josephine	103 Wilson Ln	Upgrade Electric	800.00
190259	Davis & Elkins College	545 Campus Dr. (Myles Center)	Addition and Remodel	3,350,000.00
190260	Kwasniewski, Pamela	1201 S Davis Ave.	Roof	31,820.00
190261	Muhlestrin, Lynn & Linda	203 Randolph Ave.	Roof	25,094.00
190262	Nella's Nursing Home	319 Central St.	Gutters and Downspouts	526.00
190263	Myers, Toni	1212 S Kerens Ave.	Install Metal Roof	2,500.00
190264	Wing, Larry	9 Cherry St.	Tub & Shower and Fixtures	6,854.00
190265	Garcia, Kimberly	1214 Harrison Ave.	Remove Underground Tanks	24,200.00
190266	Howell, Bruce	1091 Harrison Ave.	Deck & Steps, Gutters & Repair	2,000.00

Cm. Metheny, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 8:05 p.m.

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*Approved by council at the meeting
of MONTH DAY, YEAR*

Van T. Broughton, Mayor

Attest:

Jessica R. Sutton, City Clerk