

# ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING AGENDA

*401 Davis Avenue  
Council Chamber, 2nd Floor  
December 5, 2019  
7:00 p.m.*

## **1. Invocation and Pledge of Allegiance**

## **2. Call to order and roll call**

## **3. Public comment**

## **4. Presentation**

- a. Envision Elkins – Mark Doak
- b. Strategic Plan and Sales Tax Review – City Clerk J. Sutton

## **5. Minutes**

- a. Minutes proposed for the public hearing of November 21, 2019
- b. Minutes proposed for the regular council meeting of November 21, 2019

## **6. New business**

- a. *Ordinance 268*: An Ordinance Authorizing the Proposed Increase of the Corporate Limits of the City of Elkins, Randolph County, West Virginia, Pursuant to the West Virginia Code § 8-6-5 by Annexing Thereto by Minor Boundary Adjustment a Certain Tract or Parcel of Land Contiguous to the Present Corporate Limits of the City of Elkins Being Part of Harrison Avenue and the Former Texaco Station on Harrison Avenue (1<sup>st</sup> of two readings)
- b. *Ordinance 269*: An Ordinance Authorizing the Proposed Increase of the Corporate Limits of the City of Elkins, Randolph County, West Virginia, Pursuant to the West Virginia Code § 8-6-5 by Annexing Thereto by Minor Boundary Adjustment a Certain Tract or Parcel of Land Contiguous to the Present Corporate Limits of the City of Elkins Being Property Located on Wilson Lane known Commonly as the Former Reibord Plant (1<sup>st</sup> of two readings)
- c. *Ordinance 270*: An Ordinance Authorizing the Proposed Increase of the Corporate Limits of the City of Elkins, Randolph County, West Virginia, Pursuant to the West Virginia Code § 8-6-5 by Annexing Thereto by Minor Boundary Adjustment a Certain Tract or Parcel of Land Contiguous to the Present Corporate Limits of the

- City of Elkins Being Property Located on Wilson Lane Commonly Known as the Tygart Valley Apartments (1<sup>st</sup> of two readings)
- d. *Resolution 1277*: Approving “Full-Time Regular Employee” Status and Confirming a Compensation Level for T. Hamrick
  - e. *Resolution 1278*: Approving “Full-Time Regular Employee” Status and Confirming a Compensation Level for B. Harris
  - f. *Resolution 1279*: Approving “Full-Time Regular Employee” Status and Confirming a Compensation Level for J. Hornick
  - g. *Resolution 1280*: Reassignment of Operations Positions to the Compensation and Classification Plan, and Authorizing a Change in Compensation for Current Employees
  - h. *Resolution 1281*: Authorization of Employee Stipend for Fiscal Year 2020
  - i. RCCVB funding

## **7. Approval of vendor invoice payments**

Vendor invoices presented for approval:

- A/P History Check Report for the period November 18 – 29, 2019

(Available for public review in the city clerk’s office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)

## **8. Correspondence and Notifications**

- a. Issued building permits

## **9. Committee Reports**

## **10. Administrative officer reports**

## **11. Mayor’s comments**

## **12. Adjournment**