

## ***Proposed Minutes***

# **ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES**

***401 Davis Avenue  
Council Chamber, 2nd Floor  
February 20, 2020  
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, J.A. Guye, G.M. Hinchman, C. L. Metheny, D.C. Parker, L.H. Vest, and K.L. Wilmoth; City Treasurer T. Judy; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter H. Gordon.

Councilor C.C. Lowther; Fire Chief T. W. Meader; Police Chief T. Bennett; and Operations Manager R.P. Pingley were absent.

### **PUBLIC COMMENT**

Linda Shomo of 118 Chestnut Street spoke about the swinging bridge. She wondered if the City could use the \$2 million of unexpended funds from the Water System Improvements Project towards building a new bridge. She believes the residents of that neighborhood are in a dangerous situation in the absence of a bridge.

Rhett Dusenbury appeared as a representative of Congressman Alex Mooney to remind council that his office stands ready to provide grant application assistance for the city.

### **PRESENTATION**

Elkins Depot Welcome Center and Elkins Randolph Tourism CVB Director Anne Beardslee and Marketing Director Taira Landeveré presented to council the accomplishments and goals of the Depot and the CVB. In 2019 the Depot hosted 46,000 visitors, gave away 87,000 brochures and answered 1,000 phone calls. Taira reported that the CVB's social media accounts have reached over 1 million people, including 48,000 visitors to their newly completed website. Due to an increase in funding, the organization has increased marketing expenditures by 46% this past year. In 2020 they plan to produce and release a new Visitor's Guide and promotional video. They will also assist in hosting over 1200 visitors to the National Speological Society convention in July. Both speakers thanked council for their continued support and investment in Elkins.

### **MINUTES**

Cm. Metheny, **MOVED APPROVAL OF THE MINUTES OF THE FEBRUARY 6, 2020 MEETING.** The motion carried.

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**NEW BUSINESS**

Cm. Friddle, **MOVED APPROVAL OF ORDINANCE 271: AN ORDINANCE OF THE CITY OF ELKINS, WEST VIRGINIA AMENDING CITY CODE CHAPTER 5, SEC. 5-7, REGARDING THE VERSION OF THE INTERNATIONAL BUILDING CODE ADOPTED AS THE STATE BUILDING CODE (1<sup>ST</sup> OF TWO READINGS).** The motion carried.

Councilor M. Cuonzo asked for a discussion on her proposed Urban Landscaper position. She informed council that she believes first impression is important and that this suffers due to the lack of a designated city grounds person. Ms. Cuonzo also believes that the city needs a direct liaison with Elkins Main Street in order to effectively execute the Streetscape Plan. Should this position be created, other job duties would include pursuing grant opportunities and supervising an AmeriCorps member. She believes this is a small amount of money for a large impact. Councilors J. Guye and K. Wilmoth spoke in favor of the position. Councilor Metheny agreed to place it back on the Personnel Committee agenda for discussion.

**APPROVAL OF VENDOR INVOICE PAYMENTS**

Cm. Friddle, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period February 3 – 14, 2020.

**CORRESPONDENCE AND NOTIFICATIONS**

Council received the following correspondence and notifications:

- Issued building permits
- Events

The following building permits have been issued since the previous regular council meeting.

<b>ISSUED BUILDING PERMITS</b>				
<b>Permit</b>	<b>Applicant</b>	<b>Location</b>	<b>Description</b>	<b>Value</b>
<b>200014</b>	<b>Higgins, Mary</b>	<b>206 Hinkle St</b>	<b>Replacing Windows and Doors</b>	<b>1,800.00</b>
<b>200015</b>	<b>Barton, Robert</b>	<b>902 Cole Ave.</b>	<b>Remodel</b>	<b>15,000.00</b>
<b>200016</b>	<b>Bussey, Nathan</b>	<b>107 Vector Ave.</b>	<b>Remodel</b>	<b>12,500.00</b>
<b>200017</b>	<b>Bradley, Christopher</b>	<b>523 West Main St</b>	<b>Re-Roof</b>	<b>2,500.00</b>

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Cm. Metheny, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 7:46 p.m.

*Approved by council at the meeting  
of MONTH DAY, YEAR*

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Van T. Broughton, Mayor

*Attest:*

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Jessica R. Sutton, City Clerk