

Proposed Minutes

**ELKINS COMMON COUNCIL
SPECIAL CALL COUNCIL MEETING
MINUTES**

*Virtual Meeting
April 21, 2020
7:00 p.m.*

Elkins Common Council met in special session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, J.A. Guye, G.M. Hinchman, C.C. Lowther, C. L. Metheny, D.C. Parker, L.H. Vest, and K.L. Wilmoth; City Treasurer T. Judy; Fire Chief T. W. Meader; Police Chief T. Bennett; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter H. Gordon.

For the purpose of clarity during this audio-only virtual meeting the Clerk was directed to conduct a roll call vote for every matter of business a vote was called for.

MINUTES

Cm. Lowther, MOVED APPROVAL OF THE MINUTES OF THE SPECIAL COUNCIL MEETING OF MARCH 26, 2020. The motion carried. Council votes were as follows:

R. Chenoweth	Yes	M. Hinchman	Yes	L. Vest	Yes
M. Cuonzo	Yes	C. Lowther	Yes	K. Wilmoth	Yes
C. Friddle, III	Yes	C. Metheny	Yes	Mayor V. Broughton (in case of tie)	n/a
J. Guye	Yes	D. Parker	Yes		

NEW BUSINESS

Cw. Cuonzo, MOVED APPROVAL OF RESOLUTION 1310: APPROVING GENERAL FUND BUDGET REVISIONS 20 THROUGH 25. The motion carried. Council votes were as follows:

R. Chenoweth	Yes	M. Hinchman	Yes	L. Vest	Yes
M. Cuonzo	Yes	C. Lowther	Yes	K. Wilmoth	Yes
C. Friddle, III	Yes	C. Metheny	Yes	Mayor V. Broughton (in case of tie)	n/a
J. Guye	Yes	D. Parker	Yes		

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Cm. Metheny, MOVED APPROVAL OF RESOLUTION 1311: APPROVING SANITATION FUND BUDGET REVISIONS 3 AND 4. The motion carried. Council votes were as follows:

R. Chenoweth	Yes	M. Hinchman	Yes	L. Vest	Yes
M. Cuonzo	Yes	C. Lowther	Yes	K. Wilmoth	Yes
C. Friddle, III	Yes	C. Metheny	Yes	Mayor V. Broughton (in case of tie)	n/a
J. Guye	Yes	D. Parker	Yes		

Cw. Cuonzo, MOVED APPROVAL OF RESOLUTION 1312: APPROVING WATER FUND BUDGET REVISIONS 6 AND 7. The motion carried. Council votes were as follows:

R. Chenoweth	Yes	M. Hinchman	Yes	L. Vest	Yes
M. Cuonzo	Yes	C. Lowther	Yes	K. Wilmoth	Yes
C. Friddle, III	Yes	C. Metheny	Yes	Mayor V. Broughton (in case of tie)	n/a
J. Guye	Yes	D. Parker	Yes		

Cm. Metheny, MOVED APPROVAL OF RESOLUTION 1313: APPROVAL OF BUDGET REVISION 2020-001-05 FOR FISCAL YEAR 2020. The motion carried. Council votes were as follows:

R. Chenoweth	Yes	M. Hinchman	Yes	L. Vest	Yes
M. Cuonzo	Yes	C. Lowther	Yes	K. Wilmoth	Yes
C. Friddle, III	Yes	C. Metheny	Yes	Mayor V. Broughton (in case of tie)	n/a
J. Guye	Yes	D. Parker	Yes		

Cm. Metheny, MOVED APPROVAL OF RESOLUTION 1314: APPROVAL OF LANDFILL BUDGET FOR FISCAL YEAR 2021. The motion carried. Council votes were as follows:

R. Chenoweth	Yes	M. Hinchman	Yes	L. Vest	Yes
M. Cuonzo	Yes	C. Lowther	Yes	K. Wilmoth	Yes
C. Friddle, III	Yes	C. Metheny	Yes	Mayor V. Broughton (in case of tie)	n/a
J. Guye	Yes	D. Parker	Yes		

Cw. Cuonzo, MOVED APPROVAL OF RESOLUTION 1315: ACCEPTING CONDITIONS OF MEMORANDUM OF UNDERSTANDING BETWEEN THE WOODLANDS DEVELOPMENT GROUP AND

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THE CITY OF ELKINS, AND AUTHORIZING EXECUTION THEREOF. Cm. Friddle, MOVED TO POSTPONE RESOLUTION 1315. The motion carried. Council votes were as follows:

R. Chenoweth	Yes	M. Hinchman	Yes	L. Vest	Yes
M. Cuonzo	No	C. Lowther	Yes	K. Wilmoth	Yes
C. Friddle, III	Yes	C. Metheny	Yes	Mayor V. Broughton (in case of tie)	n/a
J. Guye	Yes	D. Parker	Yes		

Cw. Cuonzo, MOVED APPROVAL OF RESOLUTION 1316: APPROVING INVOICES RELATING TO THE WATER SYSTEM IMPROVEMENT PROJECT AND AUTHORIZING PAYMENT THEREOF. The motion carried. Council votes were as follows:

R. Chenoweth	Yes	M. Hinchman	Yes	L. Vest	Yes
M. Cuonzo	Yes	C. Lowther	Yes	K. Wilmoth	Yes
C. Friddle, III	Yes	C. Metheny	Yes	Mayor V. Broughton (in case of tie)	n/a
J. Guye	Yes	D. Parker	Yes		

Cm. Metheny, MOVED APPROVAL OF LAYING THE LEVY FOR FISCAL YEAR 2021. The motion carried. Council votes were as follows:

R. Chenoweth	Yes	M. Hinchman	Yes	L. Vest	Yes
M. Cuonzo	Yes	C. Lowther	Yes	K. Wilmoth	Yes
C. Friddle, III	Yes	C. Metheny	Yes	Mayor V. Broughton (in case of tie)	n/a
J. Guye	Yes	D. Parker	Yes		

Council discussed the application of penalties, taxes and fees during the current state of emergency. Cm. Friddle suggested waiting for more information on revenues before any action is taken by council. Treasurer T. Judy reported that utility and fire fee late penalties will be applied tomorrow. She will have better information about revenues by the first regular council meeting in May.

Cm. Friddle, MOVED APPROVAL OF DISPOSING OF THREE CITY-OWNED PARCELS OF PROPERTY BY PUBLIC AUCTION – 108 ORCHARD ST; 210 CHEROKEE ST; AND 100 N. ADAMS ST. The motion carried. Council votes were as follows:

R. Chenoweth	Yes	M. Hinchman	Yes	L. Vest	Yes
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M. Cuonzo	Yes	C. Lowther	Yes	K. Wilmoth	Yes
C. Friddle, III	Yes	C. Metheny	Yes	Mayor V. Broughton (in case of tie)	n/a
J. Guye	Yes	D. Parker	Yes		

City Attorney G. Roberts advised that given the current restrictions regarding public gatherings, that the auctions will be postponed until such time as these restrictions are removed or relaxed. Council will be notified and Class II legal advertisements will be published as required by statute at that time.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Friddle, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period March 16 – April 17, 2020.

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits
- Treasurer’s report

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
200042	City of Elkins	142 Robert E Lee Ave Ext	Replace Roof, Install Backup Generator and Electrical Upgrade, New HVAC	750,000.00
200043	Propst, Lanny & Mary	232 Beverly Pike	New Roof	10,200.00
200044	Shears, Brian	179 High St.	Raise roof 3’ and Reshingle	21,000.00
200045	Poe, Owen & Shanna	115 Valley Ct.	Reshingle Roof	9,300.00

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200046	Coffman, Nicholas	306 Tenth St	Build Fence Around Rear Yard	1,000.00
200047	Weese, Kareta	30 Moore St	Dewatering Basement and Install Sump Pump	3,200.00
200048	Martin, Ian	34 Cherry St.	Remodel Porch into Bath & Laundry Rm	7,500.00
200049	Griggs, Chadford	10 Kerens Hill	Remodel Laundry Room	5,000.00
200050	Leary, Billy	26 Chestnut St.	Demolition of Burnt House	1,000.00
200051	Elkins WV Rentals LLC	317 Wilson St.	Dewatering Basement & Remodeling	2,500.00
200052	Doig-Pritt, Katie	15 Tenth St Apt. #5	New Siding	3,000.00
200053	Phillips, James	933 N Randolph Ave	Asbestos Abatement	6,955.00
200054	Bialek, James	110 Evergreen Dr	Replace Decking	3,000.00
200055	Phillips, James	935 N Randolph Ave	Asbestos Abatement	2,950.00
200056	Griggs, Chadford	633 Robert E Lee Ave	Replace Roof.	4,500.00
200057	Elza, Mike	300 Scott St	Porch Roof	3,000.00
200058	Hutton, Bradford	500 Center St	Replace Interior Steps	800.00
200059	Weiford, Adam	227 Evergreen Dr	Fence Back Yard	2,300.00

Cm. Metheny, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 7:51 p.m.

*Approved by council at the meeting
of MONTH DAY, YEAR*

Van T. Broughton, Mayor

Attest:

Jessica R. Sutton, City Clerk