

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING AGENDA

*Virtual Meeting - visit this webpage for information on how to participate:
www.cityofelkinswv.com/login*

*August 20, 2020
7:00 p.m.*

1. Invocation and Pledge of Allegiance

2. Call to order and roll call

3. Agenda adjustments

- a. *Resolution 1339: Authorizing Conditions of Agreement between Hart Office Solutions, LLC and the City of Elkins, and Authorizing Execution of Agreement*

4. Public comment – comments submitted via email or phone call to the city clerk will be read aloud during this time. No live comments can be accepted due to physical and technological limitations during the coronavirus pandemic state of emergency. Public comments may be entered to Elkins City Clerk Jessica Sutton by emailing jsutton@cityofelkinswv.com or calling 304-636-1414 ext. 1211. To be read aloud during the public comment period of this meeting, comments must be entered no later than 6:30 p.m. August 20, 2020.

5. Minutes

- a. Minutes proposed for the regular council meeting of August 6, 2020

6. New business

- a. *City Charter Review and Discussion*
- b. *Ordinance 274: An Ordinance Enacting a Code of Ordinances for the City of Elkins, Revising, Amending, Restating, Codifying and Compiling Certain Existing General Ordinances of the Political Subdivision Dealing with Subjects Embraced in Such Code of Ordinances (2nd and final reading)*
- c. *Ordinance 275: An Ordinance of the City of Elkins, West Virginia, Amending Chapter 5, Sec. 5-7, Regarding the Version of the International Building Code Adopted as the State Building Code (2nd and final reading)*
- d. *Resolution 1336: Approving Amendments of FCSC Rules Concerning Original Appointments and Background Investigations*

- e. *Resolution 1337*: Approving “Full-Time Regular Employee” Status and Confirming a Compensation Level for Z. Ketterman
- f. *Resolution 1338*: Authorizing a Waiver of the Contracting Business and Occupation Taxes for the Phase II Sewer and Stormwater Separation Project
- g. *Resolution 1339*: Authorizing Conditions of Agreement between Hart Office Solutions, LLC and the City of Elkins, and Authorizing Execution of Agreement

7. Approval of vendor invoice payments

Vendor invoices presented for approval:

- A/P History Check Report for the period August 3 – 14, 2020

(Available for public review in the city clerk’s office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)

8. Correspondence and Notifications

- a. Issued building permits

9. Committee Reports

10. Administrative officer reports

11. Mayor’s comments

12. Adjournment