

Proposed Minutes

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES

***401 Davis Avenue
Council Chamber, 2nd Floor
October 1, 2020
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, G.M. Hinchman, , C. L. Metheny, D.C. Parker, L.H. Vest, and K.L. Wilmoth; City Treasurer T. Judy; Fire Chief T. W. Meader; Police Chief T. Bennett; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter A. Gaynor.

Councilpersons J.A. Guye and C.C. Lowther and Operations Manager R.P. Pingley were absent.

The Mayor recognized residents of the West Virginia Children's Home and thanked them for attending.

PUBLIC COMMENT

Mark Doak – resident of Beverly, but owner of multiple properties in downtown Elkins – previously submitted a written public comment in support of the mayor-manager form of government. He still supports the city switching to this. Mr. Doak is also a member of Envision Elkins, a group of approximately fifty downtown property and business owners, who are almost wholly in favor of moving to the mayor-manager form as well. One member is in support of the strong mayor system. The only concern the group has identified is in how the criteria for the position would be established and how an individual would be chosen.

Madalyn Humphrey, 639 Capital Street, appearing as the Elkins Main Street Director to announce the organization's move from their current location on Davis Avenue to the Randolph County Development Authority building on 11th Street effective October 15th. She will be housed with other community partners, but also intends on visiting the downtown frequently.

Bill from the West Virginia Children's Home asked to speak relating to an item not on the agenda. However, the mayor requested that he contact the Police Chief the following day instead. He agreed.

MINUTES

Cm. Friddle, **MOVED APPROVAL OF THE MINUTES OF THE SEPTEMBER 24,2020.** The motion carried.

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NEW BUSINESS

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1345: AUTHORIZING CONDITIONS OF AGREEMENT BETWEEN ALIGN HR AND THE CITY OF ELKINS, AND AUTHORIZING EXECUTION OF AGREEMENT.** The motion carried.

At the request of the chair, the City Clerk led a review of the most recent version of the draft charter, dated August 31, 2020. Council and administrative officers discussed each section of the draft and the Clerk noted any suggested changes. The Clerk also reminded council of the options to proceed with adoption by ordinance and/or election. Council was in general agreement on most matters except for section 1.04, Form of Government, and Section 2.09 Standing Committees.

Cm. Friddle, **MOVED APPROVAL OF THE INCLUSION OF THE MAYOR-MANAGER FORM OF GOVERNMENT IN SECTION 1.04 OF THE CHARTER DRAFT.** Cm. Metheny, **MOVED TO POSTPONE UNTIL THE MEETING OF OCTOBER 15, 2020.** In accordance with Resolution 924 and the amended City of Elkins Rules of Council the chair called for a roll call vote. The clerk called roll in random order. The motion to failed. Council votes were as follows:

R. Chenoweth	Yes	M. Hinchman	No	L. Vest	Yes
M. Cuonzo	No	C. Lowther	Absent	K. Wilmoth	No
C. Friddle, III	No	C. Metheny	Yes	Mayor V. Broughton (in case of tie)	n/a
J. Guye	Absent	D. Parker	No		

The chair returned to the main motion. In accordance with Resolution 924 and the amended City of Elkins Rules of Council the chair called for a roll call vote. The clerk called roll in random order. The motion carried. Council votes were as follows:

R. Chenoweth	No	M. Hinchman	Yes	L. Vest	No
M. Cuonzo	Yes	C. Lowther	Absent	K. Wilmoth	No
C. Friddle, III	Yes	C. Metheny	No	Mayor V. Broughton (in case of tie)	Yes
J. Guye	Absent	D. Parker	Yes		

In addition to the changes, clarification is requested from Mr. Stranko for Sections 3.01 (e), 4.09(b) and 4.11. The Clerk will work with Mr. Stranko in the preparation of a draft ordinance to present for first reading at the next meeting of council.

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APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Friddle, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period of September 21 – 25, 2020

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits
- Events

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
200237	Jones, Janet	1616 Taylor Ave	Residential Sidewalk and Driveway	4,200.00
200238	Shepherd, Thomas	308 Glendale Ave.	Install Privacy Fence	1,675.00
200239	Runner, Carolyn	116 Sixteenth St	Temporary Service for New Home	200.00
200240	Elza, Michael	1311 S Kerens Ave.	Install Metal Roof	5,000.00

Cm. Metheny, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 9:01 p.m.

*Approved by council at the meeting
of MONTH DAY, YEAR*

Van T. Broughton, Mayor

Attest:

Jessica R. Sutton, City Clerk