

Proposed Minutes

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES

***401 Davis Avenue
Council Chamber, 2nd Floor
November 5, 2020
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were City Clerk J.R. Sutton (acting as Mayor); Councilpersons R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, J.A. Guye, G.M. Hinchman, C. L. Metheny, D.C. Parker, and K.L. Wilmoth; City Treasurer T. Judy; Fire Chief T.W. Meader; Police Chief T. Bennett; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; Exec. Secretary C. Boggs (acting as recording secretary); and Inter-Mountain Reporter B. Johnson.

Mayor V.T. Broughton and Councilpersons L.H. Vest and C.C. Lowther were absent.

MINUTES

Cm. Metheny, **MOVED APPROVAL OF THE MINUTES OF THE REGULAR COUNCIL MEETING OF OCTOBER 15, 2020.** The motion carried.

NEW BUSINESS

Cm. Friddle, **MOVED APPROVAL OF RESOLUTION 1349: SUPPLEMENTAL RESOLUTION PROVIDING AS TO PRINCIPAL AMOUNTS, DATES, MATURITY DATES, REDEMPTION PROVISIONS, INTEREST RATES, INTEREST AND PRINCIPAL PAYMENT DATES, SALE PRICES AND OTHER TERMS OF THE SEWER REVENUE BONDS, SERIES 2020 A (WEST VIRGINIA SRF PROGRAM) OF THE CITY OF ELKINS; APPROVING AND RATIFYING THE LOAN AGREEMENT RELATING TO SUCH BONDS AND THE SALE AND DELIVERY OF SUCH BONDS TO THE WEST VIRGINIA WATER DEVELOPMENT AUTHORITY; DESIGNATING A REGISTRAR, PAYING AGENT AND DEPOSITORY BANK; AND MAKING OTHER PROVISIONS AS TO THE BONDS.** The motion carried.

Cm. Chenoweth, **MOVED APPROVAL OF RESOLUTION 1350: REAPPOINTMENT OF R. NESTOR TO THE HOUSING AUTHORITY OF THE CITY OF ELKINS.** The motion carried.

Cm. Metheny, **MOVED APPROVAL OF RESOLUTION 1351: REAPPOINTMENT OF D. HARVEY TO THE ELKINS PARKS AND RECREATION COMMISSION.** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1352: REAPPOINTMENT OF R. McCLAIN TO THE ELKINS SANITARY BOARD.** The motion carried.

Cm. Parker, **MOVED APPROVAL OF RESOLUTION 1353: REAPPOINTMENT OF P. KOLSUN TO THE ELKINS BUILDING COMMISSION.** The motion carried.

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Cm. Metheny, **MOVED APPROVAL OF RESOLUTION 1354: REAPPOINTMENT OF B. SHAFFER TO THE BOARD OF APPEALS UNDER THE INTERNATIONAL PROPERTY MAINTENANCE CODE.** The motion carried.

Cm. Metheny, **MOVED APPROVAL OF RESOLUTION 1355: REAPPOINTMENT OF J. ALIVETO TO THE FIREMEN’S CIVIL SERVICE COMMISSION.** The motion carried.

Cm. Parker, **MOVED APPROVAL OF RESOLUTION 1356: APPOINTMENT OF M. HUMPHREY TO THE ELKINS HISTORIC LANDMARKS COMMISSION.** The motion carried.

Consideration of item i. Resolution 1357 was moved to the end of the meeting without objection.

Cm. Friddle, **MOVED APPROVAL OF RESOLUTION 1358: APPROVING GENERAL FUND BUDGET REVISION NO. 1 FOR FY 2021.** The motion carried.

Cm. Friddle, **MOVED APPROVAL OF RESOLUTION 1359: APPROVAL OF BUDGET REVISION 2021-001-03 FOR FY 2021.** In accordance with the requirements of the state auditor’s office for interdepartmental budget revisions, the chair ordered a roll-call vote. The recording secretary called roll in random order. The motion carried. Council votes were as follows:

R. Chenoweth	Yes	M. Hinchman	Yes	L. Vest	absent
M. Cuonzo	Yes	C. Lowther	absent	K. Wilmoth	Yes
C. Friddle, III	Yes	C. Metheny	Yes	Acting Mayor J. Sutton (in case of tie)	n/a
J. Guye	Yes	D. Parker	Yes		

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1360: ACCEPTING CONDITIONS OF CONTRACT BETWEEN DELMONTE MARKET DBA TAMMY’S FLORAL AND THE CITY OF ELKINS, AND AUTHORIZING EXECUTION OF CONTRACT.** The motion carried.

Consideration of item m. Municipal Court Personnel Matter was moved to the end of the meeting without objection.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Friddle, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period October 12-30, 2020

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Council received the following correspondence and notifications:

- Issued building permits
- Treasurer's Report

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
200240	Elza, Michael	1311 S Kerens Ave.	Install Metal Roof	5,000.00
200241	Brown, Maurice	210 Wilson St	Replace Roof Shingles	960.00
200242	Batchelor, Alan	1525 Taylor Ave.	Complete Rewire and Service Upgrade	5,000.00
200243	Elkins Housing Authority	Stoddard Ave.	Replace Roof Shingles	119,412.00
200244	Direct Care	720 Beverly Pike	Build a Drive Thru COVID Testing Shed	15,000.00
200245	Polesnak, Thomas	115 Conaway Dr	Replace Deck	3,852.00
200246	Mahoney, Derek	213 Evergreen Dr.	Replace Roof Shingles	7,000.00
200247	Cain, Mark & Suzanne	1520 S Kerens Ave.	Replace Roof Shingles	11,100.00
200248	Batchelor, Alan	1525 Taylor Ave.	Replace Plaster with Drywall	5,000.00
200249	Wallace, John	14 S Randolph Ave.	Repair Porch Roof	1,500.00
200250	Johnson, Delmer	15 Gilmore St	Electrical Service Inspection	100.00
200251	Riddle, David	128 Weese St	Re-Roof Half of the House	3,000.00
200252	Meader, Thomas	632 W Main St	Replace Porch Floor	2,500.00
200253	H & K Equipment, INC	12 Baxter St	Wall Sign	1,790.00
200254	Canfield, Rebecca	10 Second St	Electric Service	2,000.00
200255	Gibson, Silas	1 Knapp St	Siding	900.00

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ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
200256	Davis, Matt	1605 & 1607 Lavalette Ave	Asbestos Abatement	14,000.00
200257	Wetzel, Forest Jr.	80 Pleasant Ave	Garage and Windows	5,000.00
200258	Kittle, Dawn	229 Evergreen Dr	Replace Roof Shingles	10,000.00
200259	Kroger #730	450 Eleventh St.	Replace Roof HVAC Units	240,000.00
200260	Coffman, Stacy	712 Gorman Ave.	Replace Roof Shingles	2,000.00
200261	Myles, Cameron	315 Tygart Ct	Replace Roof Shingles	3,685.00
200262	Shiflett, Edward	30 Heavner Acres	Electric Service	500.00
200263	Go Mart #90	699 Railroad Ave.	Handicap Ramp	8,000.00
200264	Goddin, Wilbur	1731 S Davis Ave.	Heater and Gas Line Installed	1,561.00
200265	Howell, Bruce	123 Vector Ave	Replace Roof, Gutters and Drywall	7,000.00
200266	Kessler, Robert	103 Ellis Ave.	Replace Roof Shingles	12,700.00
200267	Strong, Stuart	301 Central St.	Install Rubber Roof	20,000.00
200268	King, William	956 Harrison Ave	Electric Service	500.00
200269	Bennett, Edward	126 Chestnut St.	Demolition Trailor	1,000.00
200270	Barrick, Helen	907 Cole Ave.	Install Metal Roof	9,246.00

NEW BUSINESS (cont.)

Cm. Metheny, **MOVED APPROVAL OF ENTERING INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING RESOLUTION 1357 AND THE MUNICIPAL COURT PERSONNEL MATTER UNDER THE ATTORNEY-CLIENT PRIVILEGE EXCEPTION.** The motion carried. Council entered executive session at 7:27 p.m. and returned at 7:44 p.m. The chair announced that no action was taken.

Cm. Friddle, **MOVED APPROVAL OF RESOLUTION 1357: ACCEPTING AWARD FOR CONTRACT NO. 5 WATER METER REPLACEMENT PROJECT TO NEWMAN PLUMBING, AND AUTHORIZING EXECUTION OF CONTRACT.** The motion carried.

Cm. Metheny, **MOVED ADJOURNMENT.** The motion carried.

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The meeting adjourned at 7:45 p.m.

*Approved by council at the meeting
of MONTH DAY, YEAR*

Jessica R. Sutton, Acting Mayor

Attest:

Chelsea Boggs, Recording Secretary