

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING AGENDA

*Virtual Meeting - visit this webpage for information on how to participate:
www.cityofelkinswv.com/login*

*December 17, 2020
7:00 p.m.*

1. Invocation and Pledge of Allegiance
2. Call to order and roll call
3. Public comment – comments submitted via email or phone call to the city clerk will be read aloud during this time. No live comments can be accepted due to physical and technological limitations during the coronavirus pandemic state of emergency. Public comments may be entered to Elkins City Clerk Jessica Sutton by emailing jsutton@cityofelkinswv.com or calling 304-636-1414 ext. 1211. To be read aloud during the public comment period of this meeting, comments must be entered no later than 6:30 p.m. December 17, 2020.
4. Minutes
 - a. Minutes proposed for the regular council meeting of December 3, 2020.
5. New business
 - a. *Resolution 1368*: City of Elkins Water System Improvements Project Change Order No. 12 to Contract No. 4
 - b. *Resolution 1369*: Approval of Budget Revision 2021-001-04 for Fiscal Year 2021
 - c. *Resolution 1370*: Authorizing Amended Conditions of Agreement between Enterprise Fleet Management and the City of Elkins, and Authorizing Execution Thereof
 - d. *Resolution 1371*: Authorizing Revision of Operations Assistant Job Description
 - e. *Resolution 1372*: Adopting and Implementing New Organizational Chart
 - f. *Proposed Election Board for 2021 Municipal Election*
6. Approval of vendor invoice payments

Vendor invoices presented for approval:

- A/P History Check Report for the period November 30 – December 11, 2020

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)

7. Correspondence and Notifications

- a. Issued building permits
- b. Treasurer's report
- c. Events

8. Committee Reports

9. Administrative officer reports

10. Mayor's comments

11. Adjournment