

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING AGENDA

*Virtual Meeting - visit this webpage for information on how to participate:
www.cityofelkinswv.com/login*

*February 18, 2021
7:00 p.m.*

1. Invocation and Pledge of Allegiance

2. Call to order and roll call

3. Agenda adjustments

- a. *Ordinance 280: An Ordinance Establishing that a Floodplain Exists and Requiring All Contractors, Persons, Partnerships, Businesses, and Corporations to Obtain a Permit for Development and the Construction, Substantial Improvement, or Relocation of Any Building or Structure; Providing for Certain Minimum Standards for Construction within the Floodplain Area and Setting Forth Special Procedures for Submission and Approval of Plans; and Establishing Penalties for Any Person Who Fails to Comply With and Amending Elkins City Code, Chapter 151: Flood Damage Prevention (1st of two readings).*
- b. *Announcing 2021 canvass dates and certification meeting times*
- c. *Resolution 1381: Approval of Budget Revision 2021-001-05 for Fiscal Year 2021*
- d. *Resolution 1382: Authorizing Advertisement for and Acceptance of Construction Bids for the City Hall Parking Lot Project*
- e. *Addition of Treasurer's report to Correspondence and Notifications*

4. Public comment – comments submitted via email or phone call to the city clerk will be read aloud during this time. No live comments can be accepted due to physical and technological limitations during the coronavirus pandemic state of emergency. Public comments may be entered to Elkins City Clerk Jessica Sutton by emailing jsutton@cityofelkinswv.com or calling 304-636-1414 ext. 1211. To be read aloud during the public comment period of this meeting, comments must be entered no later than 6:30 p.m. February 21, 2021.

5. Minutes

- a. Minutes proposed for the regular council meeting of February 4, 2021.

6. New business

- a. *Ordinance 277*: An Ordinance of the Common Council of Elkins, West Virginia, Amending City Code, Chapter VII Traffic Code, Section 73.65 Regarding All Terrain Vehicles and Section 73.99 Regarding Penalty (1st of two readings)
- b. *Ordinance 280*: An Ordinance Establishing that a Floodplain Exists and Requiring All Contractors, Persons, Partnerships, Businesses, and Corporations to Obtain a Permit for Development and the Construction, Substantial Improvement, or Relocation of Any Building or Structure; Providing for Certain Minimum Standards for Construction within the Floodplain Area and Setting Forth Special Procedures for Submission and Approval of Plans; and Establishing Penalties for Any Person Who Fails to Comply With and Amending Elkins City Code, Chapter 151: Flood Damage Prevention (1st of two readings).
- c. *Resolution 1375*: Assignment of Operations Positions to the Compensation and Classification Plan
- d. *Resolution 1376*: City of Elkins Parking Lot Project Change Order No. 1
- e. *Resolution 1377*: FY21 General Fund Budget Revisions No. 2 through 12
- f. *Resolution 1378*: FY21 Sanitation Fund Budget Revision No. 1
- g. *Resolution 1379*: FY21 Water Fund Budget Revisions No. 1 and No. 2
- h. *Resolution 1380*: Reappointment of Geraldine Roberts as City Attorney
- i. *Resolution 1381*: Approval of Budget Revision 2021-001-05 for Fiscal Year 2021
- j. *Resolution 1382*: Authorizing Advertisement for and Acceptance of Construction Bids for the City Hall Parking Lot Project
- k. *Announcing 2021 canvass dates and certification meeting times*

7. Approval of vendor invoice payments

Vendor invoices presented for approval:

- A/P History Check Report for the period February 1 – 12, 2021

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)

8. Correspondence and Notifications

- a. Issued building permits
- b. Treasurer's report

9. Committee Reports

10. Administrative officer reports

11. Mayor's comments

12. Adjournment