

# ELKINS COMMON COUNCIL SPECIAL COUNCIL MEETING AGENDA

*142 Robert E. Lee Ave.  
Phil Gainer Community Center  
March 17, 2021  
7:00 p.m.*

## **1. Invocation and Pledge of Allegiance**

## **2. Call to order and roll call**

## **3. Agenda Adjustments**

- a. *Resolution 1388: Authorization for the Creation of Two New Positions within the Elkins Fire Department, and Authority to Hire*

## **4. Public comment**

## **5. Presentation**

- a. Recognition of City of Elkins employees for acts of bravery

## **6. Minutes**

- a. Minutes proposed for the regular council meeting of March 4, 2021
- b. Minutes proposed for the special council meeting of March 8, 2021
- c. Minutes proposed for the special council meeting of March 10, 2021

## **7. New business**

- a. *Ordinance 281: An Ordinance Creating the Elkins Water Board and Providing for the Transfer of Management, Control and Operation of the Municipal Waterworks System of the City of Elkins, West Virginia, from the City of Elkins to the Elkins Water Board (2<sup>nd</sup> of two reading)*
- b. *Resolution 1386: Authorizing Revision of EPD Parking Attendant Job Description*
- c. *Resolution 1387: Adopting Changes to the Local Government Purchasing Card Program*
- d. *Resolution 1388: Authorization for the Creation of Two New Positions within the Elkins Fire Department, and Authority to Hire*
- e. *Adoption of the Fiscal Year 2022 General Fund Budget*
- f. *Adoption of the Fiscal Year 2022 Landfill Budget*
- g. *Adoption of the Fiscal Year 2022 Coal Severance Budget*

h. *Elkins Fire Fee litigation update*

**8. Approval of vendor invoice payments**

Vendor invoices presented for approval:

- A/P History Check Report for the period March 1 – 12, 2021

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)

**9. Correspondence and Notifications**

- a. Issued building permits
- b. Treasurer's report
- c. CARES Act report
- d. Events

**10. Committee Reports**

**11. Administrative officer reports**

**12. Mayor's comments**

**13. Adjournment**