

Proposed Minutes

ELKINS COMMON COUNCIL SPECIAL COUNCIL MEETING MINUTES

***142 Robert E. Lee Ave
Phil Gainer Community Center
March 17, 2021
7:00 p.m.***

Elkins Common Council met in special session at the Phil Gainer Community Center. Present were Mayor Van T. Broughton; Councilpersons R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, G.M. Hinchman, C. L. Metheny, D.C. Parker, L.H. Vest, and K.L. Wilmoth; City Treasurer T. Judy; Fire Chief T. W. Meader; Police Chief T. Bennett; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter B. Johnson.

Councilpersons J.A. Guye and C.C. Lowther were absent.

PRESENTATION

Cm. D. Parker, chair of the Public Safety Committee, shared some remarks about the bravery shown by Elkins Police Department Officers, members of the Elkins Fire Department and employees of the Sanitation Department during recent events. Mr. Parker also shared his admiration for all the hard work and dedication displayed by City of Elkins employees daily.

Police Chief T. Bennett called forth Sr. Ptlm. K. Shiflett and Ptlm. 1st Class W. Butcher. Each were awarded formal commendations for their actions in helping to prevent a child from being drowned. The Chief then remarked on the events during which Ptlm. 1st Class D. Sayre was shot in the line of duty. Sayre was called forth and awarded the purple heart medal for his bravery.

Fire Chief T. Meader detailed the recent fire which resulted in two fatalities. The Chief recognized the members of the department as well as the EPD, Beverly Fire Department and the Emergency Squad for their involvement. He believes they went above and beyond the call of duty.

MINUTES

Cm. Metheny, **MOVED APPROVAL OF THE MINUTES OF THE MARCH 4, 2021 MEETING.** The motion carried.

Cm. Parker, **MOVED APPROVAL OF THE MINUTES OF THE MARCH 8, 2021 MEETING OF THE BOARD OF CANVASSERS.** The motion carried.

Cm. Chenoweth, **MOVED APPROVAL OF THE MINUTES OF THE MARCH 10, 2021 MEETING OF THE BOARD OF CANVASSERS.** The motion carried.

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NEW BUSINESS

Cw. Vest, **MOVED APPROVAL OF ORDINANCE 281: AN ORDINANCE CREATING THE ELKINS WATER BOARD AND PROVIDING FOR THE TRANSFER OF MANAGEMENT, CONTROL AND OPERATION OF THE MUNICIPAL WATERWORKS SYSTEM OF THE CITY OF ELKINS, WEST VIRGINIA, FROM THE CITY OF ELKINS TO THE ELKINS WATER BOARD (2ND AND FINAL READING).** In accordance with Resolution 924 and the amended City of Elkins Rules of Council the chair called for a roll call vote. The clerk called roll in random order. The motion carried. Council votes were as follows:

R. Chenoweth	Yes	M. Hinchman	Yes	L. Vest	Yes
M. Cuonzo	Yes	C. Lowther	Absent	K. Wilmoth	Yes
C. Friddle, III	Yes	C. Metheny	No	Mayor V. Broughton (in case of tie)	n/a
J. Guye	Absent	D. Parker	Yes		

Cm. Parker, **MOVED APPROVAL OF RESOLUTION 1386: AUTHORIZING REVISION OF EPD PARKING ATTENDANT JOB DESCRIPTION.** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1387: ADOPTING CHANGES TO THE LOCAL GOVERNMENT PURCHASING CARD PROGRAM.** The motion carried.

Cm. Metheny, **MOVED APPROVAL OF RESOLUTION 1388: AUTHORIZATION FOR THE CREATION OF TWO NEW POSITIONS WITHIN THE ELKINS FIRE DEPARTMENT, AND AUTHORITY TO HIRE.** The motion carried.

Cm. Friddle, **MOVED APPROVAL OF THE FISCAL YEAR 2022 GENERAL FUND BUDGET.** The motion carried.

Cm. Metheny, **MOVED APPROVAL OF THE FISCAL YEAR 2022 LANDFILL BUDGET.** The motion carried.

Cm. Friddle, **MOVED APPROVAL OF THE FISCAL YEAR 2022 COAL SEVERANCE BUDGET.** The motion carried.

Cm. Metheny, **MOVED APPROVAL TO ENTER INTO EXECUTIVE SESSION UNDER ATTORNEY-CLIENT PRIVILEGE TO DISCUSS ELKINS FIRE FEE LITIGATION.** The motion carried. Council entered executive session at 7:49 p.m. and returned at 8:08 p.m. The chair announced that no action was taken.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Friddle, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

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The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period March 1 – 12, 2021

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits
- Treasurer's report
- CARES Act report
- Events

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
210038	Coffman, Stacy	27 Moore St	Install New Windows and New Roof	6,500.00
210039	Garrison, Bessie	1428 S Davis Ave	Upgrade Electric, HVAC, Plumbing & Remodel	10,000.00
210040	Thompson, Lisa	87 Ward Ave.	Install Privacy Fence	1,000.00
210041	Hitchcock, Hugh & Kathy	111 White Oak Ln.	Remodel Bathroom	13,600.00
210042	Coffman, Stacy	1006 S Kerens Ave	Replace Roof Shingles	4,000.00
210043	Dick, Allen	1108 S Davis Ave	Replace Roof Shingles	16,000.00
210044	Jones, Ashley	121 Conway Dr	Replace Roof Shingles	3,900.00
210045	O'Kernick, David	150 Delaware Ave.	Install Metal Roof	8,000.00
210046	Ross, Brian	504 Central St	Rebuild Front Porch	1,600.00

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210047	Davis & Elkins College	590 Campus Dr (Science Center)	Stand-by Generator	10,683.00
210048	Kerns, Ruth & Robert	103 Southview Dr.	Remodel Bathroom	4,000.00
210049	Legg Properties	124 Third St	Repair Brick On the Front of the Bldg.	10,000.00
210050	Quarles, Paul	932 S Davis Ave	Install Fence	1,000.00

Cm. Metheny, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 8:29 p.m.

*Approved by council at the meeting
of MONTH DAY, YEAR*

Van T. Broughton, Mayor

Attest:

Jessica R. Sutton, City Clerk