

Proposed Minutes

ELKINS COMMON COUNCIL SPECIAL COUNCIL MEETING MINUTES

***142 Robert E. Lee Ave
Phil Gainer Community Center
March 31, 2021
7:00 p.m.***

Elkins Common Council met in special session in the council chamber of city hall. Present were Mayor Van T. Broughton; Councilpersons R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, J.A. Guye, G.M. Hinchman, D.C. Parker, and L.H. Vest; City Treasurer T. Judy; Fire Chief T. W. Meader; Police Chief T. Bennett; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter B. Johnson.

Councilpersons C.C. Lowther, C. L. Metheny and K.L. Wilmoth, were absent.

PUBLIC COMMENT

Burley Woods, 522 Davis Street, questioned what happened recently on River Street and believes we have increased drug and homelessness problems. He would like to know how many vacant properties we have in the city and what ordinance are in place to address them.

PRESENTATION

Ben Martin, City of Elkins GIS Technician, introduced himself to council and provided insight into what GIS is and his role at the City. Mr. Martin exhibited three new public facing applications hosted on the city website – the Phase II Sewer Separation project; Spring Clean-up; and the 2021 Election. GIS is a set of tools used to collect, manage, analyze and display geospatial data. The power of GIS is in tying non-spatial data to a location and providing context that allows the user better viewing and understanding. Mr. Martin has several areas he will be focusing his time and attention in the future including the water meter replacement project; a citizen problem reporter application; and the dilapidated properties dashboard.

MINUTES

Cm. Parker, **MOVED APPROVAL OF THE MINUTES OF THE MARCH 17, 2021 SPECIAL MEETING.**
The motion carried.

NEW BUSINESS

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1389: AUTHORIZING A WAIVER OF THE CONTRACTING BUSINESS AND OCCUPATION TAXES FOR THE ELKINS CITY HALL PARKING LOT PROJECT.** The motion carried.

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Cw. Cuonzo, MOVED APPROVAL OF RESOLUTION 1390: APPOINTING ORIGINAL MEMBERS TO THE ELKINS WATER BOARD. The motion carried.

Cm. Friddle, MOVED APPROVAL OF RESOLUTION 1391: AUTHORIZING THE CREATION OF FUND #073 – AMERICAN RESCUE PLAN ACT, AND THE OPENING OF A BANK ACCOUNT FOR THE PURPOSE OF ADMINISTERING THE FUND. The motion carried.

Cw. Cuonzo, MOVED APPROVAL OF RESOLUTION 1392: ANNOUNCING SUPPORT FOR THE WEST VIRGINIA MUNICIPAL LEAGUE FEDERAL ADVOCACY AGENDA. The motion carried.

Cm. Friddle, MOVED APPROVAL OF RESOLUTION 1393: DESIGNATING JERRY A. MARCO AN AUTHORIZED SIGNATORY ON CITY BANK ACCOUNTS AND CANCELLING THE AUTHORIZATION OF VAN T. BROUGHTON. The motion carried.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Friddle, MOVED APPROVAL OF THE INVOICES PRESENTED. The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period March 15-26, 2021

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits

The following building permits have been issued since the previous regular council meeting.

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ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
210051	Hamer Pellet Fuel	46 Tom Waller Dr	Electrical Service	40,000.00
210052	Ice, Walter	209 Washington Ave.	Replace Windows	15,979.00
210053	Gallagher, Patrick	236 Terrace Ave.	Ceiling Repair	368.00
210054	Simon, Michael	1801 Livingston Ave.	Driveway	4,000.00
210055	Hutton, Bradford	500 Center St	Sidewalk & Concrete Patio	1,000.00
210056	Jasmine Rentals	124 Earl St	Replace Floor on Porches	1,200.00
210057	Perfection Plus Turbo Dry LLC	1107 S Davis Ave	New Electric Service & Wiring	3,000.00
210058	Shiflett, Stacey	104 Evans Dr	Install New Windows	5,000.00
210059	Coffman, Stacy	526 Center St	Wiring & Service Inspection and Drywall	5,000.00
210060	Ware, Twila	104 Wayne Ave	Storage Building	1,000.00

Cm. Hinchman, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 7:46 p.m.

*Approved by council at the meeting
of MONTH DAY, YEAR*

Jerry A. Marco, Mayor

Attest:

Jessica R. Sutton, City Clerk